

City of Madeira Beach

Annual Operating and Capital Budget

Fiscal Year 2008-09



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TABLE OF CONTENTS

Section I – BUDGET MESSAGE

City Manager's Budget Message.....	1-1
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Section II – BUDGET GUIDE

Budget Guide.....	2-1
Introduction.....	2-2
City in Brief.....	2-3
Vision & Goals.....	2-4
Budget Process.....	2-5
Financial Information.....	2-7
Principal City Officials.....	2-9
Table of Organization.....	2-10

Section III - GENERAL FUND

Total Tax Bill (Graph).....	3-1
Property Tax Revenue and Millage Rate History (Graph).....	3-2
General Fund – Where the Money Comes From (Graph).....	3-3
General Fund – Where the Money Goes (Graph).....	3-4
General Fund – Estimated Revenues.....	3-5
Appropriations by Department:	
City Manager.....	3-7
Community Development.....	3-10
Finance.....	3-14
Clerk/Commission.....	3-18
Non-Departmental.....	3-23
Public Works Administration.....	3-26
Streets.....	3-29
Fire/EMS.....	3-32
Law Enforcement/Parking.....	3-36
Parks.....	3-39
Recreation.....	3-43

Section IV - SPECIAL PROJECTS FUND

Special Projects Fund – Where the Money Comes From/Where the Money Goes (Graph).....	4-1
Special Projects Fund – Estimated Revenues.....	4-2
Special Projects Fund – Appropriations.....	4-3

Section V - SANITATION FUND

Sanitation Fund – Where the Money Comes From/Where the Money Goes (Graph).....	5-1
Sanitation Fund – Estimated Revenues.....	5-2
Sanitation Fund – Appropriations.....	5-3

Section VI - STORMWATER FUND

Stormwater Fund – Where the Money Comes From/Where the Money Goes (Graph)..... 6-1
Stormwater Fund – Estimated Revenues..... 6-2
Stormwater Fund – Appropriations..... 6-3

Section VII – MARINA FUND

Marina Fund – Where the Money Comes From/Where the Money Goes (Graph) 7-1
Marina Fund – Estimated Revenues 7-2
Marina Fund – Appropriations 7-3

Section VIII – JOHN’S PASS VILLAGE FUND

John’s Pass Village Fund – Where the Money Comes From/Where the Money Goes (Graph).. 8-1
John’s Pass Village Fund – Estimated Revenues..... 8-2
John’s Pass Village Fund – Appropriations..... 8-3

Section IX - CAPITAL IMPROVEMENT PLAN

Introduction 9-1
Special Projects Fund..... 9-5
Marina Fund..... 9-10

Section X – REFERENCES

Total Appropriations by Type and Fund (Graph)..... 10-1
Total Appropriations by Type..... 10-2
Total Appropriations by Fund 10-5
Schedule of Authorized Positions..... 10-8
Ordinance 1136 Establishing the Millage Rate for Fiscal Year 2008-09..... 10-9
Ordinance 1137 Adopting the Budget for Fiscal Year 2008-09..... 10-11
Glossary of Terms 10-16
City Profile 10-19



Madeira Beach

...two miles long and a SMILE wide!

August 5, 2008

Honorable Mayor and Board of Commissioners
City of Madeira Beach
Madeira Beach, Florida

Dear Commissioners:

Again this year, development of the Proposed Budget has been a challenge. Property Reform legislation which affected the preparation of the Budget for the current fiscal year (2007-08) has further complicated the Budget for the coming fiscal year (2008-09). Even so, staff has preserved the strategic direction and decisions you have made within the recommended Budget as both a strategic and financial plan for the coming year. We have developed a Budget that supports our continued mission to preserve and improve the community's quality of life.

The City of Madeira Beach is fortunate to have managed its finances in a responsible manner and remains in stable condition for the coming fiscal year. Yet, there are a number of issues which will present challenges for the City, both in the short- and long-term. Property tax reform is the most significant of these issues. The first phase, which redefined the maximum millage rate, was implemented for the current year (FY 2008). It required that the City adopt a millage rate no greater than 97% of the rollback rate, where in the past the maximum rate was 10 mills. Because our property tax values declined somewhat as the real estate market corrected itself, we were spared from implementing the "worst case" budget cuts that management envisioned for the current year. For the coming year, we are again faced with reduced taxable values, as a result of both the continuing decline in market values, as well as the impact of Amendment 1, which created increased exemptions for certain property owners. The Board of Commissioners could have proposed a millage rate in excess of the current rate to make up the difference in property tax revenues caused by the decline in market values, but not to recoup the loss in revenue caused by reductions in taxable value due to Amendment 1. However, staff is pleased to present to you a balanced budget which maintains the current millage rate of 1.7954 and thereby extends to our property owners the tax savings that was intended by the passage of Amendment 1 by the electorate in January of this year. This has been the greatest challenge in the preparation of the General Fund budget.

Although the General Fund remains in stable condition for the coming fiscal year, we continue to be concerned about the City's ability to maintain our enterprise funds for long-term operating and capital needs. In recent years we have undertaken a number of studies to chart the future course of these funds. A Cost of Service & Business Plan for Sanitation Services was completed in 2006 and provides a basis for continuing this valuable City

service with incremental rate adjustments. A Business Plan for the Municipal Marina was written and approved in 2006 to provide an analysis of rates and guide revenue enhancement. A forensic audit was also completed in 2006 to determine if the Marina Redevelopment Plan could be financed from the additional revenues generated by the proposed improvements. The City continues to rely upon the Stormwater Master Plan adopted in 2000 to identify priorities for drainage improvements to be scheduled as funding permits.

Each year, we seek ways to reduce personnel costs. General Fund staffing levels were reduced by two positions in FY 2008 due to attrition, and one full-time Parks employee has been replaced by a seasonal position in the Proposed Budget, also due to attrition. Consistent with the City's collective bargaining agreements, the City continues to fund 100% of employee benefits. Beginning in FY 2006, the Human Resources Manager has directly sought proposals for employee insurance benefits and is continuing that practice for FY 2009, as approved in the Pre-Budget Workshop in May. The Proposed Budget includes funding for health and dental insurance premiums for full-time employees, as well as the Employee Assistance Program, life insurance and long-term disability. Group health insurance premiums have decreased 12%, while dental insurance premiums have increased 10%. As in the past, we sought two-year proposals for the Employee Assistance Program as well as life insurance and long-term disability, and we are fortunate to have secured the current rates for another two years, until September 30, 2010. A 10% increase is anticipated in the Workers Compensation rates, primarily as a result of our recent claims history.

The Proposed Budget provides cost of living and pay plan adjustments consistent with the City's negotiated collective bargaining agreements with the Communication Workers of America (CWA) and the International Association of Firefighters (IAFF). The negotiated adjustments are budgeted for year three of the three-year agreements. Negotiations will commence several months in advance of the new contract start date of October 1, 2009. As approved in the Pre-Budget Workshop, the City's pay plan for non-union employees provides a pay plan adjustment of 4.1%, which is consistent with the City's past practice of extending cost of living adjustments equal to the previous December's Consumer Price Index (CPI) to non-union employees, including permanent part-timers. Following are the approved pay adjustments reflected within the Proposed Budget:

	COLA / Pay Plan Adj.	Merit / Step Increase
IAFF	4.0%	3.0%
CWA	4.0%	0.0%
Non-Union	4.1%	0.0%

Contributions to employee retirements plans will not increase for the coming year. Employees hired prior to January 1, 1996 and all firefighters are included in the Florida Retirement System. For the third year in a row the City's contribution will be 9.85% for employees in the Regular Class, 20.92% for employees in the Special Risk Class, and 10.91% from employees in the DROP Plan. General employees hired after January 1, 1996 are included in a defined contribution plan with ICMA-RC. The City contributes 9% of covered payroll for these employees after one year of employment, and vesting occurs after five years of employment.

Following is a brief summary by fund of the total proposed Budget:

	Balance <u>10/1/2008</u>	<u>Rev.</u>	<u>Exp.</u>	Balance <u>9/30/2009</u>
General Fund	\$ 8,565,362	\$ 5,666,350	\$ (5,666,350)	\$ 8,565,362
Special Projects Fund	1,053,331	454,110	(805,000)	702,441
Sanitation Fund	625,604	1,213,500	(1,185,045)	654,059
Stormwater Fund	487,238	375,000	(181,895)	680,343
Marina Fund	576,528	2,590,260	(3,022,905)	143,883
John's Pass Village Fund	<u>(84,478)</u>	<u>548,200</u>	<u>(347,090)</u>	<u>116,632</u>
	\$ 11,223,585	\$10,847,420	\$(11,208,285)	\$10,862,720

A. General Fund:

1. Revenues: Aside from property taxes, the City controls relatively few General Fund revenue sources. Franchise fees are established within long-term agreements. Utility service and communications taxes are limited by state statute and already levied at the maximum rates permitted. State-shared revenues are dependent upon population-based, per capita funding formulas. Fines and Forfeitures distributed to the City are determined as a percentage of the amounts collected. Local Business Taxes (formerly known as Occupational Licenses) have already been increased by the maximum 5% for the current fiscal year, and another increase will not be permitted until October 1, 2009.

In addition to the reduction in property taxes, some of the other significant General Fund revenues are expected to decline in the current year. As we discussed mid-year, many of our revenues have not reached the Department of Revenue's initial estimates, and budget amendments were made to recognize the anticipated shortfalls. Therefore, revenue estimates in the Proposed Budget are more conservative than in years past. For the past few years, we have been working to achieve greater cost recovery through user fees for youth programs, summer camp and after-school programs, and we have increased the rates in the past two budgets to accomplish this goal. In the current year, we eliminated the before-school program. There are no rate increases recommended for the recreation programs in the Proposed Budget, as attendance has fallen somewhat and further increases will only exacerbate the issue. We project recovery of almost 57% of the cost of our recreation programs and services via user fees in the coming fiscal year.

Staff is to be commended for bringing forth revenue-enhancing suggestions. The Fire Department has proposed increasing the fee for Life Safety/Fire Inspections. For many years the City has charged a fee of \$10.00 for the initial inspection, and then a \$30.00 reinspection fee if not cleared after the first 30-day reinspection. The proposed fee schedule ranges from \$50.00 to \$350.00 for the first inspection, depending on the type of establishment, and could generate revenue in excess of \$17,000 per year. The idea of charging a fee for residential parking permits also deserves consideration in these tight budget times. The City issues 800-900 free residential parking permits each calendar year. In the past, these permits were only valid at the smaller beach access lots and John's Pass Village, which was added to the list in December 2004. In the near future, the Board will consider an ordinance to extend free parking to residents at all beach lots, including the larger ones with restroom and/or shelter amenities. Staff suggests a \$10.00 fee for these annual permits to offset printing and administrative costs. Neither of these suggestions has been included in the Proposed Budget, pending approval from the Board.

2. Expenditures: Reductions in the recommended Budget bring the coming year's requests well below the maximum millage rate (i.e. the rollback rate adjusted by the growth in per-capita Florida personal income for 2008 of 4.15%) calculated pursuant to Chapter 200.185(5), Florida Statutes.

Operational expenditures within the proposed General Fund departmental budgets have decreased over the current year. Overall, the General Fund expenditures are 7% **less** than the current year, which is 9% less than the previous year. We have reduced discretionary items by going through further "belt tightening" exercises. Increases have been budgeted in some nondiscretionary areas, such as group insurance, workers compensation, fuel and utilities. We all know the dramatic increases in fuel costs in the past year, and Progress Energy is seeking a rate adjustment in the coming year of at least a 16% in order to pass through increased fuel costs to their customers. (Fortunately, some of this increase will be offset by increased franchise fees and utility service taxes, which are collected as a percentage of the amounts billed). Pinellas County Utilities has also announced modest increases in water and sewer rates.

The Agreement for Law Enforcement Services from the Pinellas County Sheriff's Office reflects a 4% increase in the cost per deputy for the coming year. Although increased fuel costs are also a factor, a new formula for calculating fuel usage has mitigated the effect somewhat. Funding is available in the Proposed Budget to continue to secure the services of six deputies for round-the-clock coverage; however, the Community Policing Officer position has been eliminated for the coming year, which has reduced the total contract cost significantly. We do not anticipate any decline in service levels as a result of this reduction.

Provisions are made within the Proposed Budget for the continuation of replacement programs for computers and vehicles, as well as other capital outlay items as follows:

- Replacement of 3 air handlers at City Hall - \$9,000 (Non-Departmental)
- Design of Madeira Way streetscape - \$165,000 (Streets)
- Beach Rake - \$50,000 (Streets)
- Mobile Data Terminal for Chief's vehicle - \$4,500 (Fire Department)
- Hazardous Materials Gas Detection Devices - \$4,000 (Fire Department)
- Riding mower - \$7,800 (Parks Department)

While we have provided for continuation of replacement programs, phase two of the property tax reform requirements (i.e., Amendment 1) has necessitated shifting renewal and replacement programs, such as curb and gutter replacements and street resurfacing, to the Special Projects Fund. This provides an annual savings to the General Fund of \$125,000, which is largely the reason that we have been able to maintain the millage rate in the wake of declining taxable values.

Proceeds from the sale of the sewer system to Pinellas County on October 1, 2006 remain set aside in the General Fund and have not been used to balance the Budget for FY 2009.

Renovations to the former "Snack Shack" at Archibald Park intended to render the structure code compliant are anticipated to be funded in the current FY 2008 budget from the available contingency line item, and should not impact spending in the Proposed Budget. Funding for any additional work that may be required to prepare the building for its intended use, which has yet to be determined, will be addressed at such time as funding becomes necessary. Improvements to the Archibald Park site, excluding the building renovations, are included in the Special Projects Fund.

B. Special Projects Fund:

1. Revenues: The Special Projects Fund is a Special Revenue Fund primarily funded by the Local Option Sales Tax (Penny for Pinellas). Fiscal Year 2009 will be the ninth year of the current ten-year levy, which expires in 2010. In March 2007, voters approved the Penny for Pinellas Sales Tax initiative for 10 additional years – through 2020. These special purpose revenues must be used for nonrecurring, capital improvements. The ability to fund projects through this source has and will continue to offer relief to the General Fund, which would have been the only available funding source for certain capital projects.

2. Expenditures: In FY 2006, we appropriated beautification funds that had been accruing for several years to undertake a landscape/entrance median improvement at the northern entrance to the City. The engineering design and permitting effort for the entrance median is now complete and funds have once again been re-appropriated and supplemented for possible construction of the project in the coming year. Funds are set aside again to accrue for seawall repairs and beautification over the next several years, as well as future street resurfacing and curb and gutter projects, which have been transferred from the General Fund as discussed above.

In November 2006 the City entered into an interlocal agreement with Pinellas County for funding in the amount of \$50,000 for dune walkover construction and repair at public beach access sites. Three walkovers were repaired in December 2006 at a cost of \$28,820, and the remaining \$21,180 is available until December 2008 for additional dune walkover repairs. The Proposed Budget includes repair of the three dune walkovers at Archibald Park to be funded by this allocation from Pinellas County. As discussed above, site work at Archibald Park is also included in the Proposed Budget, to be completed in conjunction with the renovation of the former "Snack Shack" building. This site work will include landscaping, irrigation, lighting, resealing and restriping of the parking lot, and reconfiguration of the ingress and egress for more efficient traffic flow. Staff is researching a FRDAP Grant to offset the costs of this project.

C. Enterprise Funds:

1. Sanitation: The last rate increase for sanitation services was approved in September 2005 for FY 2006, when rates were increased 12% across the board. The Proposed Budget is predicated on the current rate structure. The Cost of Service & Business Plan which was completed in 2006 recommended that we consider an inflationary annual adjustment to the rate schedule. We have been fortunate to maintain our rates for so long while still maintaining fund equity at an acceptable level.

The Proposed Budget provides for purchase of a replacement pickup truck in a Sanitation Fund. As with all vehicle replacements, the cost of the truck has been accruing over the last several years and is reserved specifically for this purpose. However, the entire replacement cost of \$19,500 is funded from operating revenues without tapping into the reserve.

2. Stormwater: The Stormwater Fund continues to represent a challenge in terms of generating sufficient revenues for operations and implementation of the Citywide Stormwater Master Plan. Three years ago, the Stormwater Utility Fee was increased from \$2 per Equivalent Dwelling Unit (EDU) to \$5 per EDU per month. That increase generated additional revenue that allowed us to recover from a previous fund deficit. There are no

rate increases or capital projects planned for the Stormwater Fund in the Proposed Budget. Instead we propose to add to the reserve for future capital projects as established within the Citywide Stormwater Master Plan. Rather than attempting to fund the large-scale, multi-year projects as outlined in the Stormwater Master Plan of 2000, staff proposes to undertake manageable, one- or two-year projects that can be fully funded with resources accrued within the Stormwater Fund and provide a favorable stormwater management impact.

The pump station on 141st Avenue was completed in February 2008 with a matching grant from the Southwest Florida Water Management District in the amount of \$300,000, the balance of which will be reimbursed in the current fiscal year.

Staff suggests that funds be appropriated in the near future for a comprehensive review of the existing EDU data base for non-single-family properties to reevaluate changed land uses since the Stormwater Fee was originally established in 1990. The methodology for EDU calculations has not been reviewed since the fee's inception. Once the reevaluation has been completed, staff can better gauge the impact upon Stormwater Utility Fee revenue.

4. Marina: For many years, the Madeira Beach Municipal Marina was operated by a lessee under a contractual agreement with the City. In December 2002, the City hired four employees and resumed the daily operations of the marina. Since that time, the financial status of the Marina Fund has been in question. It is safe to say that the marina generates sufficient revenues to cover the operating expenses. However, operating revenues have not, for the most part, been sufficient to fund the capital improvements that have been necessary to restore and upgrade the facility to the desired condition. Regular fee increases have been approved, both as a measure to ensure the solvency of the fund as well as to keep pace with market rates in the area as evidenced by periodic rate comparison surveys. Still, fund equity continues to be depleted as improvements progress. A \$300,000 transfer from the General Fund in FY 2007 boosted the reserves somewhat, but we find ourselves going into the next fiscal year with a list of projects that exceeds available funding.

As discussed at the Pre-Budget Workshop, the first capital priority is the boat ramp construction project which is currently underway. This project is partially funded by a Florida Boating Improvement Program Grant, and the deadline for completion has been extended from June to December of 2008. Funding is included in the current year. The second priority is replacement of the underground fuel storage tanks, which is provided for in the Proposed Budget. The Florida Department of Environmental Protection has mandated that all single-wall tanks be replaced by double-wall tanks by 2010.

Beyond these two smaller projects, the Marina Redevelopment Plan can go one of two ways. We can continue to fund, design and construct improvements on a piecemeal basis, or we can design and construct one cohesive project which encompasses all of the upland improvements envisioned for the site, which includes the Public Works facility as it is located on the same parcel. To this end, the Proposed Budget includes an appropriation for such a design. Costs for waterside improvements, such as boat slips and the fuel dock, are not addressed at this time. Regardless of the direction the Board eventually chooses, the Marina Fund is unable to finance these improvements from within its own resources, and borrowing must be considered – a big step for a city that has not incurred any debt since 1987! Since the next project on the list, the ship's store, has already been designed, the Proposed Budget provides for the construction costs of the building.

In addition to improvements slated for the existing Municipal Marina facility on 150th Avenue, the concept of constructing boat slips in Boca Ciega Bay along the City Hall and Recreation Center properties has been progressing. As we were informed by our consultant at the January Workshop, the permitting process for this type of project is very lengthy, and it could be several years before the slips are actually constructed. Still, funds are being committed as needed to move the design and permitting process along. Staff envisions replacing the boat slips at the Municipal Marina at the same time as these new slips are constructed to achieve economies of scale.

Although the Building Maintenance Worker position is not funded in FY 2009, creating a cost savings to the Marina Fund for the second year in a row, it remains on the list of authorized positions for future years. Because the position has remained vacant since the incumbent transferred to Code Compliance in February 2006, this did not result in a layoff situation.

5. John's Pass Village: Revenue is generated from the rental of the former Board of Realtors building (which is leased to Fantasy Planet Beach Company, a retail store, through September 2009) as well as parking meters located in the Village. The revenue estimate for rental income from Fantasy Planet is consistent with the existing lease agreement. Parking meter rates were increased from fifty cents to \$1.00 per hour in June 2007 with the additional revenue generated over the current year's projection of \$225,000 dedicated to repayment of the Boardwalk Project loan. The loan was scheduled to be paid off in September 2010; however, parking meter revenues have exceeded our expectation, and the loan is anticipated to be satisfied by September 2008.

There are no new capital projects proposed for the FY 2009 Budget; however, staff has learned of a funding opportunity from the Department of Housing and Urban Development (HUD) in the amount of \$49,000. The grant stems from an earmark appropriation that was initially requested by Congressman Young in January 2006 to help fund the renovation of the boardwalk. When the earmark appropriation fell through, the City proceeded with the project using a loan from the General Fund, and the boardwalk was completed in December 2006. Staff has recently been notified that Economic Development Initiative (EDI) funds are now available from HUD for improvements at John's Pass Village to enhance public use. Staff will pursue this grant for possible renovation of the public restroom facility in the Village, but will not appropriate funds for the project until the award is made.

In the past the John's Pass Village Fund has transferred money back to the General Fund to pay for the average cost of one Parks Department employee performing grounds maintenance functions in the Village, as well as \$60,000 which is intended to make the General Fund whole after parking meter revenues were moved to the John's Pass Village Fund in 2002. In light of the additional personnel costs which are incurred due to more frequent collections necessitated by increased parking meter rate, we began allocating a portion of the cost of the Parking Enforcement function to the John's Pass Village Fund in FY 2008. For FY 2009, this amount is estimated to be \$84,400.

In summary, the Proposed Budget continues our trend of reducing staffing levels and discretionary expenses without sacrificing service levels. We have strived to ensure responsible maintenance and repair of existing facilities, streets and equipment replacements. Although the effect of property tax reform has been minimal so far, it will eventually impact service levels that residents will realize. In the short-term, only those participating directly in programs or seeking approvals will experience the impact of

property tax reform. In the future, service and cost reductions for quality of life items will be experienced by all residents. The cumulative effect of the property tax reform legislation will be increasingly difficult to meet without sacrificing such discretionary expenses and laying off employees.

We thank all the department heads and staff for their efforts in making voluntary cost reductions and suggesting alternatives for addressing our service delivery needs and expectations. We appreciate the guidance and input of the Board of Commissioners in the budget process and your support for this Proposed Budget.

Respectfully Submitted,

W.D. Higginbotham, Jr.

W.D. Higginbotham, Jr.
City Manager

Monica D. Mitchell

Monica D. Mitchell, CPA, CGFO
Finance Director

Budget Guide

The Budget is a financial plan for the City. It includes estimates of available resources and appropriations, which are the authority to spend money for specific purposes. The Budget also consolidates and presents City of Madeira Beach information detailing specific policies and operational standards and requirements. This guide is intended to provide the reader with a brief summary of the kind of information contained in each section of this Budget.

The Budget document is divided into ten main sections: Budget Message; Budget Guide; General Fund; Special Projects Fund; Sanitation Fund; Stormwater Fund; Marina Fund; John's Pass Village Fund; Capital Improvement Program; and References. The contents of each section are summarized below.

I. Budget Message

This section contains the City Manager's transmittal letter, which highlights specific items in the proposed budget in layman's terms.

II. Budget Guide:

This section contains information relating to the City of Madeira Beach and the budget process of this organization. The guide is divided into the following sections:

- A. Introduction
- B. The City-In-Brief
- C. Vision & Goals
- D. Budget Process
- E. Financial Information

III. General Fund:

This section sets forth the total General Fund projected revenues and expenditures for the general operations and services of the City. The presentation of the General Fund Budget is segregated into customary summary sections for:

- A. Revenues
- B. Expenditures by Department

Each department may reflect expenditures for multiple programs and/or services. Each departmental expenditure detail is prefaced by a summary and outline of the departmental mission, programs and services. The expenditure detail is supplied in line item format, with additional detail for capital outlay items.

IV. Special Projects Fund

V. Sanitation Fund

VI. Stormwater Fund

VII. Marina Fund

VIII. John's Pass Village Fund

Each fund section is prefaced by a summary and outline of the fund's mission and purpose. The summary is followed by customary sections for revenues and expenditures. Like the General Fund, the expenditure detail is supplied in line item format, with additional detail for capital outlay items.

IX. Capital Improvements Plan (CIP):

Section 9 presents the City of Madeira Beach 5-Year Capital Improvements Plan (CIP) with specific presentation of the FY 2008 Capital Improvements Program. The CIP is presented by fund, by project. The various FY 2008 projects are fully described by expenditure component, funding sources and operational impacts. The CIP is generally comprised of one-time, nonrecurring expenditures valued at \$25,000 or more. This section contains its own introduction, policy and procedure explanation, which provides specific details on the classification of CIP projects, priorities and execution. The contents of this section are:

- A. Introduction
- B. General Fund Summary & Details
- C. Special Projects Fund Summary & Details
- D. Marina Fund Summary & Details

X. References:

Section 10 presents a Glossary of Terms and additional reference material to aid in the explanation and review of the budget.

Budget Guide – Introduction

Article X, Sections 10.2 and 10.3 of the Madeira Beach City Charter require the City Manager to submit an annual Budget to the City Commission. In accordance with Florida Statutes, Chapter 166, Section 166.241, the Budget prepared and recommended by the City Manager must be balanced in terms of revenues and expenditures. Additionally, the Budget serves as a:

- ✓ Financial Plan – As a financial plan, the Budget reflects the financial condition of the City both in terms of revenues and expenditures and includes financial projections.
- ✓ Policy Document – As a policy document, the Budget reflects the City's budgetary and fiscal policies and philosophies. These policies are established or achieved within the Budget by virtue of expenditure and revenue priorities, renewal and replacement schedules, capital needs, operational needs and various other funding and program mechanisms.
- ✓ Operations Guide – As an operations guide, the Budget provides general direction to the City's departments in terms of providing the financial resources to accomplish the various missions and functions within their respective programs. The guide is also realized by identifying performance goals and objectives for the City Commission and

staff to measure the effectiveness of the City's overall service delivery, operations and programs.

- ✓ Communications Device – The Budget also serves as a communications device among the City Commission, staff and the citizens. To this end, the Budget is written and presented in an easily understood, summary format.

Budget Guide – City in Brief

Form of Government:

The Town of Madeira Beach incorporated in May 1947 and initially contained only the area bounded by 140th Avenue and 155th Avenue. In August 1951, the Town of Madeira Beach and South Madeira merged to form the City of Madeira Beach, encompassing all the area between 155th Avenue and John's Pass. Later that year, the City Manager form of government was approved for implementation. At present, the City Charter states that the form of government shall be the commission-manager plan and that the Board of Commissioners shall consist of five members.

The five member Board of Commissioners consists of one Mayor-Commissioner and four District Commissioners who reside in the district from which they are elected. The term of office for the Mayor-Commissioner is three years and the District Commissioners are elected for two year terms. The Board of Commissioners is the legislative body of the City. They consider and adopt ordinances and enact regulations for the maintenance of good government, the preservation of peace, welfare, health and safety and convenience of the citizens. The Commission also reviews and adopts the City Budget, makes appropriations, levies taxes, holds public hearings for citizen input, appoints committees and establishes municipal policies.

Pursuant to City Charter, the City Manager is appointed by a majority vote of the Board of Commissioners. The City Manager is the chief administrative officer of the City and serves directly at the pleasure of the Board of Commissioners. The City Manager implements policies, directs and supervises the administration of all departments, programs, offices and agencies of the City.

Statement of Our Philosophy:

The City of Madeira Beach is working at all levels to improve the quality of life within our community. Since the Budget is a policy document and serves as a statement of City policy in fiscal terms, it should be viewed as a reflection of the Board of Commissioners' service delivery priorities.

The priority philosophic positions upon which the Budget has been developed include:

- ✓ Quality of life is enhanced by improvements in services, facilities and infrastructure;
- ✓ Adequate staffing levels are necessary to ensure basic services are provided in a responsive and professional manner;

- ✓ Revenues are estimated realistically and conservatively to ensure adequate funding of basic services over time; and
- ✓ Expenditure priority will be given to the appropriate care of the City's existing facilities and infrastructure before considering new or additional facilities and services.

The major goals of the City administration are to:

- ✓ Maintain and enhance the quality of life;
- ✓ Respond to community needs expressed by the Board of Commissioners and the citizens;
- ✓ Seek excellence in service delivery and program improvements;
- ✓ Develop new and balanced revenues to adequately fund City services; and
- ✓ Recognize that our employees are the City's most valuable asset and strive to maintain their salaries and benefits at competitive, yet cost-effective levels.

The employees' overall mission is to provide the highest quality of service possible to all City residents and to all who interact with the City. In all activities, especially the Budget, City employees strive to achieve total customer understanding and satisfaction, maintain the highest standards of honesty, integrity and trust and thereby strive to earn the confidence and trust of the community. City employees share the fundamental belief that the quality of our performance as an organization is directly related to how well we inspire and support each other as colleagues and team members.

Budget Guide – Vision & Goals

At the center of the Budget process is the essential requirement for sound fiscal management and operational decision-making in accordance with the goals and objectives established by the Board of Commissioners, the staff and the community. The establishment of the goals and objectives is dependent in large part upon strategic definition of the City's "Vision" and consistency over time in making decisions that continually support that vision. In 2001 the City of Madeira Beach initiated a Visioning Exercise that allowed the community to participate in a strategic process of identifying Madeira Beach's Strengths, Weaknesses, Opportunities and Threats (SWOT). From that process, the community reached a consensus on the most important issues facing the City of Madeira Beach. Building from the SWOT analysis, the City moved into a preparation of a Master Plan for Madeira Beach.

The City of Madeira Beach Master Plan is predicated upon the citizens' stated desire that:

The City maintain, as much as possible, the much-heralded small town character of the current community, while at the same time, making positive proposals for moving forward into the 21st Century."

The Master Plan serves as a document to guide the City's legislative, policy and budgetary decisions and priorities. In keeping with that purpose, the City Commission adopted in October 2004 *A Recommended Work Program for the Master Plan* that better delineates the Master Plan priorities and the schedule by which the City will implement the

various initiatives. As established therein, following is a list of the geographic and topical priority categories:

- ✓ Gulf Boulevard
- ✓ John's Pass Village
- ✓ Tom Stuart Causeway/150th Avenue
- ✓ Madeira Way
- ✓ Civic Initiatives
- ✓ Legislative & Policy Initiatives

Budget Guide – Budget Process

Under the provisions Article X, Section 10.4 of the City of Madeira Beach Charter, the Board of Commissioners “shall by ordinance adopt a Budget setting forth the amounts necessary to be raised for the various department of the City and fixing the amount of millage to raise such sum.” Pursuant to Article X, Section 10.2 of the City of Madeira Beach Charter, 90 days before the beginning of the fiscal year (October 1st), the City Manager shall present a report covering the operation of the City with an estimate of the expenditures and revenues of the City for the next fiscal year. To accomplish this, the City Manager issues Budget instructions, conducts Budget preparation sessions, and communicates regularly with department staff.

This guidance provides the overall "rules of the game" within which the more detailed Budget instructions and coordinating efforts are developed. The following are key procedural steps in the City's Budget development process. Note that the process below is indicative of our standard Budget calendar, which began in March of this year, but may be adjusted for future processes.

Calendar:

The Finance Director and City Manager maintain a calendar that provides a schedule for Budget preparation and adoption. In general, the calendar is primarily provided for the administrative purpose of establishing deadlines and guiding the Budget preparation process.

City of Madeira Beach 2008/09 Budget Calendar

March 19, 2008	Pre-budget meeting with Department Directors & Supervisors Finance Director reviews <i>Budget Manual</i> and budget submission forms
April 11, 2008	<i>Revenue Forecast Forms</i> for NEW revenues due to Finance Director
April 25, 2007	C.I.P. and Departmental operating and capital budget requests due to Finance Director (must use proper <i>justification forms</i>)
May 6, 2008	Special Budget Workshop with Commission (Pre-budget items)
May 21, 2008	Property Appraiser delivers Estimate of Taxable Value

May 30, 2008	Finance Director delivers draft budget to City Manager
June 9-13, 2008	City Manager reviews budget requests with Department Directors
June 20, 2008	Finance Director completes budget changes City Manager completes Budget Message
June 27, 2008	Property Appraiser delivers Certification of Taxable Value (DR-420)
June 27, 2008	Finance Director delivers Proposed Budget and C.I.P. to Commission (Due July 1 per Charter, Sections 10.2 & 10.3)
July 15, 2008	Commission workshops budget (7:00 p.m.)
July 22, 2008	Commission proposes a millage rate
July 31, 2008	Finance Director notifies Property Appraiser's Office of proposed millage rate and date/time/place of 1 st public hearing (Return completed DR-420)
August 5, 2008	Commission workshops budget (1:00 p.m.)
August 19, 2008	Commission workshops budget (if needed)
August 31, 2008 September 7, 2008	City Clerk publishes budget ordinance by title (per Charter, Section 10.4)
Sept. 10, 2008 (WED)	First Public Hearing on Budget (Adopt tentative budget and millage rate)
Sept. 21, 2008	City Clerk advertises intent to adopt a final budget and millage rate (within 15 days after 1 st PH and 2-5 days before 2 nd PH)
Sept. 23, 2008 (TUES)	Final Public Hearing on Budget (Adopt final budget & millage rate)
September 26, 2008	Finance Director forwards ordinance adopting final millage rate to Property Appraiser and Tax Collector (within 3 days of adoption)
October 8, 2008	Property Appraiser delivers Certification of Final Taxable Value (DR-422)
October 10, 2008	Finance Director returns completed DR-422 to Property Appraiser
October 23, 2008	Finance Director certifies compliance with TRIM to Dept. of Revenue (DR-487) Must be postmarked not later than 30 days after adoption of final budget and millage rate

Budget Adjustment & Amendment:

In accordance with Section 10.5 of the City Charter and the City's operating procedures, the Board of Commissioners may by Resolution adjust or amend the Budget through supplemental appropriations, reduction of appropriations, and intra-fund transfer of appropriations. Adjustment of the Budget involves a reallocation of existing appropriations within each fund and does not change the Budget "bottom line." Amendment of the Budget involves an addition to or reduction of existing appropriations.

A. Adjustment

Under the first method, departmental expenditures and requirements are monitored throughout the year. Certain departments may develop the need for additional expenditure authority to cover unanticipated costs that cannot be absorbed within the Budget, while other departments will not require their full Budget authorizations. The Finance Department reviews and analyzes all departmental Budgets to determine what adjustments are necessary and whether the adjustments can be made within existing appropriation limits. These changes are then reviewed with the affected department. When an adjustment is needed, Finance will look first to savings or cost reductions within the department, followed by overall Budget reductions and finally transfers between departments, which require Board of Commissioners approval.

B. Amendment

Amending the City Budget occurs whenever the requested changes will cause the existing appropriation level for the program to change. This situation generally occurs when the Board of Commissioners authorizes additional appropriations. This is done by ordinance to amend the original Budget and states the sources of funding for the incremental appropriations.

Budget Guide - Financial Information

A. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus. The term measurement in this definition relates to the accounting of revenues and expenditures and how they are grouped for reporting in the City's financial statements.

The City of Madeira Beach financial reports are maintained on a modified accrual basis. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

All governmental funds are accounted for using a current financial resources measurement focus. Only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e. revenues and other financing sources) and decreases (i.e. expenditures and other financing uses) in net current assets.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt which is recognized when due.

Encumbrances represent expenditure commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriations, is utilized in the governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year.

B. Basis of Budgeting

The basis of budgeting refers to the conversions for recognition of costs and revenue in budget development and in establishing and reporting appropriations that are the legal authority to spend or collect revenues. The City uses a modified accrual basis for budgeting governmental funds. All operating and capital expenditures and revenue are identified in the budgeting process because of the need for appropriation authority.

The budget is fully reconciled to the accounting system at the beginning of the fiscal year, and in preparing the CAFR at the end of the fiscal year. A number of GAAP adjustments are made to reflect balance sheet requirements and their effect on the budget. These include changes in designations and recognition, via studies and analysis, of accrued liabilities. Amounts needed for such long-term liabilities as future payoff of accumulated employee vacation is budgeted as they budgeted as projections and once recognized are adjusted for actual amounts.

C. Internal Control Structure

The internal control structure is designed to provide reasonable, but not absolute, assurance that the government is protected from loss, theft, or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of the annual financial statements in conformity with generally accepted accounting principles.

The internal control structure is the responsibility of the Finance Director and the City Manager to establish and maintain. This concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and the valuation of cost and benefits require estimates and judgment by management.

D. Level of Budgetary Control

Legal budgetary control is maintained at the department level. Expenditures may not exceed Budget appropriations. Per the City's Charter, the City Manager is authorized to transfer budgeted amounts within departments of a fund; however, any revision that alters the total expenditures of any department or fund must be approved by the City Commission. The City of Madeira Beach adopts Budget amendments by ordinance in accordance with the City Charter.

**THE CITY OF
MADEIRA BEACH,
FLORIDA**

ELECTED OFFICIALS

Patricia J. Shontz, Mayor

DISTRICT 1 – Terry Lister

DISTRICT 2 – Sarah Nichols

DISTRICT 3 – Nancy Oakley

DISTRICT 4 – Steve Kochick, Vice Mayor

CITY MANAGER

W.D. Higginbotham, Jr.

CITY CLERK

Denise Schlegel

CITY ATTORNEY

Michael Connolly

STAFF

COMMUNITY DEVELOPMENT DIRECTOR

Paula Cohen

COMMUNITY SERVICES DIRECTOR

Michael Maxemow

FINANCE DIRECTOR

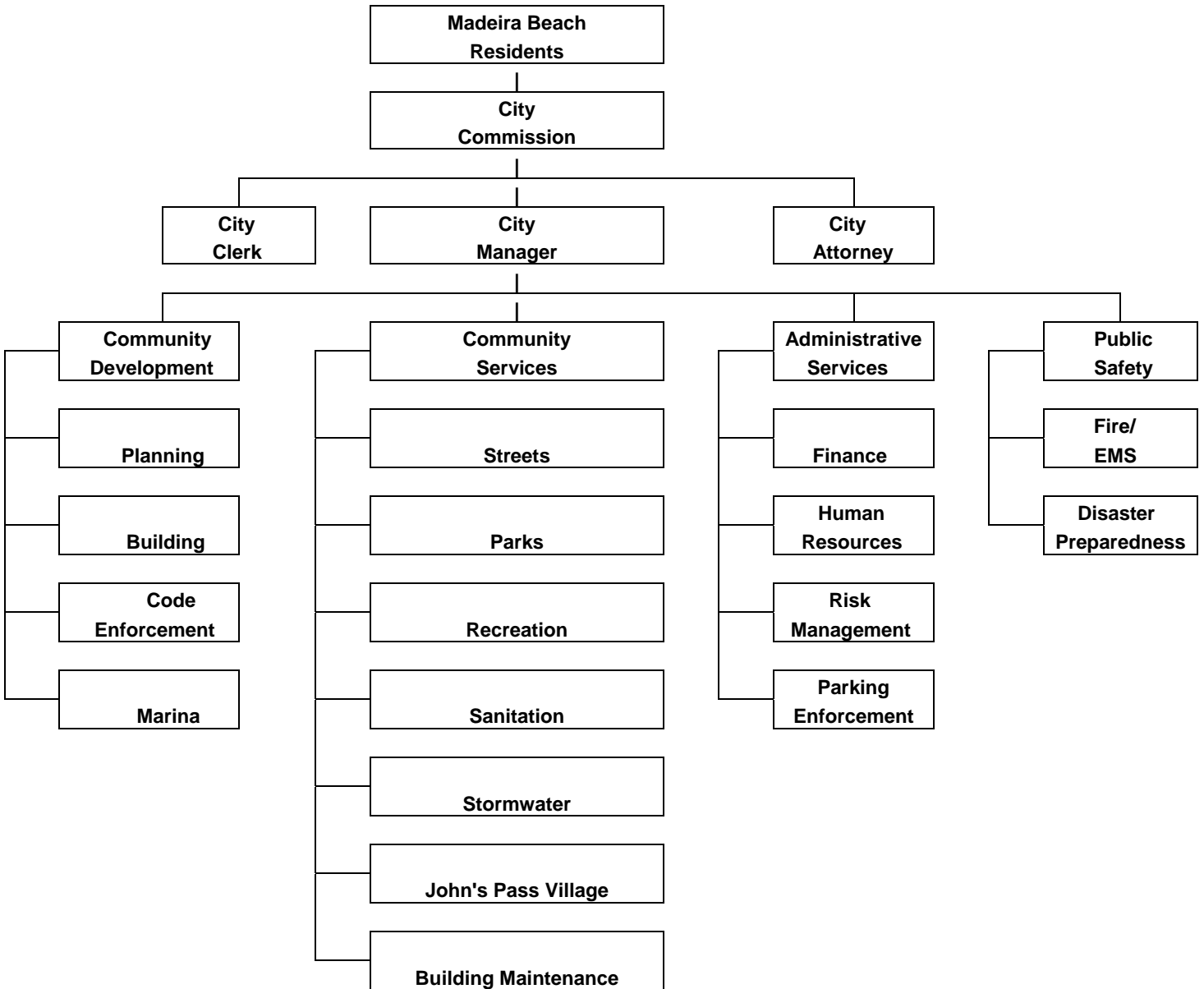
Monica Mitchell

FIRE CHIEF

Derryl O'Neal

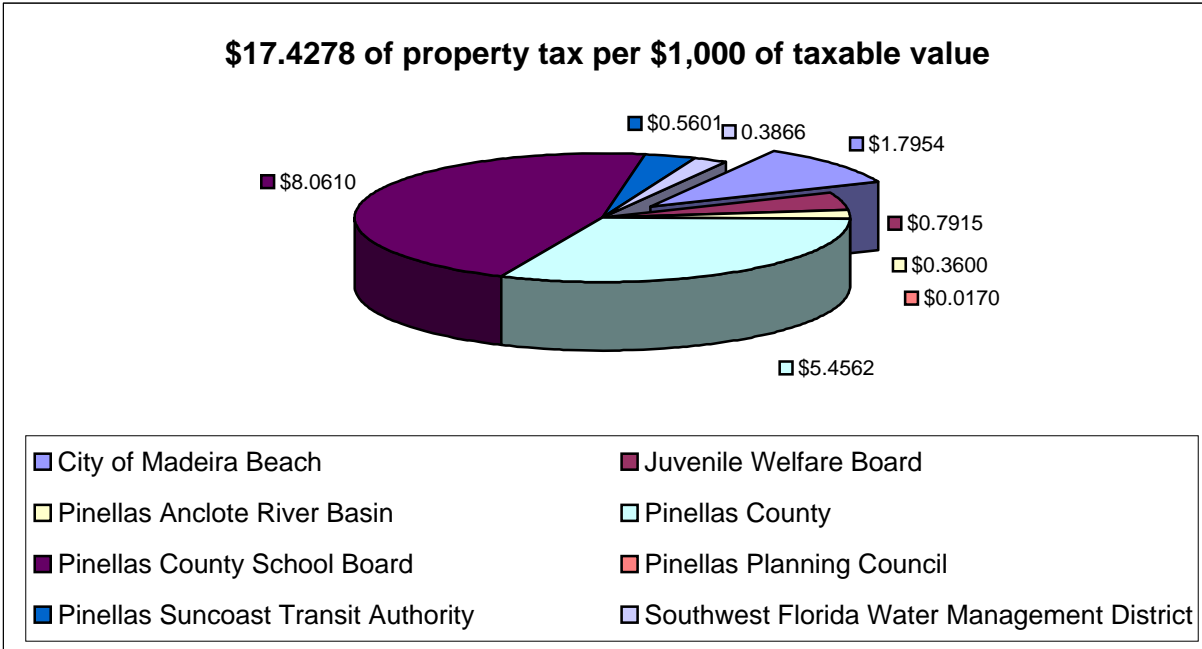
CITY OF MADEIRA BEACH
FLORIDA

TABLE OF ORGANIZATION



CITY OF MADEIRA BEACH

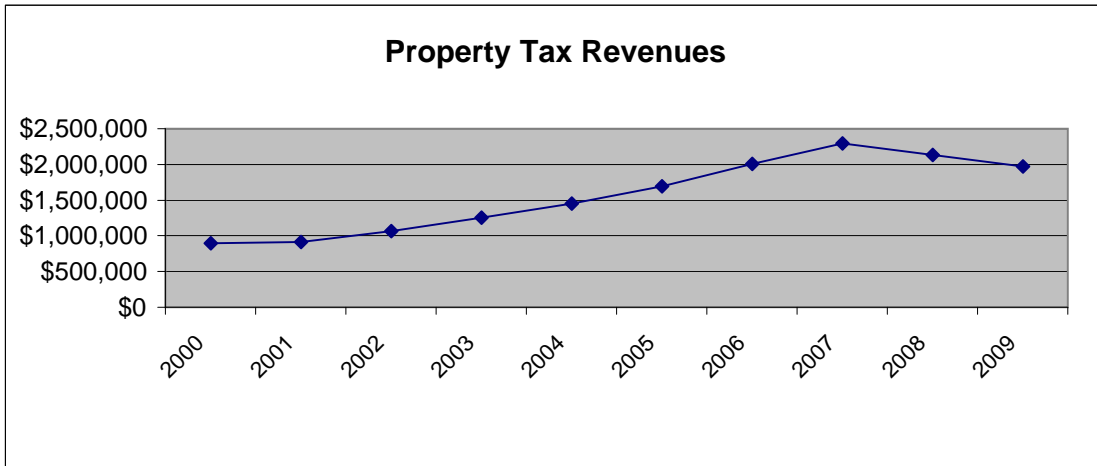
YOUR TOTAL TAX BILL



Property owners in the City of Madeira Beach are taxed by the following agencies:

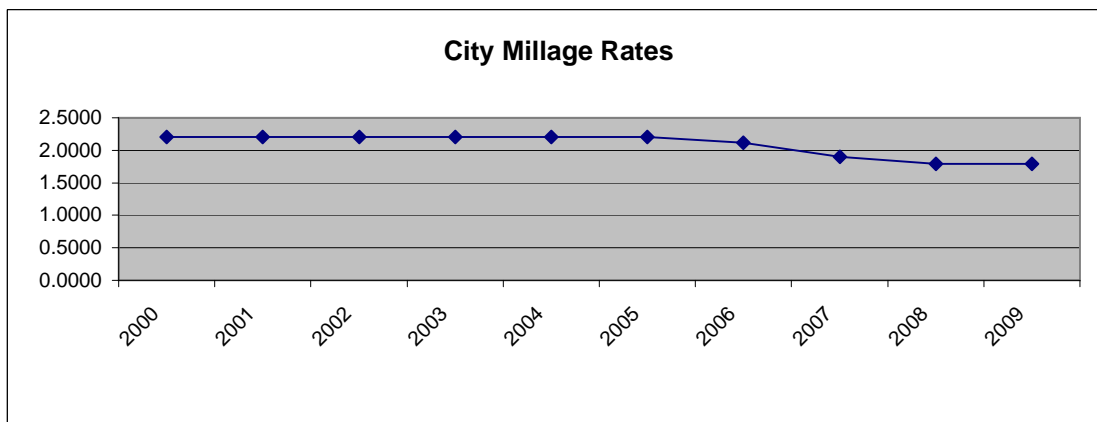
City of Madeira Beach	1.7954	10.30%
Juvenile Welfare Board	0.7915	4.54%
Pinellas Anclote River Basin	0.3600	2.07%
Pinellas County	5.4562	31.31%
Pinellas County School Board	8.0610	46.25%
Pinellas Planning Council	0.0170	0.10%
Pinellas Suncoast Transit Authority	0.5601	3.21%
Southwest Florida Water Management District	<u>0.3866</u>	<u>2.22%</u>
Total Millage Rate	<u>17.4278</u>	<u>100.00%</u>

CITY OF MADEIRA BEACH PROPERTY TAX REVENUE HISTORY



The total taxable value of the City decreased approximately \$137,332,832 from 2008 to 2009 even with the addition of \$22,237,056 in new construction. The City budgets 95% of the tax levy as revenue. Amounts actually collected may vary.

Fiscal Year		Millage	Revenue
2000	Actual	2.2000	\$894,737
2001	Actual	2.2000	\$917,048
2002	Actual	2.2000	\$1,068,915
2003	Actual	2.2000	\$1,257,207
2004	Actual	2.2000	\$1,455,751
2005	Actual	2.2000	\$1,692,841
2006	Actual	2.1200	\$2,004,952
2007	Actual	1.9000	\$2,294,853
2008	Actual	1.7954	\$2,130,032
2009	Estimated	1.7954	\$1,967,800

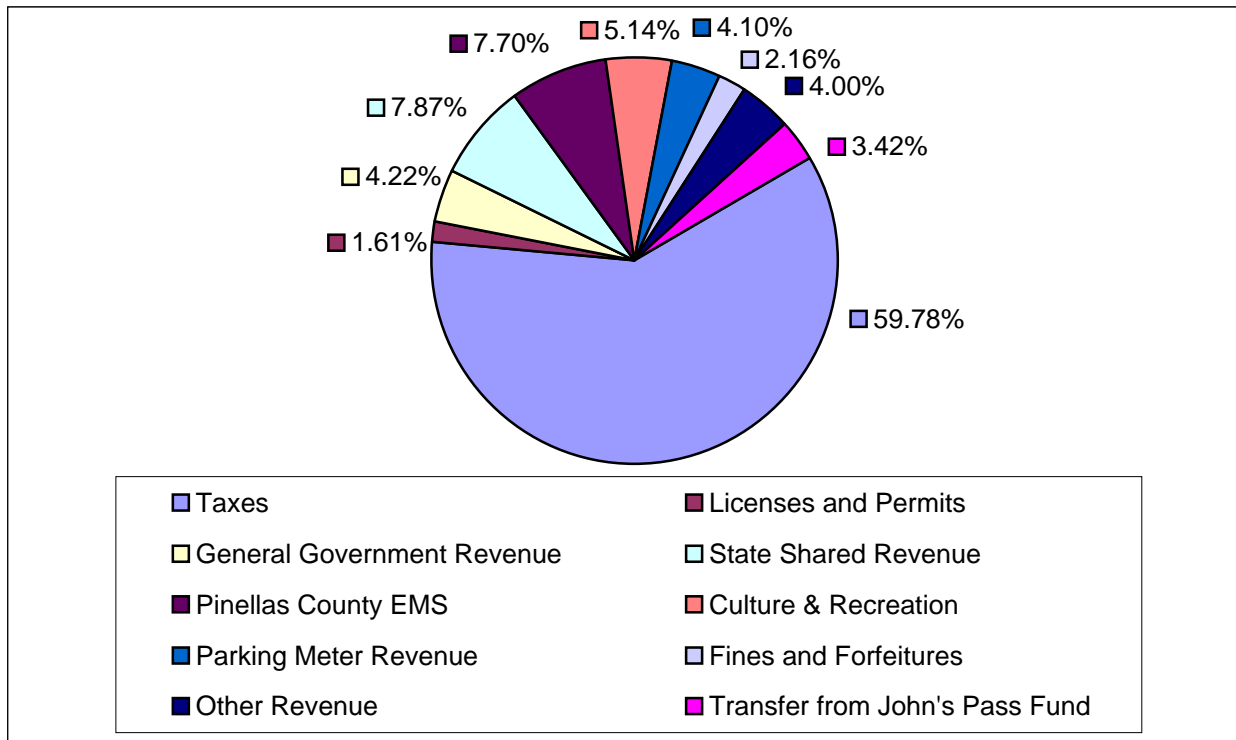


The City's millage rate remains at 1.7954 mills (\$1.7954 of property tax billed for each \$1,000 of taxable property value). This is considered a tax decrease because the taxable property values have decreased, which should result in a lower tax bill for most property owners.

GENERAL FUND

WHERE THE MONEY COMES FROM

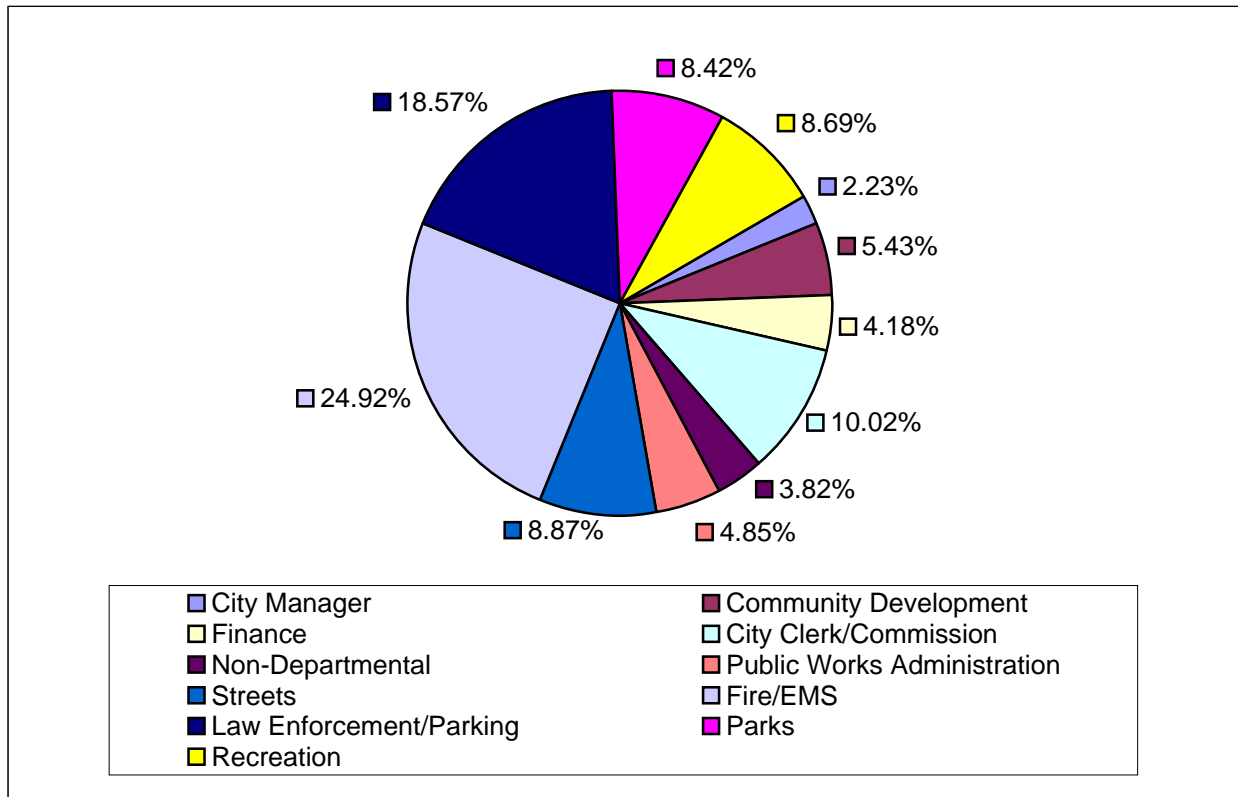
Taxes	59.78%	\$3,387,300
Licenses and Permits	1.61%	91,100
General Government Revenue	4.22%	239,010
State Shared Revenue	7.87%	445,700
Pinellas County EMS	7.70%	436,370
Culture & Recreation	5.14%	291,000
Parking Meter Revenue	4.10%	232,500
Fines and Forfeitures	2.16%	122,500
Other Revenue	4.00%	226,870
Transfer from John's Pass Fund	<u>3.42%</u>	<u>194,000</u>
 Total Estimated Revenue	 100.00%	 \$5,666,350



GENERAL FUND

WHERE THE MONEY GOES

City Manager	2.23%	\$126,615
Community Development	5.43%	307,630
Finance	4.18%	236,855
City Clerk/Commission	10.02%	567,795
Non-Departmental	3.82%	216,340
Public Works Administration	4.85%	274,820
Streets	8.87%	502,625
Fire/EMS	24.92%	1,411,825
Law Enforcement/Parking	18.57%	1,052,080
Parks	8.42%	477,230
Recreation	<u>8.69%</u>	<u>492,535</u>
 Total Appropriations	 100.00%	 \$5,666,350



CITY OF MADEIRA BEACH, FLORIDA
ESTIMATED REVENUES
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ESTIMATE	2007-08 REVISED	2008-09 ESTIMATE	% CHANGE FYE '08 TO FYE '09
	FUND BALANCE, OCTOBER 1	\$ 4,320,414	\$ 5,336,430	\$ 7,401,594	\$ 8,654,704	\$ 8,565,362	-1.03%
	ADD REVENUES:						
	Taxes:						
311.000	Ad Valorem - Current	2,004,952	2,294,853	2,208,500	2,208,500	1,967,800	-10.90%
311.006	Ad Valorem - Delinquent	1,694	8,371	1,000	1,000	1,000	0.00%
311.0140	Ad Valorem - Tax Certificates	54,603	113,922	1,000	1,000	1,000	0.00%
312.410	Local Option Gas Tax	41,632	40,358	65,600	62,600	58,000	-7.35%
	Total Taxes	2,102,881	2,457,504	2,276,100	2,273,100	2,027,800	-10.79%
	Franchise Fees:						
313.215	Electricity	458,107	472,695	450,000	450,000	500,000	11.11%
313.505	Gas	9,602	9,676	9,500	9,500	9,500	0.00%
	Total Franchise Fees	467,709	482,371	459,500	459,500	509,500	10.88%
	Utility Service Taxes:						
314.1011	Electricity	461,441	475,015	450,000	450,000	500,000	11.11%
314.3011	Water	79,056	84,279	75,000	75,000	80,000	6.67%
314.4011	Gas	5,158	5,804	5,000	5,000	5,000	0.00%
314.8011	Propane	8,833	13,000	8,500	8,500	10,000	17.65%
	Total Utility Service Taxes	554,488	578,098	538,500	538,500	595,000	10.49%
	Communications Service Tax:						
315.2011	Communications Service Tax	269,228	268,376	285,000	282,200	255,000	-9.64%
	Total Communications Service Tax	269,228	268,376	285,000	282,200	255,000	-9.64%
	Local Business Tax Receipts:						
321.010	Local Business Tax Receipts	79,321	78,784	80,000	80,000	80,000	0.00%
321.012	Reciprocals - Contractor Reg.	820	1,740	700	700	1,000	42.86%
	Total Local Business Tax Receipts	80,141	80,524	80,700	80,700	81,000	0.37%
	Building Permits:						
322.009	Applications/Fees	5,450	11,824	5,000	5,000	5,000	0.00%
322.020	Building Permits	4,027	5,244	4,000	4,000	4,000	0.00%
322.021	Reinspection Fees	90	120	100	100	100	0.00%
322.022	Fire Inspection Fees	400	2,230	500	500	500	0.00%
322.023	Plan Review	800	515	500	500	500	0.00%
	Total Building Permits	10,767	19,933	10,100	10,100	10,100	0.00%
	State Grants:						
334.203	DCA - Disaster Reimbursement	3,621	-	-	-	-	
	Total State Grants	3,621	-	-	-	-	
	State Shared Revenues:						
335.120	State Revenue Sharing	205,846	206,387	206,500	201,700	195,000	-3.32%
335.150	Alcoholic Beverage Licenses	9,374	8,213	10,000	10,000	9,000	-10.00%
335.180	Half Cent Sales Tax	263,558	250,916	261,600	241,600	235,000	-2.73%
335.230	Firefighters Supplemental Income	5,252	4,975	4,440	4,440	3,500	-21.17%
335.490	Gas Tax Rebate	3,259	3,277	3,200	3,200	3,200	0.00%
	Total State Shared Revenues	487,289	473,768	485,740	460,940	445,700	-3.31%
	Shared Revenue-Local:						
338.900	Pinellas County - EMS	391,146	407,687	413,200	413,200	436,370	5.61%
	Total Revenue - Local	391,146	407,687	413,200	413,200	436,370	5.61%
	Charges for Services:						
341.901	Election Qualifying Fees	150	200	100	100	100	0.00%
342.202	Fire Protection - Redingtons	185,454	192,873	200,590	200,590	210,610	5.00%
342.904	FDOT Maintenance Agreements	25,189	26,088	25,000	25,000	28,300	13.20%
	Total General Government	210,793	219,161	225,690	225,690	239,010	5.90%
	Transportation:						
344.501	Archibald Beach Parking Meters	90,859	84,754	90,000	90,000	85,000	-5.56%
344.503	County Park Parking Meters	59,438	59,220	55,000	55,000	60,000	9.09%
344.504	City/South Beach Parking Meters	88,529	79,361	90,000	90,000	80,000	-11.11%
344.506	Non- Resident Parking Permits	12,110	7,460	10,000	10,000	7,500	-25.00%
	Total Transportation	250,936	230,795	245,000	245,000	232,500	-5.10%

CITY OF MADEIRA BEACH, FLORIDA
ESTIMATED REVENUES
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ESTIMATE	2007-08 REVISED	2008-09 ESTIMATE	% CHANGE FYE '08 TO FYE '09
Culture/Recreation:							
347.210	Activity Registration	28,734	32,190	25,000	25,000	30,000	20.00%
347.211	Softball Registration	35,953	41,453	55,000	55,000	50,000	-9.09%
347.220	After School Program	124,474	124,770	175,000	175,000	125,000	-28.57%
347.221	Summer Program	66,036	76,684	135,000	135,000	75,000	-44.44%
347.223	Special Programs	-	597	-	-	-	
347.290	Coca-Cola Machine	1,258	928	750	750	800	6.67%
347.594	Beach Concession - Archibald Park	12,500	-	8,500	8,500	9,000	5.88%
347.595	Beach Concession - County Park	-	1,200	1,200	1,200	1,200	0.00%
	Total Culture/Recreation	268,955	277,822	400,450	400,450	291,000	-27.33%
Fines & Forfeitures:							
351.111	Fines & Forfeitures	16,022	23,169	18,000	18,000	25,000	38.89%
351.112	Parking Fines	129,635	90,473	100,000	100,000	90,000	-10.00%
	Total Fines & Forfeitures	145,657	113,642	118,000	118,000	115,000	-2.54%
Other Fines:							
359.091	Code Enforcement	-	19,966	5,000	5,000	7,500	50.00%
	Total Other Fines	-	19,966	5,000	5,000	7,500	50.00%
Interest Earnings:							
361.100	Interest Earned	224,180	460,703	200,000	200,000	150,000	-25.00%
361.105	Interest - County Tax Collector	5,556	7,476	5,000	5,000	6,000	20.00%
	Total Interest Earned	229,736	468,179	205,000	205,000	156,000	-23.90%
Rents:							
362.004	Auditorium Rental	4,878	4,305	4,000	4,000	4,000	0.00%
362.005	Rental PW Complex-Beach Mason.	336	336	335	335	335	0.00%
362.587	Rental - Cell Tower	51,562	48,768	53,500	53,500	57,935	8.29%
	Total Rentals	56,776	53,409	57,835	57,835	62,270	7.67%
Sale of Fixed Assets:							
364.411	Sale of Equipment	2,197	11,970	1,000	1,000	1,000	0.00%
	Total Sale of Fixed Assets	2,197	11,970	1,000	1,000	1,000	0.00%
Other Miscellaneous:							
366.366	Donations	2,425	450	-	-	-	
369.002	Gasoline Sold	285	364	350	350	350	0.00%
369.369	Miscellaneous	14,127	6,162	1,000	1,000	1,000	0.00%
369.370	Copy Charges	752	959	750	750	750	0.00%
369.374	Notary Services	290	295	200	200	250	25.00%
369.376	Lawn Maintenance - Library	2,400	2,400	2,400	2,400	2,400	0.00%
369.379	Refund Prior Year Exp.	4,595	618	-	-	-	
369.381	Sales Tax Collection Allowance	628	632	600	600	600	0.00%
369.382	Indebtedness Searches	270	145	250	250	250	0.00%
369.383	Insurance Proceeds	-	791	-	-	-	
369.385	FEMA Application Fees	-	-	-	-	1,000	
369.386	Special Event Application Fees	-	600	1,000	1,000	1,000	0.00%
	Total Miscellaneous	25,772	13,416	6,550	6,550	7,600	16.03%
Other Financing Sources:							
381.017	Transfer from John's Pass Fund	100,055	100,995	195,800	195,800	194,000	-0.92%
381.103	Transfer from Special Projects Fund	-	79,700	-	-	-	
393.000	Proceeds from Sale of Sewer System	-	3,144,706	-	-	-	
400.040	Prior Year Surplus	-	-	-	-	-	
	Total Other Financing Sources	100,055	3,325,401	195,800	195,800	194,000	-0.92%
	TOTAL REVENUES	5,658,147	9,502,022	6,009,165	5,978,565	5,666,350	-5.22%
LESS: EXPENDITURES BY DEPT.							
	City Manager	124,392	156,519	146,390	149,140	126,615	-15.10%
	Community Development	240,617	293,293	276,720	334,419	307,630	-8.01%
	Finance	234,542	284,935	261,550	268,217	236,855	-11.69%
	City Clerk / Commission	355,957	833,976	890,155	822,489	567,795	-30.97%
	Non-Departmental	135,735	201,828	220,910	225,910	216,340	-4.24%
	P/W Administration	182,651	192,853	264,385	266,468	274,820	3.13%
	Streets	288,712	490,928	429,715	432,821	502,625	16.13%
	Fire / EMS	1,228,850	1,324,491	1,356,510	1,390,863	1,411,825	1.51%
	Law Enforcement / Parking	937,646	1,034,840	1,140,610	1,141,443	1,052,080	-7.83%
	Parks	402,271	511,148	516,910	527,910	477,230	-9.60%
	Recreation	510,758	558,937	505,310	508,227	492,535	-3.09%
	Transfer to Marina Fund	-	300,000	-	-	-	
	TOTAL EXPENDITURES	4,642,131	6,183,748	6,009,165	6,067,907	5,666,350	-6.62%
	FUND BALANCE, SEPTEMBER 30	\$ 5,336,430	\$ 8,654,704	\$ 7,401,594	\$ 8,565,362	\$ 8,565,362	0.00%

**CITY OF MADEIRA BEACH
CITY MANAGER**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$173,618	\$186,916	\$179,300	\$180,550	\$165,000
OPERATING	20,104	23,424	24,580	26,080	22,950
CAPITAL OUTLAY	-	3,194	-	-	-
OTHER	(69,330)	(57,015)	(57,490)	(57,490)	(61,335)
TOTAL	\$124,392	\$156,519	\$146,390	\$149,140	\$126,615

MISSION

By the Charter of the City of Madeira Beach, the City Manager shall be the chief administrative officer of the City. The City Manager is responsible to the City Commission for administration of all City affairs placed in the manager's charge by or under the charter. They City Manager shall uphold City ordinances and regulations in the discharge of his/her duties for the betterment of the entire community.

PROGRAMS

ADMINISTRATION - The Administration provides overall direction and supervision for all City departments and is responsible for advising and carrying out policies established by the City Commission. Activities include: providing leadership and guidance to the various departments of the City to carry out the day to day functions of the City, administering contracts on behalf of the City pursuant to the provisions of appropriations ordinances, preparing and submitting the annual budget and capital program to the City Commission; acts as chief purchasing agent of the City.

**CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS
DEPARTMENT: 1000 CITY MANAGER
GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	128,236	139,186	130,900	132,150	129,900	-1.70%
1400	Overtime	85	150	100	100	100	0.00%
2100	Social Security	9,599	10,073	10,400	10,400	10,300	-0.96%
2203	ICMA 401(a) Plan	17,213	18,269	17,500	17,500	12,700	-27.43%
2300	Group Insurance	17,934	18,700	19,400	19,400	11,100	-42.78%
2400	Worker's Compensation	551	538	1,000	1,000	900	-10.00%
	Subtotal Personal Services	173,618	186,916	179,300	180,550	165,000	-8.61%
OPERATING:							
3100	Professional Services	900	1,400	3,100	4,600	1,600	-65.22%
4000	Travel and Training	350	1,358	1,450	1,450	1,450	0.00%
4001	Auto Allowance	4,211	4,513	4,410	4,410	4,200	-4.76%
4110	Cellular Telephone	365	411	360	360	360	0.00%
4200	Postage	2,056	1,990	2,350	2,350	2,400	2.13%
4700	Print & Reproduction	6,200	8,068	8,700	8,700	8,700	0.00%
4800	Promotions & Pub Relations	2,091	2,238	500	500	500	0.00%
5100	Office Supplies	1,902	1,411	1,000	1,000	1,000	0.00%
5210	Departmental Supplies	237	223	400	400	240	-40.00%
5420	Dues & Subscriptions	1,792	1,812	2,310	2,310	2,500	8.23%
	Subtotal Operating	20,104	23,424	24,580	26,080	22,950	-12.00%
CAPITAL OUTLAY:							
6400	Capital Equipment	-	3,194	-	-	-	
	Subtotal Capital Outlay	-	3,194	-	-	-	
OTHER:							
9100	Admin.Serv.Alloc.-7000	(24,230)	(36,565)	(35,360)	(35,360)	(33,770)	-4.50%
9110	Admin.Serv.Alloc.-8000	(25,540)	-	-	-	-	
9121	Admin.Serv.Alloc.-9200	(2,790)	(3,670)	(4,575)	(4,575)	(4,770)	4.26%
9122	Admin.Serv.Alloc.-9300	(10,080)	(13,755)	(14,990)	(14,990)	(18,555)	23.78%
9123	Admin Serv.Alloc.-9400	(6,690)	(3,025)	(2,565)	(2,565)	(4,240)	65.30%
	Subtotal Other	(69,330)	(57,015)	(57,490)	(57,490)	(61,335)	6.69%
	TOTAL CITY MANAGER	124,392	156,519	146,390	149,140	126,615	-15.10%

CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 1000 CITY MANAGER
GENERAL FUND - 001

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
CITY MANAGER	1	1	1
ASSISTANT TO THE CITY MANAGER	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL FUNDED POSITIONS	2	2	2

CAPITAL OUTLAY

There are no capital requests.

**CITY OF MADEIRA BEACH
COMMUNITY DEVELOPMENT**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$169,721	\$182,815	\$155,200	\$157,283	\$187,200
OPERATING	50,713	110,478	121,520	177,136	120,430
CAPITAL OUTLAY	20,183	-	-	-	-
TOTAL	\$240,617	\$293,293	\$276,720	\$334,419	\$307,630

MISSION

The Community Development Department provides the City with professional urban planning services, code compliance, grant writing and implementation, and flood plain management. The department coordinates with Pinellas County on the building permit and inspection process. The department participates in planning efforts along the Gulf beaches, as part of a team with other beach communities.

The mission is to maintain the unique beach community character while working toward a vision in the direction of improved land and water uses. The planning process is intended to improve the health, safety and welfare of the City.

The Community Development Director reports to the City Manager and serves as the staff liaison to the Planning Commission, Special Magistrate for code enforcement cases and variances, the Board of Commissioners and any other advisory committees that may be created over time.

PROGRAMS

PLANNING - Responsible for current and long range planning for the City of Madeira Beach, CRS and grant writing/administration are part of Planning.

**CITY OF MADEIRA BEACH
COMMUNITY DEVELOPMENT**

Current Planning includes the review of development plans. The Community Development Director reviews site plans from concept through final site plan. The Community Development Director prepares all staff reports for all cases before the Special Magistrate who makes a final determination when a variance, special exception or administrative determination is requested.

Long Range Planning includes Comprehensive Plan review and amendments, Land Development Code revision and assistance toward Capital Improvement Program planning. Long Range Planning also includes coordination with State of Florida and Pinellas County plans, regionally specific project planning and implementation of the Madeira Beach Master Plan.

CRS (Community Rating System). The Community Development Director coordinates the assembling of data for the CRS cycle application. The activity is key toward having the best CRS rating possible. CRS is part of the National Flood Insurance Program. The objective is to prevent and reduce flood losses.

Grants. Effective grantsmanship helps provide for community projects and programs.

CODE COMPLIANCE Responsible for day to day enforcement of the City's Code of Ordinances. Enforcement includes land development regulations, life safety, nuisance and environmental issues. Coordination with other City departments assists in effective enforcement of City codes and regulations.

BUILDING. Responsible for coordinating City of Madeira Beach building activity with the Pinellas County Building Department to ensure compliance with the Madeira Beach Code of Ordinances.

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS
DEPARTMENT: 1050 COMMUNITY DEVELOPMENT
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	133,376	141,000	113,500	115,583	144,100	24.67%
1400	Overtime	465	540	300	300	500	66.67%
2100	Social Security	10,092	10,717	8,800	8,800	11,100	26.14%
2203	ICMA 401(a) Plan	10,980	12,570	10,300	10,300	13,100	27.18%
2300	Group Insurance	11,357	14,677	19,100	19,100	16,200	-15.18%
2400	Worker's Compensation	3,451	3,311	3,200	3,200	2,200	-31.25%
	Subtotal Personal Services	169,721	182,815	155,200	157,283	187,200	19.02%
OPERATING:							
3100	Professional Services	11,668	12,042	41,500	97,116	46,500	-52.12%
3125	Special Magistrate	25,182	75,495	47,000	47,000	47,000	0.00%
3136	Criminal Records Check	-	-	100	100	-	-100.00%
3451	Lot Mowing/Clearing	-	570	500	500	5,500	1000.00%
4000	Travel and Training	2,005	1,425	1,500	1,500	1,600	6.67%
4110	Cellular Telephone	796	839	720	720	720	0.00%
4200	Postage	3,165	5,756	3,750	3,750	2,800	-25.33%
4400	Rentals and Leases	-	3,361	5,300	5,300	5,300	0.00%
4500	General Insurance	621	363	380	380	360	-5.26%
4600	Maint Auto Equipment	158	30	500	500	500	0.00%
4680	Maint Tires	-	-	-	-	-	
4700	Print & Reproduction	1,997	3,228	9,450	9,450	4,150	-56.08%
4900	Other Current Charges	-	-	4,500	4,500	-	-100.00%
5100	Office Supplies	3,319	4,920	3,400	3,400	3,250	-4.41%
5200	Uniforms	348	289	675	675	550	-18.52%
5220	Gasoline & Oil	818	1,702	1,700	1,700	1,700	0.00%
5420	Dues & Subscriptions	636	458	545	545	500	-8.26%
	Subtotal Operating	50,713	110,478	121,520	177,136	120,430	-32.01%
CAPITAL OUTLAY:							
6400	Capital Equipment	20,183	-	-	-	-	
	Subtotal Capital Outlay	20,183	-	-	-	-	
TOTAL COMMUNITY DEVELOPMENT		240,617	293,293	276,720	334,419	307,630	-8.01%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 1050 COMMUNITY DEVELOPMENT
GENERAL FUND - 001**

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
COMMUNITY DEVELOPMENT DIRECTOR	1	1	1
CODE COMPLIANCE OFFICER	1	1	1
ADMINISTRATIVE ASSISTANT *	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL FUNDED POSITIONS	3	3	3

** For FY 2008, the Administrative Assistant position was initially funded only through employee's projected retirement date of November 30, 2007. For FY 2009, the position is fully funded for the entire fiscal year.*

CAPITAL OUTLAY

There are no capital requests.

**CITY OF MADEIRA BEACH
FINANCE**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$299,810	\$321,798	\$290,800	\$297,467	\$267,700
OPERATING	63,200	68,586	78,540	78,540	81,485
CAPITAL OUTLAY	5,922	3,011	1,435	1,435	1,500
OTHER	(134,390)	(108,460)	(109,225)	(109,225)	(113,830)
TOTAL	\$234,542	\$284,935	\$261,550	\$268,217	\$236,855

MISSION

The Finance Department, under the direction of the Finance Director, is charged with the administration of the financial affairs of the City and identification and development of fiscal policies and practices to enhance the public benefit. The Finance Director reports to the City Manager.

PROGRAMS

BUDGETING COMPLIANCE - Involves expenditure, encumbrance and authority monitoring as well as compliance for supplemental appropriations and transfers.

BUDGET AND MANAGEMENT - Responsible for the coordination and development of the Annual Budget and Capital Improvement Program.

CASH RECEIPTS PROCESSING - This involves processing of City cash receipts as well as accounting and reconciling.

FIXED ASSET CONTROL - Controls the purchase of fixed assets, changes, perpetual inventory, data base preparation and oversight of annual physical inventory.

FINANCIAL REPORTING - Provides monthly revenue and expenditure reports and balance sheets, and prepares the Comprehensive Annual Financial Report.

CITY OF MADEIRA BEACH
FINANCE

HUMAN RESOURCES - This division is responsible for payroll, maintenance of City personnel files; training and development programs; compliance with all local, state and federal labor and employment laws; providing orientation for new employees; processing, and administering and updating benefits; promoting good employee relations and actively discouraging discrimination at all levels.

PURCHASING/CASH DISBURSEMENTS - This program involves verification and input of invoices, authorization for payment, reconciliation of vendor accounts, preparation of payments and reconciliation of bank accounts.

RISK MANAGEMENT - Responsible for the provision and promotion of an effective program to protect all City assets from loss or damage including both property and people. To identify, analyze and minimize risk exposure using the most cost effective means; maintain updated records of all City owned property; worker's compensation claims and accident reporting; inform appropriate insurance agencies and attorneys; and provide training to identify and correct safety hazards in the workplace.

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS
DEPARTMENT: 1100 FINANCE
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	237,555	254,191	219,200	225,867	209,100	-7.42%
1400	Overtime	559	69	800	800	200	-75.00%
2100	Social Security	18,063	19,306	16,900	16,900	16,100	-4.73%
2201	Retirement - FRS	3,033	3,693	3,900	3,900	4,000	2.56%
2203	ICMA 401(a) Plan	18,142	18,942	16,300	16,300	15,200	-6.75%
2300	Group Insurance	21,435	24,580	32,100	32,100	21,700	-32.40%
2400	Worker's Compensation	1,023	1,017	1,600	1,600	1,400	-12.50%
	Subtotal Personal Services	299,810	321,798	290,800	297,467	267,700	-10.01%
OPERATING:							
3100	Professional Services	460	1,566	4,000	4,000	4,500	12.50%
3121	Computer Software Support	18,174	19,227	16,360	16,360	21,250	29.89%
3135	Employee Physicals	805	811	2,500	2,500	1,000	-60.00%
3136	Criminal Records Check	321	762	1,000	1,000	1,000	0.00%
3200	Audit Fee	24,900	26,145	26,290	26,290	26,970	2.59%
3400	Other Contractual Services	-	1,987	6,300	6,300	6,400	1.59%
4000	Travel and Training	3,992	2,940	5,000	5,000	4,000	-20.00%
4200	Postage	1,652	1,605	1,800	1,800	1,800	0.00%
4500	General Insurance	335	359	350	350	550	57.14%
4640	Maint- Other Equipment	135	423	500	500	500	0.00%
4700	Print & Reproduction	943	1,926	2,000	2,000	2,000	0.00%
4800	Promotional Activities	2,604	1,984	2,500	2,500	1,965	-21.40%
4900	Other Current Charges	1,156	2,136	3,000	3,000	3,000	0.00%
4930	Bank Service Charges	180	105	-	-	-	
5100	Office Supplies	5,251	4,281	4,350	4,350	4,000	-8.05%
5200	Uniforms	306	-	50	50	50	0.00%
5420	Dues & Subscriptions	1,986	2,329	2,540	2,540	2,500	-1.57%
	Subtotal Operating	63,200	68,586	78,540	78,540	81,485	3.75%
CAPITAL OUTLAY:							
6400	Capital Equipment	5,922	3,011	1,435	1,435	1,500	4.53%
	Subtotal Capital Outlay	5,922	3,011	1,435	1,435	1,500	4.53%
OTHER:							
9100	Admin.Serv.Alloc.-7000	(46,970)	(69,560)	(67,180)	(67,180)	(62,670)	-6.71%
9110	Admin.Serv.Alloc.-8000	(49,510)	-	-	-	-	
9121	Admin.Serv.Alloc.-9200	(5,400)	(6,980)	(8,690)	(8,690)	(8,850)	1.84%
9122	Admin.Serv.Alloc.-9300	(19,540)	(26,170)	(28,480)	(28,480)	(34,440)	20.93%
9123	Admin.Serv.Alloc.-9400	(12,970)	(5,750)	(4,875)	(4,875)	(7,870)	61.44%
	Subtotal Other	(134,390)	(108,460)	(109,225)	(109,225)	(113,830)	4.22%
	TOTAL FINANCE	234,542	284,935	261,550	268,217	236,855	-11.69%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 1100 FINANCE
GENERAL FUND - 001**

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
FINANCE DIRECTOR	1	1	1
ACCOUNTANT *	1	1	-
HUMAN RESOURCES MANAGER	1	1	1
ACCOUNTING SPECIALIST	1	1	1
ADMINISTRATIVE ASSISTANT	<u>1</u>	<u>1</u>	<u>1</u>
 TOTAL FUNDED POSITIONS	 5	 5	 4

** Accountant position funded through employee's retirement date of January 31, 2008.*

CAPITAL OUTLAY

6400 - EQUIPMENT:
Desktop computer with monitor \$ 1,500

**CITY OF MADEIRA BEACH
CLERK/COMMISSION**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$144,219	\$155,120	\$156,800	\$159,670	\$113,900
OPERATING	223,731	664,375	192,460	192,460	197,360
CAPITAL OUTLAY	14,344	12,514	-	-	-
DONATIONS	81,173	82,762	83,120	83,120	85,020
OTHER	(107,510)	(80,795)	457,775	387,239	171,515
TOTAL	\$355,957	\$833,976	\$890,155	\$822,489	\$567,795

MISSION

The Charter of the City of Madeira Beach vests the Board of Commissioners with all of the legislative power of the City. The Board of Commissioners consists of four commissioners and a mayor-commissioner. The Board of Commissioners is empowered to adopt, amend and repeal ordinances and resolutions; levy taxes; grant, renew or extend franchises; set service or user charges for municipal services; and appoint a City Clerk, City Manager and a City Attorney.

PROGRAMS

MAYOR/COMMISSION - The office acts as a liaison for the citizens in their communications to the Mayor and Commission members.

ELECTIONS - City elections are held on the second Tuesday in March of each year. The Clerk's office advises candidates of procedures for running for office, recruits poll workers, places all required legal advertisements and serves as the Supervisor of Municipal Elections.

SERVICES

Records. As custodian of the records, the City Clerk fulfills record requests for the public and other agencies.

**CITY OF MADEIRA BEACH
CLERK/COMMISSION**

Declaration of Domicile. Applications are taken throughout the year for parents who need to enter their children in school, for business purposes and for proof of residency. There is a fee for the Declaration of Domicile.

Voter Registration. Applications are available for anyone eighteen years or older. There is no fee for this proof of residency.

Notary. Notaries are available throughout City Hall to assist in the execution of documents. There is a fee for this service.

CITY OF MADEIRA BEACH, FLORIDA
APOPROPRIATIONS
DEPARTMENT: 1300 CLERK/COMMISSION
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1100	Salaries-Commission	26,481	26,481	26,400	26,400	26,400	0.00%
1200	Salaries & Wages	92,003	97,955	95,100	97,510	65,300	-33.03%
1400	Overtime	185	60	300	300	-	-100.00%
2100	Social Security	9,013	9,469	9,400	9,580	7,100	-25.89%
2201	Retirement - FRS	5,649	6,711	6,700	6,940	6,500	-6.34%
2203	ICMA 401(a) Plan	1,680	3,993	4,900	4,900	2,300	-53.06%
2300	Group Insurance	8,701	9,959	13,100	13,120	5,700	-56.55%
2400	Worker's Compensation	507	492	900	920	600	-34.78%
	Subtotal Personal Services	144,219	155,120	156,800	159,670	113,900	-28.67%
OPERATING:							
3100	Professional Services	27,959	8,925	13,700	13,700	13,700	0.00%
3101	City Attorney - Retainer	48,000	48,000	50,400	50,400	50,400	0.00%
3102	City Attorney - Non-Retainer	53,626	34,224	40,000	40,000	40,000	0.00%
3103	Other Legal Expenses	-	4,244	2,500	2,500	2,500	0.00%
3105	Legal - Labor Attorney	9,721	942	10,000	10,000	10,000	0.00%
3109	Lawsuit - Archibald's Grill Inc.	-	500,000	-	-	-	
3137	Legal Recording	376	158	700	700	1,500	114.29%
4000	Travel and Training	859	587	4,000	4,000	2,000	-50.00%
4010	Travel-Comm Dist #1	1,645	836	1,500	1,500	1,500	0.00%
4020	Travel-Comm Dist #2	-	994	1,500	1,500	1,500	0.00%
4030	Travel-Comm Dist #3	1,050	135	1,500	1,500	1,500	0.00%
4040	Travel-Comm Dist #4	1,584	317	1,500	1,500	1,500	0.00%
4050	Travel-Mayor	487	18	1,500	1,500	1,500	0.00%
4110	Cellular Telephone	330	399	360	360	360	0.00%
4200	Postage	490	996	1,000	1,000	1,000	0.00%
4336	Electricity-Holiday Lights	-	-	1,500	1,500	-	-100.00%
4640	Maint Other Equipment	4,456	599	2,000	2,000	2,000	0.00%
4700	Print & Reproduction	-	234	2,000	2,000	2,000	0.00%
4800	Promotions & Pub Relations	13,231	7,153	7,000	7,000	7,000	0.00%
4801	Christmas Decorations	19,983	24,358	20,000	20,000	22,000	10.00%
4802	Board Appreciation Dinner	2,519	1,700	2,250	2,250	900	-60.00%
4803	Boat Parade	2,793	2,873	2,500	2,500	4,000	60.00%
4804	Fireworks	7,000	7,000	5,000	5,000	10,000	100.00%
4807	Citizens' Academy	-	1,019	550	550	500	-9.09%
4808	Halloween Parade	288	-	-	-	-	
4811	Veteran's Day Boat Parade	300	500	500	500	500	0.00%
4900	Other Current Charges	16,572	9,044	7,000	7,000	7,000	0.00%
4910	Election Expenses	4,773	307	5,000	5,000	5,000	0.00%
5100	Office Supplies	3,502	4,938	4,000	4,000	4,000	0.00%
5200	Uniforms	218	490	500	500	500	0.00%
5420	Dues & Subscriptions	1,969	3,385	2,500	2,500	3,000	20.00%
	Subtotal Operating	223,731	664,375	192,460	192,460	197,360	2.55%
CAPITAL OUTLAY:							
6400	Capital Equipment	14,344	12,514	-	-	-	
	Subtotal Capital Outlay	14,344	12,514	-	-	-	
DONATIONS:							
8201	Seniors Club	1,326	1,500	1,500	1,500	1,500	0.00%
8221	S.P.C.A.	417	214	550	550	500	-9.09%
8222	Neighborly Care Network	5,330	5,500	3,550	3,550	5,500	54.93%
8340	Gulf Beaches Library	74,100	75,548	77,520	77,520	77,520	0.00%
	Subtotal Donations	81,173	82,762	83,120	83,120	85,020	2.29%

CITY OF MADEIRA BEACH, FLORIDA
 APOPROPRIATIONS
 DEPARTMENT: 1300 CLERK/COMMISSION
 GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
OTHER:							
9100	Admin.Serv.Alloc.-7000	(37,580)	(51,815)	(67,160)	(67,160)	(51,290)	-23.63%
9110	Admin.Serv.Alloc.-8000	(39,600)	-	-	-	-	
9121	Admin.Serv.Alloc.-9200	(4,320)	(5,200)	(8,690)	(8,690)	(7,245)	-16.63%
9122	Admin.Serv.Alloc.-9300	(15,640)	(19,495)	(28,475)	(28,475)	(28,185)	-1.02%
9123	Admin.Serv.Alloc.-9400	(10,370)	(4,285)	(4,870)	(4,870)	(6,440)	32.24%
9900	Contingency	-	-	566,970	496,434	264,675	-46.68%
	Subtotal Other	(107,510)	(80,795)	457,775	387,239	171,515	-55.71%
	TOTAL CLERK/COMMISSION	355,957	833,976	890,155	822,489	567,795	-30.97%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 1300 CLERK/COMMISSION
GENERAL FUND - 001**

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
CITY CLERK	1	1	1
DEPUTY CITY CLERK	1	1	*
MAYOR	1	1	1
COMMISSIONERS	<u>4</u>	<u>4</u>	<u>4</u>
 TOTAL FUNDED POSITIONS	 7	 7	 6

** Position not funded.*

CAPITAL OUTLAY

There are no capital requests.

**CITY OF MADEIRA BEACH
NON-DEPARTMENTAL**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$36,660	\$40,512	\$43,500	\$43,500	\$42,000
OPERATING	167,627	218,685	229,400	234,400	240,925
CAPITAL OUTLAY	3,128	6,201	8,635	8,635	9,000
OTHER	(71,680)	(63,570)	(60,625)	(60,625)	(75,585)
 TOTAL	 \$135,735	 \$201,828	 \$220,910	 \$225,910	 \$216,340

MISSION

Non-Departmental includes all costs associated with the repair and maintenance of City Hall. This division monitors repair costs for municipal buildings. The activities of this division are intended to ensure safe and clean buildings and conditions. This division also includes general operating supplies used by all departments of the City.

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS
DEPARTMENT: 1400 NON-DEPARTMENTAL
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	25,867	28,470	29,500	29,500	29,500	0.00%
1400	Overtime	1,459	653	500	500	500	0.00%
2100	Social Security	2,090	2,239	2,300	2,300	2,300	0.00%
2203	ICMA 401(a) Plan	1,976	2,560	2,700	2,700	2,700	0.00%
2300	Group Insurance	3,480	4,736	6,300	6,300	5,300	-15.87%
2400	Worker's Compensation	1,386	1,854	2,200	2,200	1,700	-22.73%
2500	Unemployment Compensation	402	-	-	-	-	
	Subtotal Personal Services	36,660	40,512	43,500	43,500	42,000	-3.45%
OPERATING:							
3100	Professional Services	-	-	-	2,500	-	-100.00%
3122	Computer Hardware Support	11,723	6,857	10,000	10,000	10,000	0.00%
3400	Other Contractual Services	-	-	-	5,750	6,000	
3443	Maintenance - Phone System	335	-	2,000	2,000	2,000	0.00%
4000	Travel and Training	3,811	3,396	7,200	3,950	4,000	1.27%
4100	Telephone	20,468	21,417	23,900	23,900	20,500	-14.23%
4200	Postage	164	166	400	400	300	-25.00%
4300	Utilities	2,013	4,591	5,000	5,000	5,100	2.00%
4331	Electric - Building	28,691	29,180	25,000	25,000	34,400	37.60%
4340	Waste Disposal	-	2,520	2,520	2,520	2,520	0.00%
4400	Rentals and Leases	6,245	6,908	3,940	3,940	4,700	19.29%
4500	General Insurance	62,938	110,574	120,490	120,490	120,755	0.22%
4600	Maint Auto Equipment	423	16	1,000	1,000	1,000	0.00%
4610	Maintenance - Building	17,252	20,981	13,500	13,500	15,000	11.11%
4640	Maint Other Equipment	160	1,246	500	500	500	0.00%
4680	Maintenance Tires	-	246	500	500	500	0.00%
4700	Print & Reproduction	824	961	1,000	1,000	1,000	0.00%
5100	Office Supplies	4,980	3,417	5,000	5,000	5,000	0.00%
5200	Uniforms	351	285	300	300	300	0.00%
5210	Departmental Supplies	6,834	5,493	6,000	6,000	6,100	1.67%
5220	Gasoline & Oil	350	366	700	700	800	14.29%
5230	Tools	-	-	350	350	350	0.00%
5420	Dues & Subscriptions	65	65	100	100	100	0.00%
	Subtotal Operating	167,627	218,685	229,400	234,400	240,925	2.78%
CAPITAL OUTLAY:							
6400	Capital Equipment	3,128	6,201	8,635	8,635	9,000	4.23%
	Subtotal Capital Outlay	3,128	6,201	8,635	8,635	9,000	4.23%
OTHER:							
9100	Admin.Serv.Alloc.-7000	(25,050)	(40,770)	(37,285)	(37,285)	(41,610)	11.60%
9110	Admin.Serv.Alloc.-8000	(26,410)	-	-	-	-	
9121	Admin.Serv.Alloc.-9200	(2,880)	(4,090)	(4,825)	(4,825)	(5,880)	21.87%
9122	Admin.Serv.Alloc.-9300	(10,420)	(15,340)	(15,810)	(15,810)	(22,865)	44.62%
9123	Admin.Serv.Alloc.-9400	(6,920)	(3,370)	(2,705)	(2,705)	(5,230)	93.35%
	Subtotal Other	(71,680)	(63,570)	(60,625)	(60,625)	(75,585)	24.68%
	TOTAL NON-DEPARTMENTAL	135,735	201,828	220,910	225,910	216,340	-4.24%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 1400 NON DEPARTMENTAL
GENERAL FUND - 001**

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
BUILDING MAINTENANCE WORKER	1	1	1
TOTAL FUNDED POSITIONS	1	1	1

CAPITAL OUTLAY

6400 - EQUIPMENT:	
Replace 5-ton air handler	\$ 2,900
Replace 2-ton air handler	2,200
Replace 7 1/2 ton air handler	3,900
	\$ 9,000

**CITY OF MADEIRA BEACH
PUBLIC WORKS ADMINISTRATION**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$202,746	\$194,593	\$263,200	\$265,283	\$280,100
OPERATING	63,512	68,560	78,700	77,150	69,960
CAPITAL OUTLAY	4,383	-	1,500	3,050	1,500
OTHER	(87,990)	(70,300)	(79,015)	(79,015)	(76,740)
 TOTAL	 \$182,651	 \$192,853	 \$264,385	 \$266,468	 \$274,820

MISSION

The Public Works Administration Department is responsible for the development, operation, maintenance, inspection, design and engineering of streets, beaches, parks, drainage systems and refuse disposal. The Public Works Administration Department is also responsible for leisure services. The activities of the department are intended to ensure the health, safety and welfare of the community through the construction and maintenance of public facilities and through the provision of recreational leisure services.

PROGRAMS

ADMINISTRATION - The Administration Division provides for the overall planning, organizing, coordinating, staffing, reporting and budgeting. Also, Administration provides for on-site inspections, project management, planning and coordinating or projects with the City's engineering and architectural consultants; and the preparation of specifications, contracts and bid documents for all public works projects.

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS
DEPARTMENT: 3000 PUBLIC WORKS ADMINISTRATION
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	156,038	144,953	184,500	186,583	196,500	5.32%
1400	Overtime	3,132	3,480	4,000	4,000	4,000	0.00%
2100	Social Security	11,691	10,857	14,500	14,500	15,400	6.21%
2201	Retirement - FRS	11,202	12,622	12,800	12,800	13,600	6.25%
2203	ICMA 401(a) Plan	3,500	1,451	6,400	6,400	6,900	7.81%
2300	Group Insurance	9,337	13,446	25,700	25,700	29,400	14.40%
2400	Worker's Compensation	7,846	7,784	15,300	15,300	14,300	-6.54%
	Subtotal Personal Services	202,746	194,593	263,200	265,283	280,100	5.59%
OPERATING:							
3443	Maintenance - Phone System	396	-	400	400	400	0.00%
4000	Travel and Training	2,943	2,359	2,000	2,000	2,000	0.00%
4100	Telephone	2,072	2,705	2,600	2,600	2,700	3.85%
4110	Cellular Telephone	1,278	1,247	1,080	1,080	1,080	0.00%
4200	Postage	141	321	230	230	230	0.00%
4300	Utilities	17	203	-	-	-	
4331	Electric - Building	6,629	6,205	4,600	4,600	7,300	58.70%
4400	Rentals and Leases	1,200	1,200	2,000	2,000	2,000	0.00%
4500	General Insurance	14,510	30,522	32,510	32,510	28,120	-13.50%
4600	Maint Auto Equipment	3,881	177	2,000	1,500	1,000	-33.33%
4610	Maintenance Bldg	2,542	3,839	1,350	1,350	1,000	-25.93%
4640	Maint Other Equipment	4,152	2,545	4,500	4,500	3,800	-15.56%
4680	Maintenance Tires	-	266	2,000	2,000	700	-65.00%
4920	Licenses & Permits	25	25	100	100	100	0.00%
5100	Office Supplies	2,461	2,627	2,500	2,500	2,000	-20.00%
5200	Uniforms	176	109	600	600	300	-50.00%
5210	Departmental Supplies	8,460	7,745	10,000	9,500	10,000	5.26%
5220	Gasoline & Oil	10,931	4,077	8,000	7,450	6,000	-19.46%
5230	Tools	1,156	1,469	1,500	1,500	500	-66.67%
5420	Dues & Subscriptions	542	919	730	730	730	0.00%
	Subtotal Operating	63,512	68,560	78,700	77,150	69,960	-9.32%
CAPITAL OUTLAY:							
6400	Capital Equipment	4,383	-	1,500	3,050	1,500	-50.82%
	Subtotal Capital Outlay	4,383	-	1,500	3,050	1,500	-50.82%
OTHER:							
9100	Admin.Serv.Alloc.-7000	(30,750)	(45,090)	(48,600)	(48,600)	(42,245)	-13.08%
9110	Admin.Serv.Alloc.-8000	(32,410)	-	-	-	-	
9121	Admin.Serv.Alloc.-9200	(3,540)	(4,520)	(6,290)	(6,290)	(5,970)	-5.09%
9122	Admin.Serv.Alloc.-9300	(12,800)	(16,960)	(20,600)	(20,600)	(23,215)	12.69%
9123	Admin Serv.Alloc.-9400	(8,490)	(3,730)	(3,525)	(3,525)	(5,310)	50.64%
	Subtotal Other	(87,990)	(70,300)	(79,015)	(79,015)	(76,740)	-2.88%
	TOTAL P/W ADMINISTRATION	182,651	192,853	264,385	266,468	274,820	3.13%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 3000 PUBLIC WORKS ADMINISTRATION
GENERAL FUND - 001**

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
COMMUNITY SERVICES DIRECTOR	1	1	1
MECHANIC	1	1	1
PUBLIC WORKS SUPERVISOR	-	1	1
ADMINISTRATIVE ASSISTANT	<u>1</u>	<u>1</u>	<u>1</u>
 TOTAL FUNDED POSITIONS	 3	 4	 4

The Public Works Supervisor position was previously divided between the Streets Dept. of the General Fund (80%) and the Stormwater Fund (20%). Beginning in 2008, 100% of the position is budgeted in Public Works Administration.

CAPITAL OUTLAY

6400 - EQUIPMENT:
Desktop computer with monitor \$ 1,500

**CITY OF MADEIRA BEACH
STREETS**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$83,419	\$128,656	\$90,300	\$90,300	\$90,200
OPERATING	179,307	190,305	164,415	167,521	170,425
CAPITAL OUTLAY	25,986	171,967	175,000	175,000	242,000
TOTAL	\$288,712	\$490,928	\$429,715	\$432,821	\$502,625

MISSION

The Streets Division within the Community Services Department is responsible for the construction, maintenance and repair of streets, sidewalks, City docks and signs. The activities of the division are intended to ensure the health, safety and welfare of the community.

PROGRAMS

GENERAL TRANSPORTATION SERVICES - Provides safe access to all entities within the City, proper paving and adequate sidewalks.

TRAFFIC CONTROL - Provides safe and effective flow of traffic, vehicular and pedestrian signs and signalization.

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS
DEPARTMENT: 3100 STREETS
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	56,809	88,416	56,600	56,600	58,800	3.89%
1400	Overtime	4,954	4,994	4,000	4,000	4,000	0.00%
2100	Social Security	4,725	7,204	4,700	4,700	4,900	4.26%
2203	ICMA 401(a) Plan	3,565	7,776	5,500	5,500	5,700	3.64%
2300	Group Insurance	8,975	13,422	12,600	12,600	10,500	-16.67%
2400	Worker's Compensation	4,391	6,844	6,900	6,900	6,300	-8.70%
	Subtotal Personal Services	83,419	128,656	90,300	90,300	90,200	-0.11%
OPERATING:							
3100	Professional Services	29,760	39,100	-	-	-	
4000	Travel and Training	503	-	900	900	900	0.00%
4110	Cellular Telephone	852	1,663	1,440	1,440	720	-50.00%
4336	Electric - Street Lights	80,031	81,390	85,700	85,700	93,600	9.22%
4337	Electric - Traffic Signals	9,996	9,222	9,900	9,900	10,200	3.03%
4340	Waste Disposal	-	3,216	3,215	3,215	3,215	0.00%
4400	Rentals and Leases	228	-	500	500	500	0.00%
4500	General Insurance	2,252	2,421	2,500	2,500	2,490	-0.40%
4600	Maint-Auto Equipment	3,726	4,374	5,000	5,000	4,000	-20.00%
4640	Maint- Other Equipment	759	927	1,500	1,500	1,500	0.00%
4650	Maintenance Streets	13,570	8,451	10,000	13,106	10,000	-23.70%
4670	Maint Signs & Signals	28,056	26,824	31,500	31,500	34,800	10.48%
4680	Maintenance Tires	260	380	1,500	1,500	1,000	-33.33%
4920	Licenses & Permits	-	-	300	300	300	0.00%
5200	Uniforms	794	860	900	900	600	-33.33%
5210	Departmental Supplies	1,153	740	1,000	1,000	1,000	0.00%
5217	Flag Supplies	2,333	4,740	4,000	4,000	300	-92.50%
5220	Gasoline & Oil	4,534	4,323	4,000	4,000	5,000	25.00%
5230	Tools	500	1,654	500	500	250	-50.00%
5420	Dues & Subscriptions	-	20	60	60	50	-16.67%
	Subtotal Operating	179,307	190,305	164,415	167,521	170,425	1.73%
CAPITAL OUTLAY:							
6300	Capital Improvements	25,986	171,967	125,000	125,000	165,000	32.00%
6400	Capital Equipment	-	-	50,000	50,000	77,000	54.00%
	Subtotal Capital Outlay	25,986	171,967	175,000	175,000	242,000	38.29%
	TOTAL STREETS	288,712	490,928	429,715	432,821	502,625	16.13%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 3100 STREETS
GENERAL FUND - 001**

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
PUBLIC WORKS SUPERVISOR	0.80	-	-
PUBLIC WORKS TECHNICIAN	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
 TOTAL FUNDED POSITIONS	 2.80	 2.00	 2.00

In 2007, the Streets Dept. absorbed 60% of the Supervisor position, which was previously budgeted in the Sewer Fund. Beginning in 2008, 100% of the Supervisor position is budgeted in Public Works Administration.

CAPITAL OUTLAY

6300 - IMPROVEMENTS:	
Engineering design of Madeira Way streetscape	<u>\$ 165,000</u>
6400 - EQUIPMENT:	
Ford F-350 pickup truck w/lift gate	27,000
Beach rake	<u>50,000</u>
	77,000
 TOTAL CAPITAL OUTLAY	 \$ 242,000

**CITY OF MADEIRA BEACH
FIRE/EMS**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$1,066,725	\$1,123,565	\$1,155,700	\$1,159,033	\$1,233,900
OPERATING	136,444	126,674	170,305	192,973	169,425
CAPITAL OUTLAY	19,681	74,252	30,505	38,857	8,500
OTHER	6,000	-	-	-	-
TOTAL	\$1,228,850	\$1,324,491	\$1,356,510	\$1,390,863	\$1,411,825

MISSION

Under the direction of the Fire Chief, the Madeira Beach Fire Department is committed to providing high-quality responsive services promoting the health, safety and welfare of all who reside, work or visit within our service area. Our members, using safe and effective methods, strive to reduce the loss of life and property, through emergency medical services, education, fire prevention, marine operations and suppression. We shall serve the public with courtesy and respect, holding the dedication to duty above personal comfort and convenience, using our skills and talents. The Fire Chief reports to the City Manager.

PROGRAMS

FIRE PREVENTION EDUCATION – The Fire Department holds classes and gives lectures to the public concerning fire prevention and disaster (hurricane) planning. An emphasis is placed on educating our school age children about Fire Prevention.

EMERGENCY MANAGEMENT PROGRAM – The Fire Department has the responsibility of preparing, publishing and updating the City’s Emergency Management Plan. This includes all City departments and the four phases of Emergency Management: Preparation, Response, recovery and Mitigation. In addition, this program coordinates the evacuation of all citizens, especially those with special needs.

FIRE PREVENTION/SUPPRESSION – In calendar year 2007, our Fire Department responded to a total of 1,430 calls. Of these calls, 587 were related to structure/vehicle fires or other non-medical emergencies. A total of 475 inspections were completed.

**CITY OF MADEIRA BEACH
FIRE/EMS**

EMERGENCY MEDICAL CALLS – In calendar year 2007, our department answered 843 emergency medical calls. Pinellas County Emergency Medical Services has instituted a consolidated county-wide training program. Through this continuing education process, our paramedics and emergency medical technicians receive consistent, state of the art training, which makes our personnel more skillful, efficient and knowledgeable.

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS
DEPARTMENT: 4000 FIRE/EMS
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	653,232	666,228	721,000	724,333	754,100	4.11%
1400	Overtime	105,249	123,585	74,800	74,800	123,800	65.51%
2100	Social Security	56,449	59,079	60,900	60,900	67,200	10.34%
2201	FRS - Regular Class	4,963	3,961	4,100	4,100	4,200	2.44%
2202	FRS - Special Risk	123,485	141,612	147,500	147,500	164,100	11.25%
2203	ICMA 401(a) Plan	3,706	3,914	4,100	4,100	4,300	4.88%
2300	Group Insurance	58,231	70,293	94,000	94,000	78,300	-16.70%
2400	Worker's Compensation	57,285	54,893	49,300	49,300	37,900	-23.12%
2500	Unemployment Compensation	4,125	-	-	-	-	
	Subtotal Personal Services	1,066,725	1,123,565	1,155,700	1,159,033	1,233,900	6.46%
OPERATING:							
3100	Professional Services	1,474	2,035	3,685	3,685	3,685	0.00%
3135	Employee Physicals	7,411	6,133	8,300	8,300	8,300	0.00%
3136	Criminal Records Check	138	-	-	-	-	
4000	Travel and Training	10,915	8,424	14,000	14,000	14,000	0.00%
4100	Telephone	2,685	2,903	4,700	4,700	4,250	-9.57%
4110	Cellular Telephone	1,243	1,226	1,080	1,080	1,080	0.00%
4200	Postage	264	257	700	700	2,950	321.43%
4335	Electric - Docks	82	-	-	-	-	
4500	General Insurance	18,801	20,949	16,470	16,470	15,700	-4.68%
4515	A.D.& D. Insurance	656	633	670	670	660	-1.49%
4600	Maint Auto Equipment	14,284	11,523	17,000	17,000	17,000	0.00%
4610	Maint - Building	15,639	12,599	19,000	26,590	19,000	-28.54%
4640	Maint Other Equipment	6,428	4,705	10,000	10,000	10,000	0.00%
4680	Maintenance Tires	2,133	2,678	2,000	2,000	2,500	25.00%
4691	Maint Radio Equip.	5,863	5,211	6,000	6,000	6,000	0.00%
4700	Print & Reproduction	-	-	800	800	800	0.00%
4800	Promotions & Public Education	4,092	3,490	6,000	6,000	6,500	8.33%
4920	Licenses & Permits	654	1,719	3,500	3,500	3,500	0.00%
5100	Office Supplies	3,084	3,113	3,500	3,500	3,500	0.00%
5200	Uniforms	14,173	10,921	19,500	30,280	19,500	-35.60%
5210	Departmental Supplies	12,013	14,666	16,900	21,198	15,000	-29.24%
5220	Gasoline & Oil	9,486	8,199	7,000	7,000	7,000	0.00%
5230	Tools	2,143	1,314	4,500	4,500	4,500	0.00%
5250	Other Medical Supplies	523	1,885	2,000	2,000	1,000	-50.00%
5420	Dues & Subscriptions	2,260	2,091	3,000	3,000	3,000	0.00%
	Subtotal Operating	136,444	126,674	170,305	192,973	169,425	-12.20%
CAPITAL OUTLAY:							
6400	Capital Equipment	19,681	74,252	30,505	38,857	8,500	-78.12%
	Subtotal Capital Outlay	19,681	74,252	30,505	38,857	8,500	-78.12%
OTHER:							
8210	Volunteer Firefighters	6,000	-	-	-	-	
	Subtotal Other	6,000	-	-	-	-	
	TOTAL FIRE/EMS	1,228,850	1,324,491	1,356,510	1,390,863	1,411,825	1.51%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 4000 FIRE/EMS
GENERAL FUND - 001**

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
FIRE CHIEF	1	1	1
FIRE LIEUTENANT	3	3	3
FIREFIGHTER	9	9	9
FIRE INSPECTOR COORDINATOR	1	1	1
ADMINISTRATIVE ASSISTANT	<u>1</u>	<u>1</u>	<u>1</u>
 TOTAL FUNDED POSITIONS	 15	 15	 15

CAPITAL OUTLAY

6400 - EQUIPMENT:	
Mobile Data Terminal for Chief's vehicle	\$ 4,500
Hazardous Materials Gas Detection Devices	<u>4,000</u>
	\$ 8,500

**CITY OF MADEIRA BEACH
LAW ENFORCEMENT/PARKING**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$65,754	\$72,020	\$89,100	\$89,933	\$90,400
OPERATING	871,892	946,434	1,051,510	1,051,510	961,680
CAPITAL OUTLAY	-	16,386	-	-	-
 TOTAL	 \$937,646	 \$1,034,840	 \$1,140,610	 \$1,141,443	 \$1,052,080

MISSION

The City of Madeira Beach contracts with the Pinellas County Sheriff's Department for law enforcement within the City. The Parking Division entails the installation and maintenance of parking meters, collection of meter revenues and the enforcement of the City's parking ordinances. The activities of the division are intended to ensure the health, safety and welfare of the community.

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS
DEPARTMENT: 4010 LAW ENFORCEMENT/PARKING
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	49,597	56,062	70,200	71,033	72,400	1.92%
1400	Overtime	2,735	822	500	500	500	0.00%
2100	Social Security	4,004	4,413	5,500	5,500	5,600	1.82%
2203	ICMA 401(a) Plan	482	1,050	2,300	2,300	2,400	4.35%
2300	Group Insurance	3,731	5,021	6,300	6,300	5,200	-17.46%
2400	Worker's Compensation	5,205	4,652	4,300	4,300	4,300	0.00%
	Subtotal Personal Services	65,754	72,020	89,100	89,933	90,400	0.52%
OPERATING:							
3111	Armored Car Service - City	1,788	1,743	2,000	2,000	2,000	0.00%
3112	Armored Car Service - County	258	229	300	300	300	0.00%
3131	Law Enforcement Services	736,084	807,251	885,300	885,300	888,700	0.38%
3139	Community Police Officer	65,459	69,313	75,400	75,400	-	-100.00%
3410	County Services	44,152	39,597	60,000	60,000	50,000	-16.67%
4000	Travel and Training	-	-	500	500	500	0.00%
4110	Cellular Telephone	852	832	720	720	720	0.00%
4200	Postage	104	41	150	150	150	0.00%
4400	Rentals and Leases	-	517	-	-	-	
4500	General Insurance	872	739	690	690	660	-4.35%
4600	Maintenance - Auto Equip.	854	391	750	750	750	0.00%
4640	Maintenance - Other Equip.	1,462	1,499	1,500	1,500	1,500	0.00%
4680	Maintenance - Tires	297	367	500	500	500	0.00%
4700	Print & Reproduction	3,272	3,493	2,500	2,500	2,500	0.00%
5100	Office Supplies	438	84	400	400	400	0.00%
5200	Uniforms	366	518	500	500	500	0.00%
5210	Departmental Supplies	12,278	16,712	17,000	17,000	8,000	-52.94%
5220	Gasoline & Oil	3,356	3,108	3,300	3,300	4,500	36.36%
	Subtotal Operating	871,892	946,434	1,051,510	1,051,510	961,680	-8.54%
CAPITAL OUTLAY:							
6400	Capital Equipment	-	16,386	-	-	-	
	Subtotal Capital Outlay	-	16,386	-	-	-	
	TOTAL LAW ENF/PARKING	937,646	1,034,840	1,140,610	1,141,443	1,052,080	-7.83%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 4010 LAW ENFORCEMENT/PARKING
GENERAL FUND - 001**

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
PARKING ENFORCEMENT OFFICER II	1	1	1
PARKING ENFORCEMENT OFFICER I (PART-TIME)	<u>3</u>	<u>3</u>	<u>3</u>
TOTAL FUNDED POSITIONS	4	4	4

*Part-time hours increased from 25 hours per week to 30 hours per week for 2008
due to increased collections at John's Pass Village.*

CAPITAL OUTLAY

There are no capital requests.

**CITY OF MADEIRA BEACH
PARKS**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$263,698	\$312,842	\$328,000	\$328,000	\$290,400
OPERATING	126,626	196,026	188,910	188,910	179,030
CAPITAL OUTLAY	11,947	2,280	-	11,000	7,800
TOTAL	\$402,271	\$511,148	\$516,910	\$527,910	\$477,230

MISSION

The Parks Division within the Community Services Department is responsible for the maintenance and repair of parks, and the beach public lands, including the setting of swimming and boating buoys along the Gulf of Mexico. The activities of the division are intended to ensure the health, safety and welfare of the community.

PROGRAMS

PARKS MANAGEMENT - Provide safe and clean parks through raking, rubbish removal, beautification of the City through planting and maintenance of shrubbery in medians and park areas.

BEACH MANAGEMENT - Provide safe and clean beaches through raking and rubbish removal, and maintaining buoys in the Gulf for safe swimming.

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS
DEPARTMENT: 4900 PARKS
GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	182,985	217,897	218,600	218,600	201,200	-7.96%
1400	Overtime	9,384	9,513	10,000	10,000	10,000	0.00%
2100	Social Security	14,579	17,147	17,500	17,500	16,200	-7.43%
2201	Retirement - FRS	9,476	10,696	10,800	10,800	11,000	1.85%
2203	ICMA 401(a) Plan	5,761	9,577	10,700	10,700	8,600	-19.63%
2300	Group Insurance	26,599	33,423	44,200	44,200	31,600	-28.51%
2400	Worker's Compensation	14,914	14,589	16,200	16,200	11,800	-27.16%
	Subtotal Personal Services	263,698	312,842	328,000	328,000	290,400	-11.46%
OPERATING:							
3410	Contract. Serv.-County Park	6,570	6,570	7,000	7,000	7,000	0.00%
3412	Contract. Serv.-Archibald Pk.	6,570	6,570	7,000	7,000	7,000	0.00%
3414	Contract. Serv.-Causeway	6,570	6,570	7,000	7,000	7,000	0.00%
3415	Contract. Serv.-South Beach	6,570	6,570	7,000	7,000	7,000	0.00%
3430	County Charges - County Pk.	-	8,211	2,000	2,000	7,500	275.00%
4000	Travel and Training	752	881	1,500	1,500	1,500	0.00%
4110	Cellular Telephone	1,452	2,079	1,800	1,800	1,800	0.00%
4311	Water Service - Medians	4,385	2,996	3,230	3,230	2,200	-31.89%
4312	Water Service - Parks	9,208	9,987	11,120	11,120	7,600	-31.65%
4314	Water Service - Buildings	1,336	1,521	1,000	1,000	2,200	120.00%
4320	Utilities - County Park	1,676	2,649	2,400	2,400	3,400	41.67%
4332	Electric - Sprinklers	2,033	2,777	3,000	3,000	3,400	13.33%
4339	Electric - Park Restrooms	1,231	1,552	2,000	2,000	1,800	-10.00%
4340	Waste Disposal	-	52,860	52,860	52,860	52,860	0.00%
4345	Waste Disposal-County Park	-	1,200	1,200	1,200	1,200	0.00%
4500	General Insurance	6,281	9,247	9,450	9,450	9,170	-2.96%
4600	Maint Auto Equipment	1,607	1,359	1,500	1,500	1,500	0.00%
4611	Maint Bldg-County Park	-	577	1,000	1,000	1,000	0.00%
4612	Maint Bldg- Archibald Pk.	3,344	11,605	2,500	2,500	2,500	0.00%
4613	Maint Bldg -South Beach	1,767	756	500	500	500	0.00%
4620	Maintenance-Grounds/Parks	26,763	19,741	15,000	14,500	10,000	-31.03%
4621	Maint Grounds - County Park	-	1,726	500	500	500	0.00%
4622	Maint Grounds-Causeway	1,447	4,571	3,000	2,700	3,000	11.11%
4630	Maint Grounds - South Beach	209	-	500	500	500	0.00%
4640	Maint - Other Equipment	6,238	5,228	4,000	4,000	4,000	0.00%
4641	Maint Equip - County Pk.	-	-	500	500	500	0.00%
4660	Maint Beach & Seawall	14,292	11,873	22,000	22,000	13,000	-40.91%
4680	Maintenance Tires	282	664	1,000	1,800	1,000	-44.44%
4920	Licenses & Permits	-	-	350	350	100	-71.43%
5100	Office Supplies	-	77	100	100	100	0.00%
5200	Uniforms	1,898	1,940	2,000	2,000	1,800	-10.00%
5210	Departmental Supplies	2,576	2,927	3,000	3,000	3,000	0.00%
5211	Supplies - County Park	1,164	1,023	1,500	1,500	1,500	0.00%
5220	Gasoline & Oil	7,493	7,768	8,000	8,000	10,000	25.00%
5230	Tools	1,953	1,186	1,500	1,500	1,500	0.00%
5420	Dues & Subscriptions	959	765	900	900	400	-55.56%
	Subtotal Operating	126,626	196,026	188,910	188,910	179,030	-5.23%

CITY OF MADEIRA BEACH, FLORIDA
 APPROPRIATIONS
 DEPARTMENT: 4900 PARKS
 GENERAL FUND - 001

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
CAPITAL OUTLAY:							
6300	Capital Improvements	11,947	-	-	-	-	
6317	Renovation of Snack Shack	-	-	-	11,000	-	-100.00%
6400	Capital Equipment	-	2,280	-	-	7,800	
	Subtotal Capital Outlay	11,947	2,280	-	11,000	7,800	-29.09%
	TOTAL PARKS	402,271	511,148	516,910	527,910	477,230	-9.60%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 4900 PARKS
GENERAL FUND - 001**

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
PARKS SUPERVISOR	1	1	1
GROUNDS MAINTENANCE WORKER	6	6	5
GROUNDS MAINT. WORKER (PART-TIME/SEASONAL)	<u>1</u>	<u>*</u>	<u>1</u>
TOTAL FUNDED POSITIONS	8	7	7

** Part-time/Seasonal position not funded in FY 2008. In FY 2009, the Part-time/Seasonal position will replace one full-time position.*

CAPITAL OUTLAY

6400 - EQUIPMENT:
Riding mower with 54" deck \$ 7,800

**CITY OF MADEIRA BEACH
RECREATION**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$309,813	\$288,193	\$300,500	\$303,417	\$296,000
OPERATING	139,824	199,396	204,810	204,810	196,535
CAPITAL OUTLAY	61,121	71,348	-	-	-
TOTAL	\$510,758	\$558,937	\$505,310	\$508,227	\$492,535

MISSION

The leisure services provided to the community through the Recreation Division of the Community Services Department are intended to enhance the quality of life to citizen and visitor alike. The City of Madeira Beach provides a multitude of programs for adults and children. The Recreation Division is under the direction of the Community Services Director and is managed by the Recreation Supervisor.

PROGRAMS

AFTER SCHOOL PROGRAM - The City provides for an after school program for students attending Madeira Beach Elementary.

CHILDREN'S BREAK PROGRAMS - The three (3) children's break programs: Holiday, Spring and Summer Enrichment Programs, provide care through various organized activities for the children of Madeira Beach and surrounding communities during the time that the children are out of school. Activities offered include swimming, roller skating, crafts, ice skating, special events, Fun Center activities and many more diversified activities.

ATHLETIC PROGRAMS - Athletic programming for the community includes sports activities for men, women, boys and girls. Athletic opportunities include Adult Softball, Youth T-Ball, Youth Soccer and Youth Basketball.

**CITY OF MADEIRA BEACH, FLORIDA
 APPROPRIATIONS
 DEPARTMENT: 5000 RECREATION
 GENERAL FUND - 001**

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	250,474	228,972	231,800	234,717	229,900	-2.05%
1400	Overtime	5,842	6,569	4,000	4,000	6,000	50.00%
2100	Social Security	19,601	18,007	18,100	18,100	18,100	0.00%
2201	Retirement - FRS	6,484	6,752	6,600	6,600	6,800	3.03%
2203	ICMA 401(a) Plan	4,351	2,559	7,700	7,700	8,200	6.49%
2300	Group Insurance	16,278	18,302	25,300	25,300	21,100	-16.60%
2400	Worker's Compensation	6,783	7,032	7,000	7,000	5,900	-15.71%
	Subtotal Personal Services	309,813	288,193	300,500	303,417	296,000	-2.44%
OPERATING:							
3117	Umpires & Officials	29,074	28,764	30,780	30,780	31,520	2.40%
3401	Scorekeepers	6,996	6,358	6,090	6,090	5,655	-7.14%
3443	Maint - Phone System	583	621	600	600	600	0.00%
4000	Travel and Training	955	301	250	250	250	0.00%
4100	Telephone	334	731	750	750	750	0.00%
4110	Cellular Telephone	852	832	720	720	720	0.00%
4200	Postage	106	34	100	100	100	0.00%
4331	Electric - Buildings	6,892	6,989	5,100	5,100	8,600	68.63%
4333	Electric - Ball Fields	9,104	10,635	12,700	12,700	13,700	7.87%
4340	Waste Disposal	-	4,770	4,770	4,770	4,770	0.00%
4400	Rentals and Leases	1,698	3,780	3,850	3,850	3,850	0.00%
4500	General Insurance	11,412	33,287	35,200	35,200	28,370	-19.40%
4600	Maint - Auto Equipment	1,483	2,100	1,500	1,500	1,500	0.00%
4610	Maint - Building	6,649	4,571	4,000	4,000	4,000	0.00%
4620	Maint - Grounds & Parks	16,503	11,772	16,000	16,000	16,000	0.00%
4640	Maint - Other Equipment	2,609	2,105	1,000	1,000	1,000	0.00%
4642	Copier Maintenance	-	-	250	250	250	0.00%
4680	Maintenance Tires	1,617	1,040	650	650	650	0.00%
4800	Promotions & Public Relations	408	-	640	640	640	0.00%
4920	Licenses & Permits	175	185	360	360	360	0.00%
5100	Office Supplies	742	2,555	750	750	750	0.00%
5200	Uniforms	1,005	665	550	550	550	0.00%
5210	Departmental Supplies	17,050	27,801	19,500	19,500	19,500	0.00%
5212	After School Program	13,253	11,570	13,000	13,000	13,000	0.00%
5218	Summer Program	4,107	32,475	42,500	42,500	36,250	-14.71%
5219	Special Programs	-	204	-	-	-	-
5220	Gasoline & Oil	3,796	3,500	1,600	1,600	1,600	0.00%
5230	Tools	626	1,476	1,500	1,500	1,500	0.00%
5420	Dues & Subscriptions	1,795	275	100	100	100	0.00%
	Subtotal Operating	139,824	199,396	204,810	204,810	196,535	-4.04%
CAPITAL OUTLAY:							
6300	Capital Improvements	58,054	66,954	-	-	-	-
6400	Capital Equipment	3,067	4,394	-	-	-	-
	Subtotal Capital Outlay	61,121	71,348	-	-	-	-
	TOTAL RECREATION	510,758	558,937	505,310	508,227	492,535	-3.09%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 5000 RECREATION
GENERAL FUND - 001**

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
RECREATION SUPERVISOR	1	1	1
RECREATION COORDINATOR	2	2	2
GROUNDS MAINTENANCE WORKER	1	1	1
BUILDING MAINT. WORKER (PART-TIME)	1	1	1
GROUNDS MAINT. WORKER (PART-TIME)	1	1	1
RECREATION LEADER / AIDE (PART-TIME)	5	5	4
RECREATION LEADER / AIDE (TEMP/SUMMER)	<u>10</u>	<u>5</u>	<u>6</u>
 TOTAL FUNDED POSITIONS	 21	 16	 16

** The number of summer camp counselors was reduced in FY 2008 due to reduction in the number of participants.*

CAPITAL OUTLAY

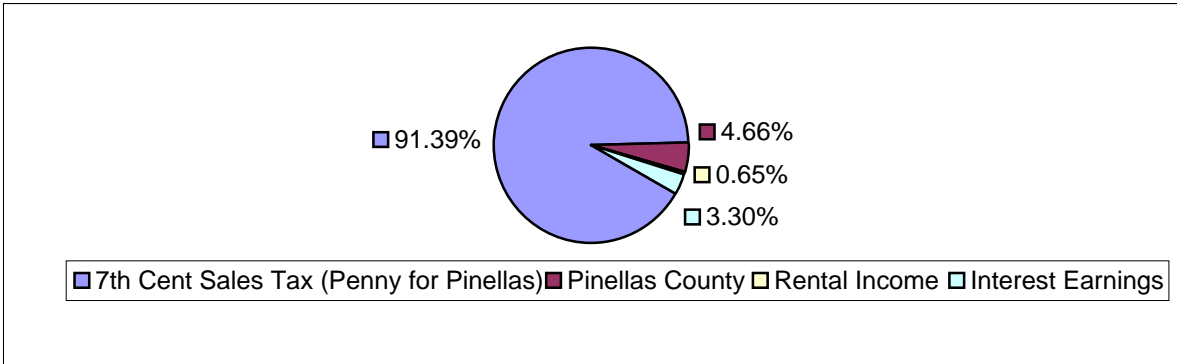
There are no capital requests.

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SPECIAL PROJECTS FUND

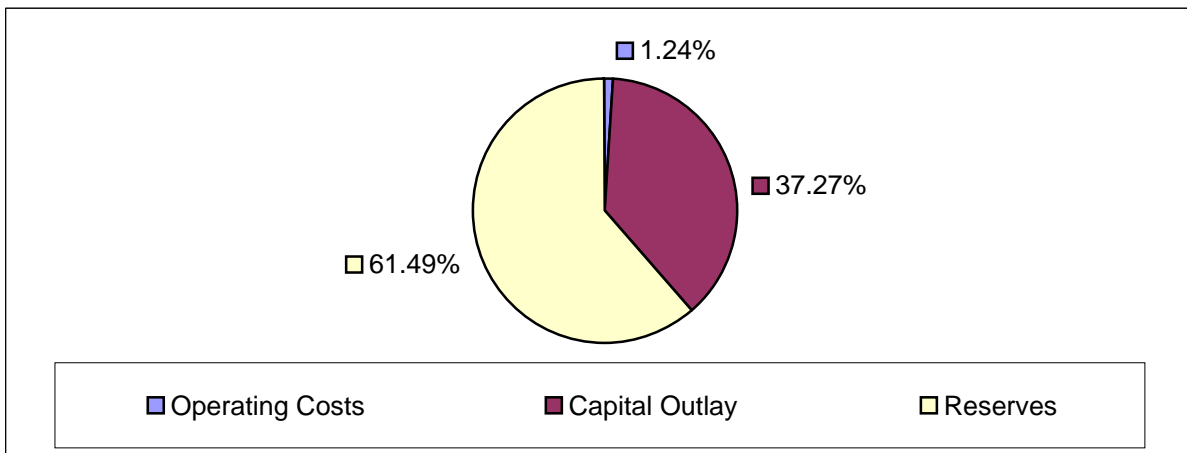
WHERE THE MONEY COMES FROM

7th Cent Sales Tax (Penny for Pinellas)	91.39%	\$415,000
Pinellas County	4.66%	\$21,180
Rental Income	0.65%	2,930
Interest Earnings	<u>3.30%</u>	<u>15,000</u>
 Total Estimated Revenue	 100.00%	 \$454,110



WHERE THE MONEY GOES

Operating Costs	1.24%	\$10,000
Capital Outlay	37.27%	300,000
Reserves	<u>61.49%</u>	<u>495,000</u>
 Total Appropriations	 100.00%	 \$805,000



**CITY OF MADEIRA BEACH
ESTIMATED REVENUES
SPECIAL PROJECTS FUND - 103**

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ESTIMATE	2007-08 REVISED	2008-09 ESTIMATE	% CHANGE FYE '08 TO FYE '09
	FUND BALANCE, OCTOBER 1	\$ 2,092,662	\$ 650,275	\$ 220,719	\$ 817,532	\$ 1,053,331	28.84%
	ADD REVENUES:						
312.600	7th Cent Sales Tax	441,084	431,640	463,400	427,200	415,000	-2.86%
337.371	Pinellas County	-	78,795	-	-	21,180	
343.909	Developmental Impact Fee	48,000	10,000	-	-	-	
361.100	Interest Earned	70,237	40,738	5,000	5,000	15,000	200.00%
362.015	Rent - Chamber Kiosk @ JPV	2,400	2,760	2,840	2,840	2,930	3.17%
366.366	Donations	1,200	-	-	-	-	
400.040	Prior Year Surplus	-	-	-	-	-	
	TOTAL REVENUES	562,921	563,933	471,240	435,040	454,110	4.38%
	LESS: EXPENDITURES	2,005,308	396,676	500,000	199,241	805,000	304.03%
	FUND BALANCE, SEPTEMBER 30	\$ 650,275	\$ 817,532	\$ 191,959	\$ 1,053,331	\$ 702,441	-33.31%

**CITY OF MADEIRA BEACH
SPECIAL PROJECTS FUND 103**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
OPERATING	\$0	\$0	\$10,000	\$10,000	\$10,000
CAPITAL OUTLAY	1,705,308	313,976	195,000	169,241	300,000
OTHER	300,000	82,700	295,000	20,000	495,000
TOTAL	\$2,005,308	\$396,676	\$500,000	\$199,241	\$805,000

MISSION

The Special Projects Fund is primarily funded by the Local Option Sales Tax (Penny for Pinellas) and various other project-specific sources. Funds are set aside for nonrecurring capital projects.

**CITY OF MADEIRA BEACH
APPROPRIATIONS
SPECIAL PROJECTS FUND - 1039519**

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
OPERATING:							
3100	Professional Services	-	-	10,000	10,000	10,000	0.00%
	Subtotal Operating	-	-	10,000	10,000	10,000	0.00%
CAPITAL OUTLAY:							
6300	Capital Improvements	301,078	-	-	-	-	
6301	City Beautification	13,440	13,940	75,000	5,020	75,000	
6303	Crystal Island Bridge	1,234,747	180,858	-	-	-	
6311	Archibald Park	-	-	-	-	200,000	
6312	Recreation Field Renovations	-	34,047	120,000	164,221	-	-100.00%
6313	Seawalls	156,043	-	-	-	-	
6314	Groins	-	56,311	-	-	-	
6316	Dune Walkovers	-	28,820	-	-	25,000	
	Subtotal Capital Outlay	1,705,308	313,976	195,000	169,241	300,000	77.26%
OTHER:							
9185	Transfer to John's Pass Fund	-	3,000	-	-	-	
9900	Contingency	-	-	20,000	20,000	20,000	
9920	Capital Improvement Plan	-	-	275,000	-	475,000	
9930	Transfer to Stormwater Fund	300,000	-	-	-	-	
9950	Transfer to General Fund	-	79,700	-	-	-	
	Subtotal Other	300,000	82,700	295,000	20,000	495,000	
	TOTAL SPECIAL PROJECTS	2,005,308	396,676	500,000	199,241	805,000	304.03%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 1039519
SPECIAL PROJECTS FUND**

POSITION COUNTS

There are no authorized positions in this fund.

CAPITAL OUTLAY

6300 - IMPROVEMENTS:

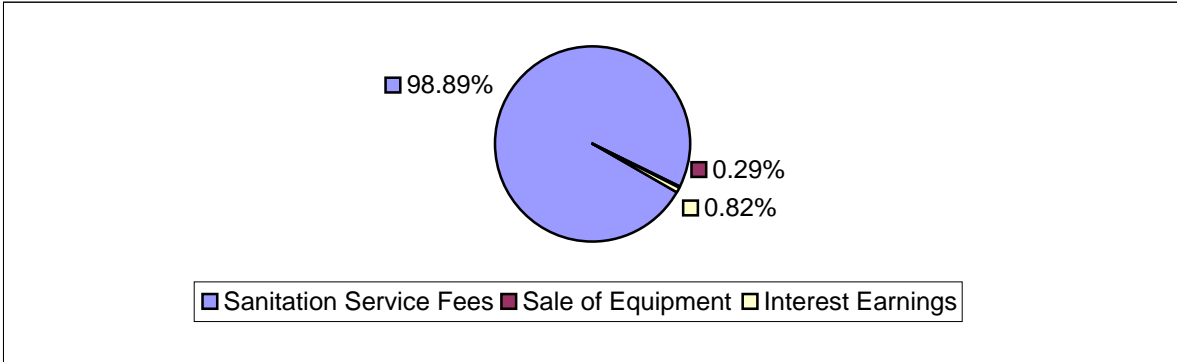
Construction of landscape median improvements at northern entrance to City	\$ 75,000
Archibald Park - Site work including landscape, irrigation, lighting, resealing and striping of the parking lot, and reconfiguration of ingress and egress for more efficient traffic flow	200,000
Replace planks on dune walkovers at Archibald Park	<u>25,000</u>
	\$ 300,000

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SANITATION FUND

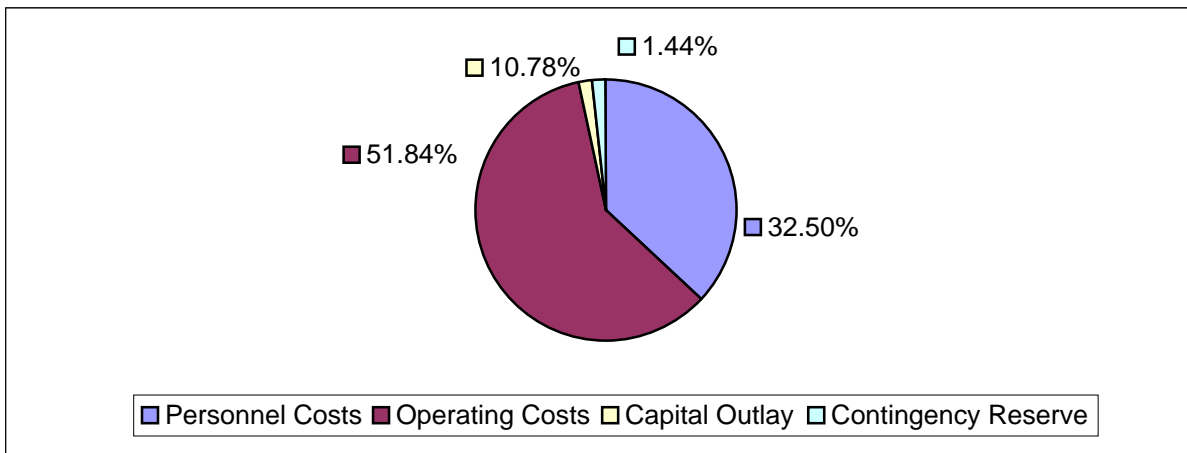
WHERE THE MONEY COMES FROM

Sanitation Service Fees	98.89%	\$1,200,000
Sale of Equipment	0.29%	3,500
Interest Earnings	<u>0.82%</u>	<u>10,000</u>
 Total Estimated Revenue	 100.00%	 \$1,213,500



WHERE THE MONEY GOES

Personnel Costs	37.06%	\$439,200
Operating Costs	59.60%	706,345
Capital Outlay	1.65%	19,500
Contingency Reserve	<u>1.69%</u>	<u>20,000</u>
 Total Appropriations	 100.00%	 \$1,185,045



**CITY OF MADEIRA BEACH
ESTIMATED REVENUES
SANITATION FUND - 402**

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ESTIMATE	2007-08 REVISED	2008-09 ESTIMATE	% CHANGE FYE '08 TO FYE '09
	FUND EQUITY, OCTOBER 1	\$ 515,606	\$ 592,603	\$ 665,378	\$ 720,448	\$ 625,604	-13.16%
	ADD REVENUES:						
337.337	Recycling Grant	2,426	3,393	-	-	-	
343.401	Penalty Charges	-	-	-	-	-	
343.415	Sanitation Charges	1,091,642	1,177,699	1,280,000	1,280,000	1,200,000	-6.25%
361.100	Interest Earned	21,223	28,790	10,000	10,000	10,000	0.00%
364.411	Sale of Equipment	720	-	5,000	5,000	1,000	
369.369	Miscellaneous Revenue	-	-	-	-	-	
369.378	Sale of Scrap Iron	2,900	2,449	3,000	3,000	2,500	-16.67%
369.379	Refund Prior Year Exp.	4	1	-	-	-	
369.383	Insurance Proceeds	210	588	-	-	-	
	TOTAL REVENUES	1,119,125	1,212,920	1,298,000	1,298,000	1,213,500	-6.51%
	LESS: EXPENSES	1,042,128	1,085,075	1,391,050	1,392,844	1,185,045	-14.81%
	FUND EQUITY, SEPTEMBER 30	\$ 592,603	\$ 720,448	\$ 572,328	\$ 625,604	\$ 654,059	14.28%

**CITY OF MADEIRA BEACH
SANITATION FUND 402**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$390,094	\$417,258	\$452,300	\$452,300	\$439,200
OPERATING	628,110	667,817	720,835	722,629	706,345
CAPITAL OUTLAY	23,924	-	150,000	150,000	19,500
OTHER	-	-	67,915	67,915	20,000
TOTAL	\$1,042,128	\$1,085,075	\$1,391,050	\$1,392,844	\$1,185,045

MISSION

The Sanitation Division within the Community Services Department is responsible for solid waste removal. The division strives to keep the environment free from hazard and unsightliness. Recycling services are provided under contract with a third party. The activities of the division are intended to ensure the health, safety and welfare of the community.

**CITY OF MADEIRA BEACH
APPROPRIATIONS
SANITATION FUND - 4027000**

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	271,132	284,986	291,100	291,100	296,900	1.99%
1400	Overtime	999	445	3,500	3,500	1,000	-71.43%
2100	Social Security	20,374	21,396	22,600	22,600	22,800	0.88%
2201	Retirement - FRS	8,707	10,271	13,600	13,600	13,600	0.00%
2203	ICMA 401(a) Plan	14,525	16,337	14,100	14,100	14,500	2.84%
2300	Group Insurance	32,975	40,151	56,800	56,800	47,400	-16.55%
2400	Worker's Compensation	41,382	43,672	50,600	50,600	43,000	-15.02%
	Subtotal Personal Services	390,094	417,258	452,300	452,300	439,200	-2.90%
OPERATING:							
3100	Professional Services	15,000	-	-	-	-	
3405	Temporary Services	30,469	31,881	24,000	24,000	24,000	0.00%
3420	Waste Disposal	233,645	230,153	264,000	264,000	264,000	0.00%
3421	Recycling Containers	242	-	-	-	-	
3422	Curbside Recycling	4,416	-	-	-	-	
3423	Recycling Material Disposal	29,517	31,522	39,500	39,500	39,500	0.00%
3600	Administrative Services	164,580	243,800	255,585	255,585	231,585	-9.39%
4000	Travel and Training	-	-	500	500	500	0.00%
4110	Cellular Telephone	1,825	2,079	1,800	1,800	1,800	0.00%
4202	Postage - Utility Bills	3,081	3,374	3,750	3,750	3,750	0.00%
4400	Rentals and Leases	471	569	200	200	650	225.00%
4500	General Insurance	17,868	15,372	16,250	16,250	16,000	-1.54%
4600	Maint Auto Equipment	36,430	24,659	30,000	30,000	25,000	-16.67%
4640	Maint Other Equipment	2,550	441	2,500	2,500	2,000	-20.00%
4680	Maintenance Tires	8,733	11,363	12,000	12,000	16,000	33.33%
4700	Printing & Reproduction	284	290	300	300	300	0.00%
4920	Licenses & Permits	-	115	-	-	-	
5200	Uniforms	2,305	2,393	2,700	2,700	2,700	0.00%
5210	Departmental Supplies	37,913	33,745	32,000	33,794	36,200	7.12%
5220	Gasoline & Oil	38,411	35,815	35,000	35,000	42,000	20.00%
5230	Tools	151	-	500	500	100	-80.00%
5420	Dues & Subscriptions	219	246	250	250	260	4.00%
	Subtotal Operating	628,110	667,817	720,835	722,629	706,345	-2.25%
CAPITAL OUTLAY:							
6400	Capital Equipment	23,924	-	150,000	150,000	19,500	-87.00%
	Subtotal Capital Outlay	23,924	-	150,000	150,000	19,500	-87.00%
OTHER:							
9900	Contingency	-	-	67,915	67,915	20,000	-70.55%
	Subtotal Other	-	-	67,915	67,915	20,000	-70.55%
	TOTAL SANITATION	1,042,128	1,085,075	1,391,050	1,392,844	1,185,045	-14.92%

CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 4027000
SANITATION FUND - 402

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
SANITATION SUPERVISOR	1	1	1
SANITATION WORKER II (DRIVER)	3	3	3
SANITATION WORKER I	<u>5</u>	<u>5</u>	<u>5</u>
TOTAL FUNDED POSITIONS	9	9	9

CAPITAL OUTLAY

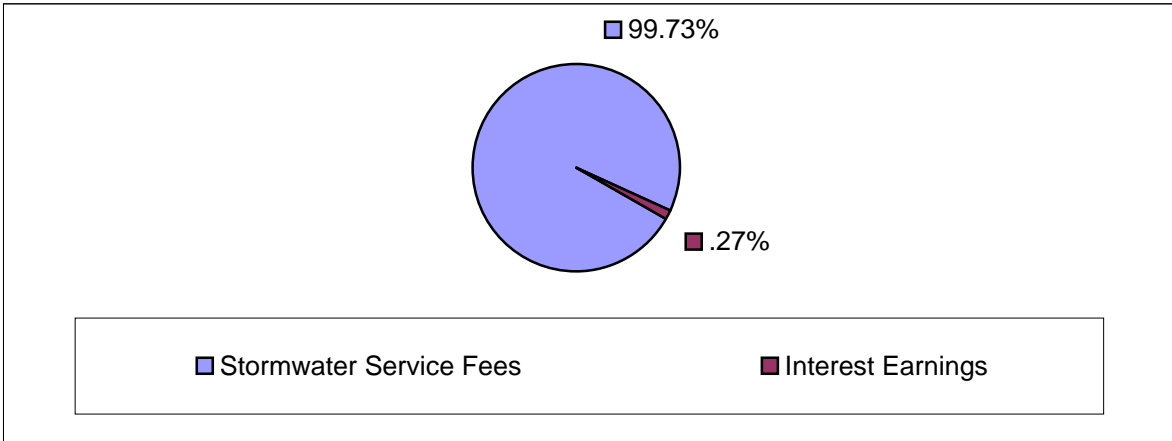
6400 - EQUIPMENT:		
Ford F-150 pickup truck with lift gate		\$ 19,500

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STORMWATER FUND

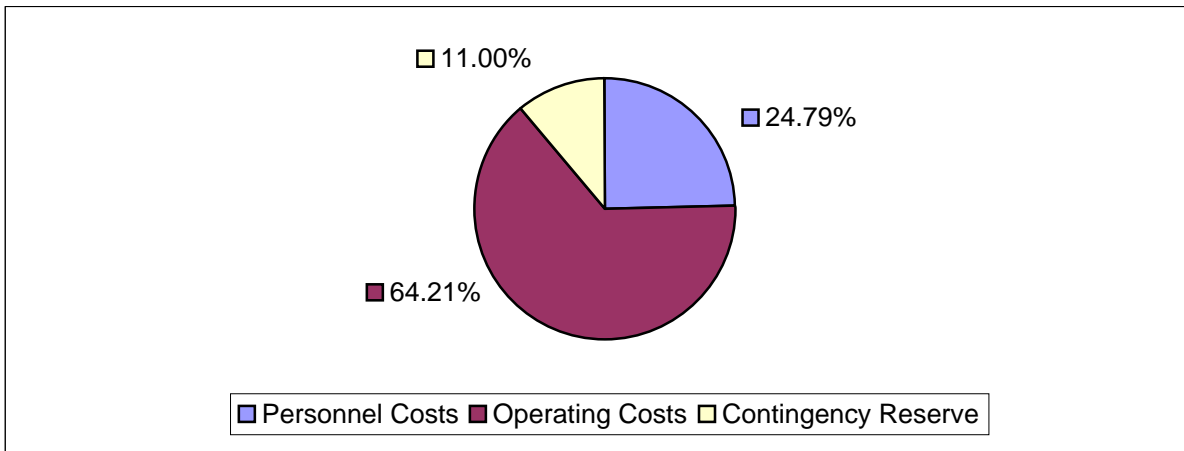
WHERE THE MONEY COMES FROM

Stormwater Service Fees	98.67%	370,000
Interest Earnings	<u>1.33%</u>	<u>5,000</u>
Total Estimated Revenue	100.00%	\$375,000



WHERE THE MONEY GOES

Personnel Costs	24.79%	\$45,100
Operating Costs	64.21%	116,795
Contingency Reserve	<u>11.00%</u>	<u>20,000</u>
Total Appropriations	100.00%	\$181,895



**CITY OF MADEIRA BEACH
ESTIMATED REVENUES
STORMWATER FUND - 404**

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ESTIMATE	2007-08 REVISED	2008-09 ESTIMATE	% CHANGE FYE '08 TO FYE '09
	FUND EQUITY, OCTOBER 1	\$ (141,594)	\$ 347,199	\$ 273,241	\$ 193,126	\$ 487,238	152.29%
	ADD REVENUES:						
334.302	Grant Revenue	-	35,463	-	264,537	-	
343.700	Stormwater Service	352,261	359,856	375,000	375,000	370,000	-1.33%
361.100	Interest Earned	-	14,900	1,000	1,000	5,000	400.00%
369.369	Miscellaneous Revenue	-	-	-	-	-	
369.379	Refund Prior Year Exp.	61	-	-	-	-	
381.014	Transfer from Special Projects Fund	300,000	-	-	-	-	
	TOTAL REVENUES	652,322	410,219	376,000	640,537	375,000	-41.46%
	LESS: EXPENSES	163,529	564,292	186,840	346,425	181,895	-47.49%
	FUND EQUITY, SEPTEMBER 30	\$ 347,199	\$ 193,126	\$ 462,401	\$ 487,238	\$ 680,343	39.63%

**CITY OF MADEIRA BEACH
STORMWATER FUND 404**

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$50,330	\$52,960	\$45,300	\$45,300	\$45,100
OPERATING	79,187	90,350	119,650	116,550	116,795
CAPITAL OUTLAY	34,012	420,982	1,890	164,575	-
OTHER	-	-	20,000	20,000	20,000
TOTAL	\$163,529	\$564,292	\$186,840	\$346,425	\$181,895

MISSION

The Stormwater Division within the Community Services Department is responsible for the construction, maintenance and repair of the City's stormwater management system. Repair of the infrastructure aids in making the stormwater management system more dependable and cost efficient. The Stormwater Division is under the direction of the Community Services Director. The Community Services Director is responsible to the City Manager.

**CITY OF MADEIRA BEACH
APPROPRIATIONS
STORMWATER FUND - 4049200**

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	34,513	36,314	28,800	28,800	29,900	3.82%
1400	Overtime	3,495	3,176	1,500	1,500	3,000	100.00%
2100	Social Security	2,908	3,023	2,400	2,400	2,600	8.33%
2203	ICMA 401(a) Plan	3,048	3,035	2,800	2,800	3,000	7.14%
2300	Group Insurance	4,932	5,716	6,300	6,300	5,300	-15.87%
2400	Worker's Compensation	1,434	1,696	3,500	3,500	1,300	-62.86%
	Subtotal Personal Services	50,330	52,960	45,300	45,300	45,100	-0.44%
OPERATING:							
3100	Professional Services	13,682	8,003	11,650	9,250	11,650	25.95%
3405	Temporary Services	-	-	250	250	250	0.00%
3407	Street Sweeping Contract	12,226	13,746	14,150	14,150	14,580	3.04%
3424	Disposal-Street Sweeping	2,752	1,927	6,000	6,000	6,000	0.00%
3600	Administrative Services	18,930	24,460	33,070	33,070	32,715	-1.07%
4000	Travel and Training	164	1,110	3,500	3,500	3,500	0.00%
4110	Cellular Telephone	426	416	360	360	1,080	200.00%
4202	Postage - Utility Bills	3,157	3,441	3,750	3,750	3,750	0.00%
4313	Water Service - Pump Station	658	153	350	350	200	-42.86%
4334	Electric - Pump Station	303	249	300	300	600	100.00%
4400	Rentals and Leases	-	434	400	400	400	0.00%
4500	General Insurance	7,710	15,840	17,490	17,490	15,480	-11.49%
4600	Maint Auto Equipment	559	1,189	800	800	800	0.00%
4640	Maint Other Equipment	648	2,443	3,000	3,000	3,000	0.00%
4650	Maintenance Streets	728	-	1,500	3,000	1,500	-50.00%
4661	Maint - Storm Drains	12,784	9,348	15,000	12,800	13,000	1.56%
4680	Maintenance Tires	-	959	1,200	1,200	600	-50.00%
4700	Printing & Reproduction	-	-	150	150	150	0.00%
4920	Licenses & Permits	-	-	1,980	1,980	1,980	0.00%
4930	Bank Service Charges	948	-	-	-	-	-
5100	Office Supplies	-	117	100	100	100	0.00%
5200	Uniforms	292	327	300	300	300	0.00%
5210	Departmental Supplies	462	1,957	800	800	800	0.00%
5220	Gasoline & Oil	2,577	4,131	3,200	3,200	4,000	25.00%
5230	Tools	141	80	250	250	250	0.00%
5420	Dues & Subscriptions	40	20	100	100	110	10.00%
	Subtotal Operating	79,187	90,350	119,650	116,550	116,795	0.21%
CAPITAL OUTLAY:							
6300	Capital Improvements	34,012	420,982	-	162,685	-	-100.00%
6400	Capital Equipment	-	-	1,890	1,890	-	-100.00%
	Subtotal Capital Outlay	34,012	420,982	1,890	164,575	-	-100.00%
OTHER:							
9900	Contingency	-	-	20,000	20,000	20,000	0.00%
	Subtotal Other	-	-	20,000	20,000	20,000	0.00%
	TOTAL STORMWATER	163,529	564,292	186,840	346,425	181,895	-47.49%

CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 4049200
STORMWATER FUND - 404

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
PUBLIC WORKS SUPERVISOR	0.20	-	-
PUBLIC WORKS TECHNICIAN	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
TOTAL FUNDED POSITIONS	1.20	1.00	1.00

Beginning in 2008, the Supervisor position will be funded in the Public Works Administration Department of the General Fund.

CAPITAL OUTLAY

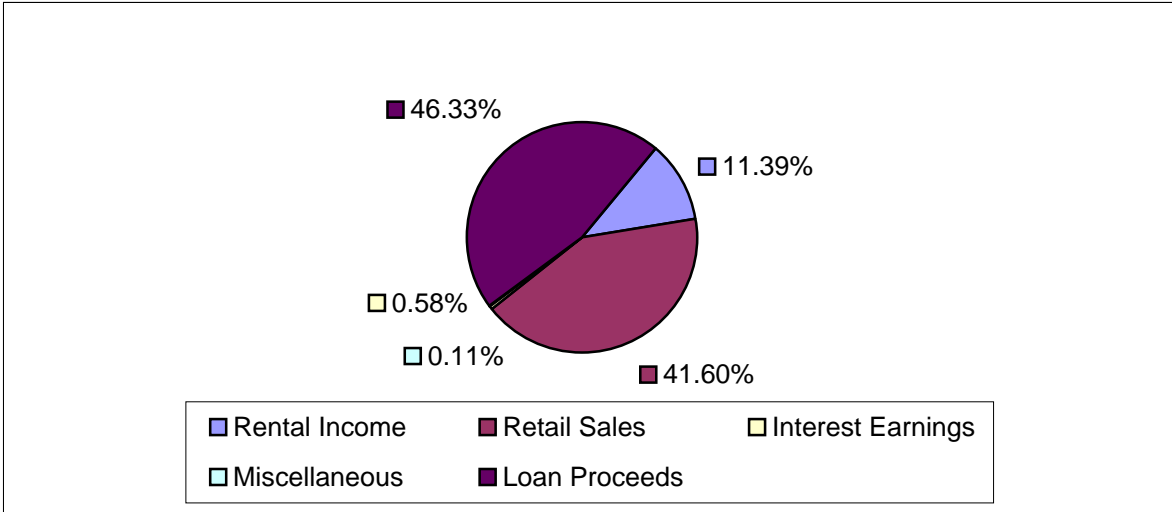
There are no capital requests.

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MARINA FUND

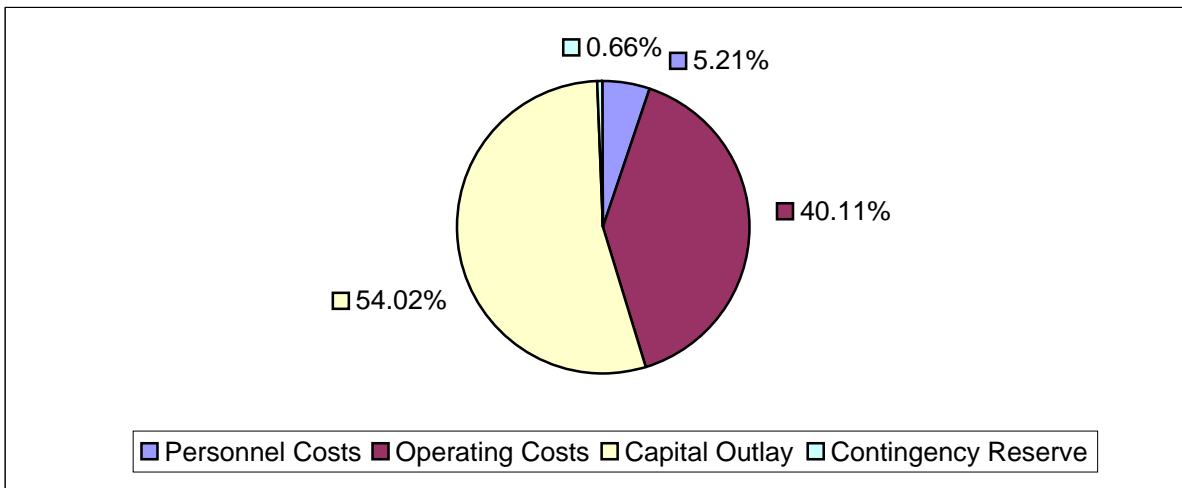
WHERE THE MONEY COMES FROM

Rental Income	11.39%	\$295,000
Retail Sales	41.60%	1,077,500
Interest Earnings	0.58%	15,000
Miscellaneous	0.11%	2,760
Loan Proceeds	<u>46.33%</u>	<u>1,200,000</u>
 Total Estimated Revenue	 100.00%	 \$2,590,260



WHERE THE MONEY GOES

Personnel Costs	5.21%	\$157,500
Operating Costs	40.11%	1,212,375
Capital Outlay	54.02%	1,633,030
Contingency Reserve	<u>0.66%</u>	<u>20,000</u>
 Total Appropriations	 100.00%	 \$3,022,905



**CITY OF MADEIRA BEACH
ESTIMATED REVENUES
MARINA FUND - 405**

#	ACCOUNT TITLE						% CHANGE
		2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ESTIMATE	2007-08 REVISED	2008-09 ESTIMATE	FYE'08 TO FYE'09
	FUND EQUITY, OCTOBER 1	\$ 509,712	\$ 488,175	\$ 416,745	\$ 821,098	\$ 576,528	-29.79%
	ADD REVENUES:						
334.252	Fla. Boating Improv. Grant	-	-	84,580	84,580	-	
347.401	Late Fees	900	180	400	400	200	-50.00%
347.520	Dry Storage Fees	59,890	56,766	62,000	62,000	62,000	0.00%
347.521	Transient Rentals	30,882	43,790	31,000	31,000	38,000	22.58%
347.530	Unleaded Fuel Sales	214,342	312,088	206,000	446,000	600,000	34.53%
347.531	Propane Sales	15,728	13,134	16,500	16,500	16,500	0.00%
347.532	Diesel Sales	97,298	124,213	79,000	109,000	250,000	129.36%
347.533	Diesel Commercial	44,219	75,860	41,000	196,000	150,000	-23.47%
347.551	Store Sales - Exempt	2,302	1,679	-	-	-	
347.552	Store Sales - Taxable	51,931	56,690	50,000	50,000	55,000	10.00%
347.553	Special Marine Orders	5,418	6,587	5,000	5,000	6,000	20.00%
347.580	Marina Wet Slip Rentals	183,691	186,396	195,500	195,500	195,000	-0.26%
361.100	Interest Earned	21,270	26,188	5,000	5,000	15,000	200.00%
366.366	Donations	1,653	-	-	-	-	
369.369	Miscellaneous Revenues	-	2,977	-	-	-	
369.377	Commission- Laundry Equip	387	361	400	400	400	0.00%
369.379	Refund Prior Year Exp.	40	4	-	-	-	
369.381	Sales Tax Collection Allowance	373	373	360	360	360	0.00%
369.384	Boat Ramp Fees	1,749	2,011	1,500	1,500	1,800	20.00%
381.001	Transfer from General Fund	-	300,000	-	-	-	
389.008	Loan Proceeds	-	-	-	-	1,200,000	
400.040	Prior Year Surplus	-	-	-	-	-	
	TOTAL REVENUES	732,073	1,209,297	778,240	1,203,240	2,590,260	115.27%
	LESS: EXPENSES	753,610	876,374	778,240	1,447,810	3,022,905	108.79%
	FUND EQUITY, SEPTEMBER 30	\$ 488,175	\$ 821,098	\$ 416,745	\$ 576,528	\$ 143,883	-75.04%

CITY OF MADEIRA BEACH
MARINA FUND 405

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
PERSONAL SERVICES	\$153,479	\$151,178	\$151,300	\$152,133	\$157,500
OPERATING	536,645	712,926	522,360	947,360	1,212,375
CAPITAL OUTLAY	63,486	12,270	84,580	346,535	1,633,030
OTHER	-	-	20,000	1,782	20,000
TOTAL	\$753,610	\$876,374	\$778,240	\$1,447,810	\$3,022,905

MISSION

The Madeira Beach Municipal Marina consists of 93 wet slips and areas for dry storage. The facility is used to sell live and frozen bait, tackle, snack food and beverages, propane fuel, unleaded and diesel fuel and various items for the convenience of boaters. The facility focuses on service, cleanliness and safety.

**CITY OF MADEIRA BEACH
APPROPRIATIONS
MARINA FUND - 4059300**

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1200	Salaries & Wages	102,923	102,723	103,900	104,733	108,100	3.21%
1400	Overtime	16,571	14,605	11,500	11,500	15,000	30.43%
2100	Social Security	9,104	8,977	8,900	8,900	9,500	6.74%
2203	ICMA 401(a) Plan	6,597	6,333	7,500	7,500	8,100	8.00%
2300	Group Insurance	9,966	10,214	12,700	12,700	10,600	-16.54%
2400	Worker's Compensation	8,318	8,326	6,800	6,800	6,200	-8.82%
	Subtotal Personal Services	153,479	151,178	151,300	152,133	157,500	3.53%
OPERATING:							
3100	Professional Services	4,755	450	6,500	6,500	6,500	0.00%
3400	Contractual Service	-	-	7,000	7,000	4,000	-42.86%
3600	Administrative Services	68,480	91,720	108,355	108,355	127,260	17.45%
4000	Travel and Training	2,415	780	1,350	1,350	1,300	-3.70%
4100	Telephone	7,087	7,146	3,750	3,750	3,750	0.00%
4110	Cellular Phone	544	832	720	720	720	0.00%
4200	Postage	577	567	700	700	700	0.00%
4300	Utilities - Water service	15,616	12,126	12,000	12,000	15,000	25.00%
4331	Electric - Buildings	6,064	4,906	6,300	6,300	8,500	34.92%
4335	Electric - Docks	17,422	15,491	12,000	12,000	16,300	35.83%
4402	Submerged Land Lease	2,251	2,566	3,000	3,000	2,500	-16.67%
4500	General Insurance	10,389	18,383	19,270	19,270	16,590	-13.91%
4600	Maintenance - Auto Equip.	224	170	350	350	500	42.86%
4610	Maintenance - Building	1,433	6,165	2,000	2,000	2,000	0.00%
4620	Maintenance - Grounds	3,022	5,147	3,000	3,000	2,800	-6.67%
4640	Maint Other Equipment	741	2,023	1,000	1,000	2,000	100.00%
4692	Marina Maintenance	11,644	6,267	12,000	12,000	11,000	-8.33%
4700	Print & Reproduction	719	867	1,000	1,000	1,000	0.00%
4800	Promotions & Public Relations	10,190	9,747	13,450	13,450	9,700	-27.88%
4920	Licenses & Permits	699	800	605	605	605	0.00%
4930	Bank Service Charges	8,609	11,192	6,480	6,480	13,700	111.42%
5100	Office Supplies	690	547	750	750	750	0.00%
5200	Uniforms	935	498	1,000	1,000	800	-20.00%
5210	Departmental Supplies	5,489	6,780	6,000	6,000	5,500	-8.33%
5220	Gasoline & Oil	941	250	500	500	700	40.00%
5230	Tools	536	446	700	700	700	0.00%
5270	Fuel Purchases - Resale	294,756	440,452	240,280	665,280	900,000	35.28%
5271	Store Purchases - Resale	49,425	57,249	40,000	40,000	45,000	12.50%
5272	Propane Purchases - Resale	10,977	9,344	12,000	12,000	12,000	0.00%
5420	Dues & Subscriptions	15	15	300	300	500	66.67%
	Subtotal Operating	536,645	712,926	522,360	947,360	1,212,375	27.97%
CAPITAL OUTLAY:							
6300	Capital Improvements	61,487	12,270	84,580	346,535	1,633,030	371.25%
6400	Capital Equipment	1,999	-	-	-	-	
	Subtotal Capital Outlay	63,486	12,270	84,580	346,535	1,633,030	371.25%

CITY OF MADEIRA BEACH
 APPROPRIATIONS
 MARINA FUND - 4059300

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
OTHER:							
9900	Contingency	-	-	20,000	1,782	20,000	1022.33%
	Subtotal Other	-	-	20,000	1,782	20,000	1022.33%
	TOTAL MARINA	753,610	876,374	778,240	1,447,810	3,022,905	108.79%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 4059300
MARINA FUND - 405**

POSITION COUNTS

	<u>2007</u>	<u>2008</u>	<u>2009</u>
MARINA SUPERVISOR	1	1	1
MARINA ASSISTANT	1	1	1
BUILDING MAINTENANCE WORKER	1	*	*
MARINA ATTENDANT (PART-TIME)	<u>2</u>	<u>2</u>	<u>2</u>
 TOTAL FUNDED POSITIONS	 5	 4	 4

** Position not funded.*

CAPITAL OUTLAY

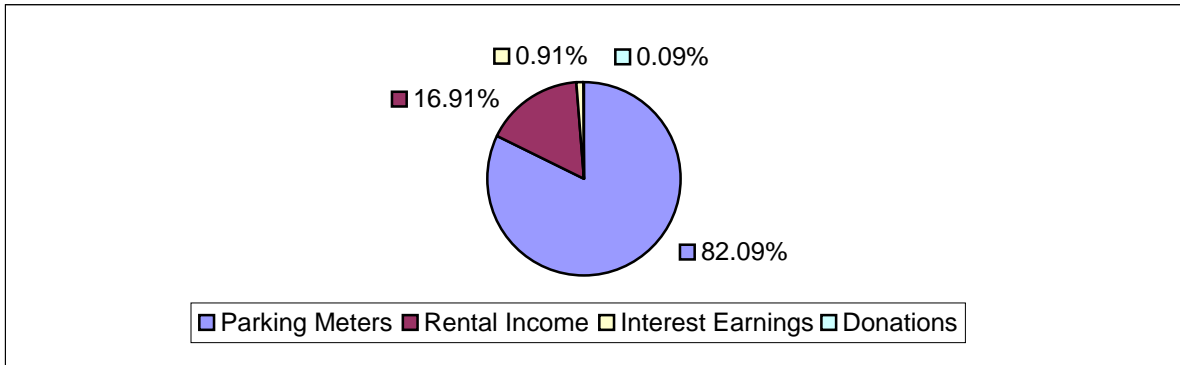
6300 - IMPROVEMENTS:

Survey and engineering to obtain submerged land lease for City Hall boat slips	\$ 44,550
Replacement of fuel storage tanks	275,000
Engineering design for Marina Redevelopment Plan - Upland portion only	601,230
Construction of single story ship store	<u>712,250</u>
	\$ 1,633,030

JOHN'S PASS VILLAGE FUND

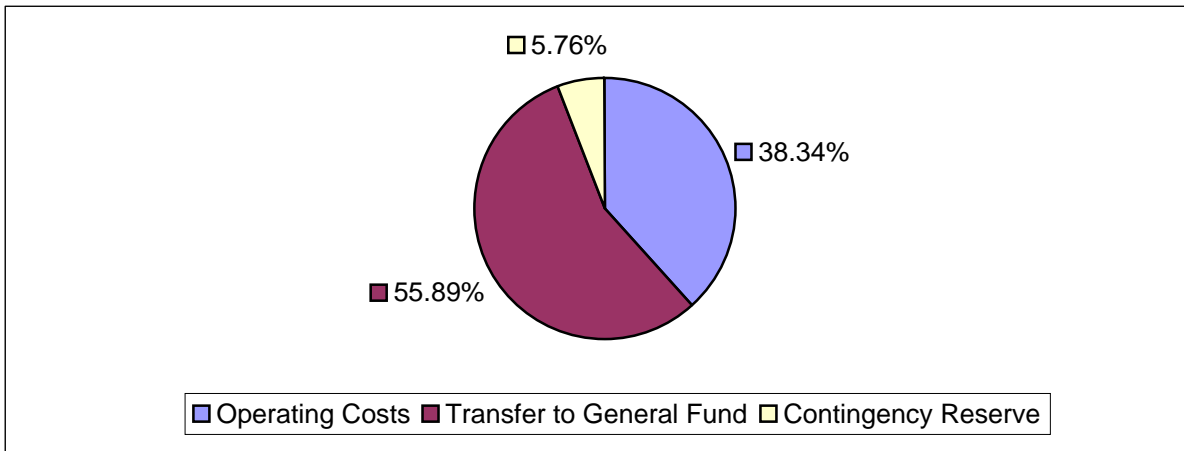
WHERE THE MONEY COMES FROM

Parking Meters	82.09%	\$450,000
Rental Income	16.91%	92,700
Interest Earnings	0.91%	5,000
Donations	<u>0.09%</u>	<u>500</u>
 Total Estimated Revenue	 100.00%	 \$548,200



WHERE THE MONEY GOES

Operating Costs	38.34%	\$133,090
Transfer to General Fund	55.89%	194,000
Contingency Reserve	<u>5.76%</u>	<u>20,000</u>
 Total Appropriations	 100.00%	 \$347,090



**CITY OF MADEIRA BEACH
ESTIMATED REVENUES
JOHN'S PASS VILLAGE FUND 406**

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ESTIMATE	2007-08 REVISED	2008-09 ESTIMATE	% CHANGE FYE '08 TO FYE '09
	FUND EQUITY, OCTOBER 1	\$ 498,417	\$ 19,711	\$ 139,219	\$ 54,459	\$ (84,478)	-255.12%
	ADD REVENUES:						
344.502	Parking Meters - John's Pass	74,223	95,132	150,000	150,000	145,000	-3.33%
344.507	Parking Meters - Village Blvd.	158,631	193,688	300,000	300,000	305,000	1.67%
361.100	Interest Earned	26,064	10,047	5,000	5,000	5,000	0.00%
362.013	Rent - Tango Bay	87,356	89,540	91,400	91,400	92,700	1.42%
363.115	Boardwalk Assessments	-	162,549	-	-	-	
366.366	Donations	200	700	1,000	1,000	500	-50.00%
369.369	Miscellaneous Revenues	10,420	3,000	44,200	-	-	
369.379	Refund Prior Year Exp.	130	-	-	-	-	
389.103	Transfer from Special Projects Fund	-	3,000	-	-	-	
	TOTAL REVENUES	357,024	557,656	591,600	547,400	548,200	0.15%
	LESS: EXPENSES	835,730	522,908	501,910	686,337	347,090	-49.43%
	FUND EQUITY, SEPTEMBER 30	\$ 19,711	\$ 54,459	\$ 228,909	\$ (84,478)	\$ 116,632	-238.06%

CITY OF MADEIRA BEACH
JOHN'S PASS VILLAGE FUND 406

SUMMARY

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED
OPERATING	\$106,988	\$125,825	\$154,860	\$154,860	\$133,090
CAPITAL OUTLAY	620,534	274,013	-	21,747	-
DEBT SERVICE	8,153	22,075	131,250	293,930	-
OTHER	100,055	100,995	215,800	215,800	214,000
TOTAL	\$835,730	\$522,908	\$501,910	\$686,337	\$347,090

MISSION

The John's Pass Village Fund was established in fiscal year 1999 to direct the revenues received from the rental of the building to improvements and maintenance of the building and the village. During fiscal year 2002, parking meter revenue generated in the Village was added.

**CITY OF MADEIRA BEACH
APPROPRIATIONS
JOHN'S PASS VILLAGE FUND - 4069400**

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
OPERATING:							
3400	Other Contractual Services	23,460	13,460	20,000	20,000	10,000	-50.00%
3600	Administrative Services	45,440	20,160	18,540	18,540	29,090	56.90%
4314	Water Service - Buildings	1,850	3,769	11,800	11,800	4,800	-59.32%
4331	Electric - Buildings	2,050	2,190	1,600	1,600	2,600	62.50%
4336	Electric - Street Lights	11,848	10,873	12,500	12,500	12,800	2.40%
4340	Waste Disposal	-	27,600	27,600	27,600	27,600	0.00%
4400	Rentals and Leases	2,862	2,862	2,870	2,870	-	-100.00%
4500	General Insurance	9,279	34,064	36,100	36,100	28,700	-20.50%
4610	Maintenance - Building	2,267	2,776	10,850	10,850	7,500	-30.88%
4620	Maintenance-Grounds/Parks	294	-	3,000	3,000	1,000	-66.67%
4630	Maintenance-Boardwalk	1,985	-	2,000	2,000	1,000	-50.00%
4640	Maint. Other Equipment	-	522	1,000	1,000	1,000	0.00%
5210	Departmental Supplies	5,653	7,549	7,000	7,000	7,000	0.00%
	Subtotal Operating	106,988	125,825	154,860	154,860	133,090	-14.06%
CAPITAL OUTLAY:							
6300	Capital Improvements	620,534	274,013	-	21,747	-	
	Subtotal Capital Outlay	620,534	274,013	-	21,747	-	
DEBT SERVICE:							
7100	Principal-Loan from General Fund	-	-	116,250	284,930	-	-100.00%
7200	Interest-Loan from General Fund	8,153	22,075	15,000	9,000	-	-100.00%
	Subtotal Debt Service	8,153	22,075	131,250	293,930	-	-100.00%
OTHER:							
9900	Contingency	-	-	20,000	20,000	20,000	0.00%
9950	Transfer to General Fund	100,055	100,995	195,800	195,800	194,000	-0.92%
	Subtotal Other	100,055	100,995	215,800	215,800	214,000	-0.83%
	TOTAL JOHN'S PASS VILLAGE	835,730	522,908	501,910	686,337	347,090	-49.43%

**CITY OF MADEIRA BEACH, FLORIDA
DEPARTMENT: 4069400
JOHN'S PASS VILLAGE FUND - 406**

POSITION COUNTS

There are no authorized positions in this fund.

CAPITAL OUTLAY

There are no capital requests.

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INTRODUCTION

A capital improvement plan (CIP) is a fiscal planning tool that identifies capital improvement projects, prioritizes these projects, and schedules them for funding and implementation. Capital improvement planning provides the decision makers in the City of Madeira Beach with the ability to gain an overall perspective on new development in the city and to coordinate governmental capital improvement and outlay plans with general community growth and expansion. This enables the city to foresee repair and replacement needs. A CIP helps to assure logical development of public facilities and to avoid concentrating too much on certain types of projects to the exclusion or shortchanging of other public facilities and capital needs.

In 1985, the Florida Legislature mandated that local governments plan for the availability of public facilities and services to support development concurrent with the impacts of such development. The cornerstone of this mandate was the requirement to include a *Capital Improvement Element (CIE)* in local comprehensive plans. The CIE differs from the CIP as its scope is limited to only those improvements derived from the comprehensive plan. In short, the element may be used to demonstrate the economic feasibility of the Comprehensive Plan. This Capital Improvement Plan document should not be confused with the CIE due to its larger scope and different foundations. It is strictly a planning tool for the City of Madeira Beach to use in selecting and scheduling capital improvements.

POLICY

This policy establishes Commission guidelines and requirements for the submission of an annual Capital Budget and the Five-Year Capital Improvement plan (CIP) that will be city-wide in scope. It is further the intent of this policy to develop an implementation framework for an adequate capital projects foundation to serve the needs of the residents of the City of Madeira Beach. The CIP process provides a structure for careful development of responsible capital expenditure and revenue estimates and the timely scheduling of short and long-term debt issues.

DEFINITIONS

1. A *Capital Project* is a set of activities with related expenditures and schedule which includes one or more of the following:
 - Delivery of a distinct capital asset or improvement to an existing asset, which will become an asset owned by the City of Madeira Beach and be recorded on the financial records of the City as a capital asset under generally accepted accounting principles.

- Any contribution by the City of Madeira Beach to other governmental or not-for-profit entities for the purpose of delivering a capital improvement. In situations where the improvement is not, nor will it become, an asset of the City, it will be included in the Capital Improvement Plan as a contribution.
- Any project, including equipment, which is funded from the seventh cent sales tax (Penny for Pinellas).
- Any engineering study or master plan necessary for the delivery of a capital project.
- Major repair, renovation or replacement of existing facilities.

The cost and timing of these Capital Improvements are to be identified in the Capital Improvement Plan. The project scope, schedule, and costs are approved by the City Commission.

2. A *Major Repair, Renovation or Replacement Capital Project* is a project which is primarily intended to preserve or enhance the operational condition of the existing facility and may increase the capacity of the facility. Facilities undergoing major repair and replacement may include existing buildings, roads for resurfacing purposes, sewer lift stations, etc. A project will be considered for the Major Repair, Renovation or Replacement Capital Project category if it has an estimated cost of \$25,000 or greater, or extends its useful life by at least five years. A project which does not extend the useful life of the asset by at least five years or costs less than \$25,000 will be included in the City's routine repair and replacement plan.
3. The *Capital Improvement Plan* is the Board's approved financial plan of the Capital Projects. The Capital Improvement Plan will include "new" Capital Projects and Major Repair, Renovation and Replacement Capital Projects. "New" Capital Projects include the acquisition of new capital facilities through either purchase or construction, or assets acquired through public/private partnerships. The Capital Improvement Plan should include any new facility or any existing facility which is being changed to extend the useful life by at least five years, increase capacity, increase square footage, increase the level of service to the community, or change the function of the facility.
4. *Project Costs* represent the purchase price or construction costs of a project, including other capitalizable costs incurred such as feasibility studies, cost-benefit analysis, site acquisition, legal and title costs, appraisal and surveying fees, architect and accounting fees, design and engineering services, initial fixtures and equipment, and transportation charges necessary to place the completed asset in its intended location and condition for use.

PROCEDURE

Annually, the City of Madeira Beach will develop and implement a comprehensive Capital Budget and a five-year Capital Improvement Plan. The first year of the Capital Plan will represent the Capital Budget and the remaining years will represent the Capital Plan.

Capital project financing will be derived from various funding sources including, but not limited to, bonds, short-term loans and notes, fuel taxes, federal and state grants, seventh cent sales tax (Penny for Pinellas) enterprise revenue, impact fees and the levy of ad valorem taxes and non-ad valorem assessments as determined by the City Commission.

The Capital Improvement Plan will comply with the Laws of Florida, specifically Section 125.85(2), Florida Statutes, the Florida Administrative Code, Generally Accepted Accounting Principles (GAAP), necessary to assure proper accounting and fiscal management techniques, and any City Ordinance, Policy or Procedure which relates to capital improvements and does not prohibit or restrict compliance with Section 218.33, Florida Statutes.

A list of priority categories for the Capital Improvement Plan will be established by the City Commission. The list will determine initial consideration of proposed projects for the Capital Improvement Plan and provide a basis for evaluation and subsequent funding.

The administrative staff will aid in assuring the worthiness of a capital improvement project in relation to factors such as public health, safety, welfare, impact on the operational cost for government services and the implication for concept of growth management.

Changes in the cost of a current year project, advancing projects into the current year or delaying them from the current year to a future year in the adopted Capital Improvements Plan shall be handled pursuant to a budget amendment.

Changes in the cost of a current year project that are less than 10% of the project's budget (including all funding sources), can be adjusted with the approval of the City Manager under the Administrative Budget Amendment process. The City Commission will be provided with a quarterly report of all such administrative adjustments.

Emergency additions to the Capital Improvement Plan shall be made pursuant to the City Manager's emergency purchasing authorization in the Madeira Beach Charter with appropriate amendments to the Capital Improvement Plan to be made as soon as reasonably possible thereafter.

In addition to the Capital Budget and the Capital Improvement Plan, an annual update will be prepared as identified in the Comprehensive Plan for the City of Madeira Beach. Specifically, an annual update will be provided for a Capital Improvement Budget and a Capital Improvement Plan for Madeira Beach.

CITY OF MADEIRA BEACH COMMISSIONERS' PRIORITY CATEGORIES
FOR THE CAPITAL IMPROVEMENT PROGRAM

The following criteria, which are not presented in any sequence, will be used to establish priority for making decisions related to capital projects to be funded in the Capital Improvement Plan:

- Projects which are necessary to conform to state or federal laws or court rulings.
- Projects eligible for restricted revenues such as state and federal grants.
- Projects necessary in carrying out Madeira Beach's Comprehensive Plan.
- Major repair and replacement capital projects.
- Projects which reduce future operating costs or improve effectiveness or operation of city services.
- Projects which are essential to the health, safety and welfare of the community.
- Projects which stimulate private investment or otherwise affect measurable neighborhood and economic improvement.
- Projects which involve inter-agency cooperation.
- Projects which will improve the cultural and recreational activities of the community.
- Projects which provide measurable environmental benefit.
- Projects which improve accessibility to city facilities to all citizens.

**CITY OF MADEIRA BEACH
FIVE YEAR CAPITAL IMPROVEMENT PLAN SUMMARY**

FUND: Special Projects Fund

PROJECTS:	BALANCE						TOTAL PROJECT
	<u>FWD.</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	
Seawall replacement	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$350,000
Beautification	50,000	25,000	25,000	25,000	25,000	25,000	175,000
Street resurfacing	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Curb & gutter replacements	25,000	25,000	25,000	25,000	25,000	25,000	150,000
TOTAL	\$275,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,275,000

FUNDING SOURCES:	BALANCE						TOTAL PROJECT
	<u>FWD.</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	
Penny for Pinellas		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Designated Fund Balance	\$275,000	0	0	0	0	0	275,000
TOTAL	\$275,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,275,000

**CITY OF MADEIRA BEACH
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

FUND: Special Projects Fund

DEPT: Public Works

PROJECT TITLE: Seawall Replacement

LOCATION: Throughout City

LIFE EXPECTANCY: On-going

COST ESTIMATE METHOD: Est.

PROJECT NARRATIVE/JUSTIFICATION:

Setting monies aside for repair or replacement of seawalls located throughout the City.

PROJECT COSTS:

	BALANCE FWD.	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	TOTAL PROJECT
Seawalls	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$350,000
TOTAL	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$350,000

FUNDING SOURCES:

	BALANCE FWD.	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	TOTAL PROJECT
Penny for Pinellas	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Designated Fund Balance	100,000	0	0	0	0	0	100,000
TOTAL	\$100,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$350,000

OPERATIONAL IMPACT:

	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	TOTAL PROJECT
Personal Services						\$0
Utilities						\$0
Maintenance						\$0
Supplies						\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF MADEIRA BEACH
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

FUND: Special Projects Fund

DEPT: Parks

PROJECT TITLE: Beautification

LOCATION: Throughout City

LIFE EXPECTANCY: On-going

COST ESTIMATE METHOD: Est.

PROJECT NARRATIVE/JUSTIFICATION:

Setting monies aside for future beautification projects as determined by the City Commission.

PROJECT COSTS:

	BALANCE FWD.	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	TOTAL PROJECT
Beautification	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$175,000
TOTAL	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$175,000

FUNDING SOURCES:

	BALANCE FWD.	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	TOTAL PROJECT
Penny for Pinellas	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Designated Fund Balance	50,000	0	0	0	0	0	50,000
TOTAL	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$175,000

OPERATIONAL IMPACT:

	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	TOTAL PROJECT
Personal Services						\$0
Utilities						\$0
Maintenance						\$0
Supplies						\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF MADEIRA BEACH
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

FUND: Special Projects

DEPT: Streets

PROJECT TITLE: Street Resurfacing Program

LOCATION: Throughout City

LIFE EXPECTANCY: 10 Years

COST ESTIMATE METHOD: Est.

PROJECT NARRATIVE/JUSTIFICATION:

This project involves resurfacing various streets throughout the City each year as needed.

PROJECT COSTS:

	BALANCE						TOTAL
	FWD.	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	PROJECT
Street resurfacing	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000
TOTAL	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000

FUNDING SOURCES:

	BALANCE						TOTAL
	FWD.	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	PROJECT
Penny for Pinellas	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Designated Fund Balance	100,000	-	-	-	-	-	100,000
TOTAL	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000

OPERATIONAL IMPACT:

						TOTAL
	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	PROJECT
Personal Services						\$0
Utilities						\$0
Maintenance						\$0
Supplies						\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF MADEIRA BEACH
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

FUND: Special Projects	DEPT: Streets
PROJECT TITLE: Curb & Gutter Program	LOCATION: Throughout City
LIFE EXPECTANCY: 10 Years	COST ESTIMATE METHOD: Est.

PROJECT NARRATIVE/JUSTIFICATION:
This project involves replacing various curbs & gutters throughout the City each year as needed.

PROJECT COSTS:							
	BALANCE						TOTAL
	FWD.	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	PROJECT
Curb & gutter replacements	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
TOTAL	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000

FUNDING SOURCES:							
	BALANCE						TOTAL
	FWD.	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	PROJECT
Penny for Pinellas	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Designated Fund Balance	25,000	-	-	-	-	-	25,000
TOTAL	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000

OPERATIONAL IMPACT:							
							TOTAL
		FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	PROJECT
Personal Services							\$0
Utilities							\$0
Maintenance							\$0
Supplies							\$0
TOTAL		\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF MADEIRA BEACH
FIVE YEAR CAPITAL IMPROVEMENT PLAN SUMMARY**

FUND: Marina Fund

PROJECTS:	BALANCE						TOTAL PROJECT
	<u>FWD.</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	
Submerged Land Lease		\$44,550					\$44,550
Fuel Tank Replacement		275,000					275,000
Upland Improvements		601,230	5,560,241				6,161,471
Ship Store		712,250					712,250
TOTAL	\$0	\$1,633,030	\$5,560,241	\$0	\$0	\$0	\$7,193,271

FUNDING SOURCES:	BALANCE						TOTAL PROJECT
	<u>FWD.</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	
Undesignated Reserves		\$319,550					\$319,550
Designated Reserves			\$300,000				300,000
Loan Proceeds		1,313,480	5,260,241				6,573,721
TOTAL	\$0	\$1,633,030	\$5,560,241	\$0	\$0	\$0	\$7,193,271

**CITY OF MADEIRA BEACH
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

FUND: Marina Fund

DEPT: Marina

PROJECT TITLE: Submerged Land Lease

LOCATION: City Hall / Rex Place

LIFE EXPECTANCY: Renewable for unlimited time

COST ESTIMATE METHOD: Quote

PROJECT NARRATIVE/JUSTIFICATION:
Complete Environmental Resource Permit, Water Quality Testing, and Flushing Study to complete the work necessary for obtaining a submerged land lease along City Hall / Rex Place Recreational Complex for the future development of wet slips. There will be a separate cost of approximately \$3,750 for the survey of the land lease area.

PROJECT COSTS:							
	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>PROJECT</u>
Engineering		\$40,800					\$40,800
Survey		3,750					3,750
TOTAL	\$0	\$44,550	\$0	\$0	\$0	\$0	\$44,550

FUNDING SOURCES:							
	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>PROJECT</u>
Undesignated Reserves		\$44,550					\$44,550
Loan Proceeds							0
TOTAL	\$0	\$44,550	\$0	\$0	\$0	\$0	\$44,550

OPERATIONAL IMPACT:							
							TOTAL
		<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>PROJECT</u>
Personal Services							\$0
Utilities							\$0
Maintenance							\$0
Supplies							\$0
TOTAL		\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF MADEIRA BEACH
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

FUND: Marina Fund

DEPT: Marina

PROJECT TITLE: Fuel Tank Replacement

LOCATION: Marina

LIFE EXPECTANCY: 30 Years

COST ESTIMATE METHOD: Est.

PROJECT NARRATIVE/JUSTIFICATION:
Provide for the removal of two 4,000 gallon single-walled underground fuel tanks and replace with one 20,000 gallon double-walled underground tanks, The new fuel lines will run to the existing sump. No new fuel pumps or over the water work is included in this project. Project must be completed by 12/31/09 to meet federal regulations for underground fuel storage.

PROJECT COSTS:							
	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>PROJECT</u>
Construction		\$275,000					\$275,000
TOTAL	\$0	\$275,000	\$0	\$0	\$0	\$0	\$275,000

FUNDING SOURCES:							
	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>PROJECT</u>
Undesignated Reserves		\$275,000					\$275,000
Loan Proceeds							0
TOTAL	\$0	\$275,000	\$0	\$0	\$0	\$0	\$275,000

OPERATIONAL IMPACT:							
							TOTAL
		<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>PROJECT</u>
Personal Services							\$0
Utilities							\$0
Maintenance							\$0
Supplies							\$0
TOTAL		\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF MADEIRA BEACH
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

FUND: Marina Fund

DEPT: Marina

PROJECT TITLE: Upland Improvements

LOCATION: Marina

LIFE EXPECTANCY: 30 years

COST ESTIMATE METHOD: Quote

PROJECT NARRATIVE/JUSTIFICATION:

Upland improvements (exclusive waterside improvements such as boat slips and fuel dock) to include demolition of existing ship store and Public Works buildings, regrading of the site, construction of a dry stack storage building surrounded by the Public Works facility. Improvements and replacements related to parking, landscaping, drainage and utility services (water, sewer and electric) are addressed as well.

PROJECT COSTS:

	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>PROJECT</u>
Engineering services		\$601,230	126,500				\$727,730
Construction			5,433,741				5,433,741
TOTAL	\$0	\$601,230	\$5,560,241	\$0	\$0	\$0	\$6,161,471

FUNDING SOURCES:

	BALANCE						TOTAL
	<u>FWD.</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>PROJECT</u>
Designated Reserves		\$300,000					\$300,000
Loan Proceeds		301,230	\$5,560,241				5,861,471
TOTAL	\$0	\$601,230	\$5,560,241	\$0	\$0	\$0	\$6,161,471

OPERATIONAL IMPACT:

							TOTAL
		<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>PROJECT</u>
Personal Services							\$0
Utilities							\$0
Maintenance							\$0
Supplies							\$0
TOTAL		\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF MADEIRA BEACH
FIVE YEAR CAPITAL IMPROVEMENT PLAN - PROJECT DETAIL**

FUND: Marina Fund

DEPT: Marina

PROJECT TITLE: Ship Store

LOCATION: Marina

LIFE EXPECTANCY: 30 Years

COST ESTIMATE METHOD: Est.

PROJECT NARRATIVE/JUSTIFICATION:
To construct a new ship store closer to the fuel dock, including relocation of phone lines, propane tank with fencing and bollards. The ship store will include an office area and sales area for frozen bait, tackle, beverages, snacks and marine supplies. ADA restrooms, laundry and shower facilities will be included in the construction.

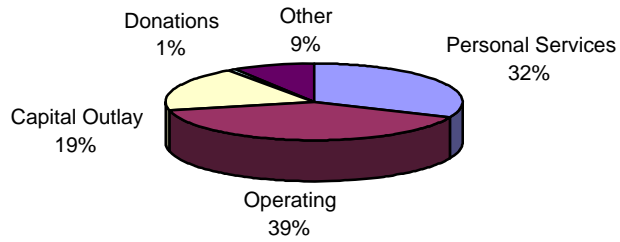
PROJECT COSTS:							
	BALANCE						TOTAL
	FWD.	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	PROJECT
Construction		\$712,250					\$712,250
TOTAL	\$0	\$712,250	\$0	\$0	\$0	\$0	\$712,250

FUNDING SOURCES:							
	BALANCE						TOTAL
	FWD.	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	PROJECT
Undesignated Reserves							\$0
Loan Proceeds		\$712,250					712,250
TOTAL	\$0	\$712,250	\$0	\$0	\$0	\$0	\$712,250

OPERATIONAL IMPACT:							
							TOTAL
		FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	PROJECT
Personal Services							\$0
Utilities							\$0
Maintenance							\$0
Supplies							\$0
TOTAL		\$0	\$0	\$0	\$0	\$0	\$0

CITY OF MADEIRA BEACH

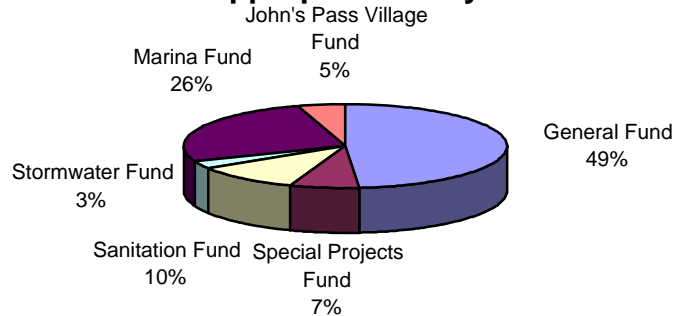
Total Appropriations by Type



■ Personal Services ■ Operating ■ Capital Outlay ■ Donations ■ Other

Personal Services	\$ 3,698,600
Operating	4,588,810
Capital Outlay	2,222,830
Donations	85,020
Other	<u>1,035,695</u>
Total Budget	<u>\$ 11,630,955</u>

Total Appropriations by Fund



■ General Fund
 ■ Special Projects Fund
 ■ Sanitation Fund
 ■ Stormwater Fund
 ■ Marina Fund
 ■ John's Pass Village Fund

General Fund	\$ 5,666,350
Special Projects Fund	805,000
Sanitation Fund	1,213,500
Stormwater Fund	375,000
Marina Fund	3,022,905
John's Pass Village Fund	<u>548,200</u>
Total Budget	<u>\$ 11,630,955</u>

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS BY TYPE
ALL DEPARTMENTS / ALL FUNDS

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
PERSONAL SERVICES:							
1100	Salaries-Commission	26,481	26,481	26,400	26,400	26,400	0.00%
1200	Salaries & Wages	2,425,903	2,487,353	2,494,700	2,517,110	2,525,700	0.34%
1400	Overtime	161,786	168,661	115,800	115,800	168,600	45.60%
2100	Social Security	196,716	201,908	202,900	203,080	209,200	3.01%
2201	Retirement - FRS Regular Class	49,514	54,705	58,500	58,740	59,700	1.63%
2202	Retirement - FRS Special Risk	123,485	141,612	147,500	147,500	164,100	11.25%
2203	Retirement - ICMA 401(a) Plan	99,643	108,368	112,800	112,800	107,700	-4.52%
2300	Group Insurance	240,547	282,639	373,900	373,920	299,400	-19.93%
2400	Worker's Compensation	157,166	156,698	168,800	168,820	137,800	-18.37%
2500	Unemployment Compensation	4,527	-	-	-	-	
	Subtotal Personal Services	3,485,768	3,628,425	3,701,300	3,724,170	3,698,600	-0.69%
OPERATING:							
3100	Professional Services	105,659	73,521	94,135	151,351	98,135	-35.16%
3101	City Attorney - Retainer	48,000	48,000	50,400	50,400	50,400	0.00%
3102	City Attorney - Non-Retainer	53,626	34,224	40,000	40,000	40,000	0.00%
3103	Other Legal Expenses	-	4,244	2,500	2,500	2,500	0.00%
3105	Legal - Labor Attorney	9,721	942	10,000	10,000	10,000	0.00%
3109	Lawsuit - Archibald's Grill	-	500,000	-	-	-	
3111	Armored Car Service - City	1,788	1,743	2,000	2,000	2,000	0.00%
3112	Armored Car Service - County	258	229	300	300	300	0.00%
3117	Umpires & Officials	29,074	28,764	30,780	30,780	31,520	2.40%
3121	Software Support	18,174	19,227	16,360	16,360	21,250	29.89%
3122	Computer Hardware Support	11,723	6,857	10,000	10,000	10,000	0.00%
3125	Special Magistrate	25,183	75,495	47,000	47,000	47,000	0.00%
3131	Law Enforcement Services	736,084	807,251	885,300	885,300	888,700	0.38%
3135	Employee Physicals/Shots	8,216	6,945	10,800	10,800	9,300	-13.89%
3136	Criminal Records Check	459	762	1,100	1,100	1,000	-9.09%
3137	Legal Recording	376	158	700	700	1,500	114.29%
3139	Community Policing Officer	65,459	69,313	75,400	75,400	-	-100.00%
3200	Audit Fee	24,900	26,145	26,290	26,290	26,970	2.59%
3400	Other Contractual Services	23,460	15,447	33,300	39,050	26,400	-32.39%
3401	Scorekeepers	6,996	6,358	6,090	6,090	5,655	-7.14%
3405	Temporary Services	30,468	31,881	24,250	24,250	24,250	0.00%
3407	Street Sweeping Contract	12,226	13,746	14,150	14,150	14,580	3.04%
3410	County Services	50,722	46,167	67,000	67,000	57,000	-14.93%
3412	Contract Serv - Archibald Pk	6,570	6,570	7,000	7,000	7,000	0.00%
3414	Contract Serv - Causeway Pk	6,570	6,570	7,000	7,000	7,000	0.00%
3415	Contract Serv - South Beach Pk	6,570	6,570	7,000	7,000	7,000	0.00%
3420	Waste Disposal	769,222	230,153	264,000	264,000	264,000	0.00%
3421	Recycling Containers	242	-	-	-	-	
3422	Curbside Recycling	4,416	-	-	-	-	
3423	Recycling Material Disposal	29,517	31,522	39,500	39,500	39,500	0.00%
3424	Disposal - Street Sweeping	2,752	1,927	6,000	6,000	6,000	0.00%
3430	County Charges - County Park	-	8,211	2,000	2,000	7,500	275.00%
3443	Maint - Phone System	1,314	621	3,000	3,000	3,000	0.00%
3451	Lot Mowing/Clearing	-	570	500	500	5,500	1000.00%
3600	Administrative Services	470,900	380,140	415,550	415,550	420,650	1.23%
4000	Travel and Training	30,593	23,560	43,650	40,400	37,500	-7.18%
4001	Auto Allowance	4,211	4,513	4,410	4,410	4,200	-4.76%
4010	Travel-Comm Dist #1	1,645	836	1,500	1,500	1,500	0.00%
4020	Travel-Comm Dist #2	-	994	1,500	1,500	1,500	0.00%
4030	Travel-Comm Dist #3	1,050	135	1,500	1,500	1,500	0.00%
4040	Travel-Comm Dist #4	1,584	317	1,500	1,500	1,500	0.00%
4050	Travel-Mayor	487	18	1,500	1,500	1,500	0.00%
4100	Telephone	33,624	34,902	35,700	35,700	31,950	-10.50%
4110	Cellular Telephone	12,093	12,854	11,160	11,160	11,160	0.00%
4200	Postage	8,720	11,734	11,180	11,180	12,430	11.18%
4202	Postage - Utility Bills	9,523	6,814	7,500	7,500	7,500	0.00%
4300	Utilities	17,646	16,920	17,000	17,000	20,100	18.24%

Continued on next page

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS BY TYPE
ALL DEPARTMENTS / ALL FUNDS

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
4311	Water Service - Medians	4,385	2,996	3,230	3,230	2,200	-31.89%
4312	Water Service - Parks	9,208	9,987	11,120	11,120	7,600	-31.65%
4313	Water Service - Pump Stations	1,212	153	350	350	200	-42.86%
4314	Water Service - Buildings	3,185	5,290	12,800	12,800	7,000	-45.31%
4320	Utilities - County Park	1,676	2,649	2,400	2,400	3,400	41.67%
4331	Electric - Buildings	50,326	49,470	42,600	42,600	61,400	44.13%
4332	Electric - Sprinklers	2,033	2,777	3,000	3,000	3,400	13.33%
4333	Electric - Ball Fields	9,104	10,635	12,700	12,700	13,700	7.87%
4334	Electric - Pump Stations	20,729	249	300	300	600	100.00%
4335	Electric - Docks	17,504	15,491	12,000	12,000	16,300	35.83%
4336	Electric - Street Lights	91,879	92,263	99,700	99,700	106,400	6.72%
4337	Electric - Traffic Signals	9,996	9,222	9,900	9,900	10,200	3.03%
4339	Electric - Park Restrooms	1,231	1,552	2,000	2,000	1,800	-10.00%
4340	Solid Waste Disposal-City	-	90,966	90,965	90,965	90,965	0.00%
4345	Solid Waste Disposal-County Pk	-	1,200	1,200	1,200	1,200	0.00%
4400	Rentals and Leases	13,049	19,631	19,060	19,060	17,400	-8.71%
4402	Submerged Land Lease	2,251	2,566	3,000	3,000	2,500	-16.67%
4500	General Insurance	171,937	292,121	307,150	307,150	282,945	-7.88%
4515	AD & D - Firefighters	656	633	670	670	660	-1.49%
4600	Maint - Auto Equipment	64,371	45,988	60,400	59,900	53,550	-10.60%
4610	Maint - Buildings	45,783	50,930	50,700	58,290	48,500	-16.80%
4611	Maint - Building - County Park	-	577	1,000	1,000	1,000	0.00%
4612	Maint - Building - Archibald Pk	3,344	11,605	2,500	2,500	2,500	0.00%
4613	Maint - Building - South Beach	1,767	756	500	500	500	0.00%
4620	Maint - Grounds/Parks	46,583	36,660	37,000	36,500	29,800	-18.36%
4621	Maint - Grounds - County Park	-	1,726	500	500	500	0.00%
4622	Maint - Causeway Park	1,447	4,571	3,000	2,700	3,000	11.11%
4630	Maint - South Beach Park	2,194	-	2,500	2,500	1,500	-40.00%
4640	Maint - Other Equipment	57,134	24,704	33,000	33,000	32,800	-0.61%
4641	Maint - Equip - County Park	-	-	500	500	500	0.00%
4642	Maint - Copiers	-	-	250	250	250	0.00%
4650	Maint - Streets	22,504	8,451	11,500	16,106	11,500	-28.60%
4660	Maint - Beach & Seawall	14,292	11,873	22,000	22,000	13,000	-40.91%
4661	Maint - Storm Drains	12,784	9,348	15,000	12,800	13,000	1.56%
4670	Maint - Signs & Signals	28,056	26,824	31,500	31,500	34,800	10.48%
4680	Maint - Tires	13,322	17,964	21,350	22,150	23,450	5.87%
4691	Maint - Radio Equipment	5,863	5,211	6,000	6,000	6,000	0.00%
4692	Maint - Marina	11,644	6,267	12,000	12,000	11,000	-8.33%
4700	Print & Reproduction	14,284	19,067	27,900	27,900	22,600	-19.00%
4800	Promotions & Pub Relations	32,617	24,611	30,090	30,090	26,305	-12.58%
4801	Christmas Decorations	19,983	24,358	20,000	20,000	22,000	10.00%
4802	Board Appreciation Dinner	2,519	1,700	2,250	2,250	900	-60.00%
4803	Boat Parade	2,792	2,873	2,500	2,500	4,000	60.00%
4804	Fireworks	7,000	7,000	5,000	5,000	10,000	100.00%
4807	Citizens' Academy	-	1,019	550	550	500	-9.09%
4808	Halloween Parade	288	-	-	-	-	-
4811	Veteran's Day Boat Parade	300	500	500	500	500	0.00%
4900	Other Current Charges	17,726	11,173	14,500	14,500	10,000	-31.03%
4910	Election Expenses	4,773	307	5,000	5,000	5,000	0.00%
4920	Licenses & Permits	1,553	2,844	7,195	7,195	6,945	-3.47%
4930	Bank Service Charges	19,463	11,297	6,480	6,480	13,700	111.42%
5100	Office Supplies	26,361	28,021	25,850	25,850	24,850	-3.87%
5200	Uniforms	23,565	19,294	29,575	40,355	28,450	-29.50%
5210	Departmental Supplies	112,875	126,491	119,600	125,192	112,340	-10.27%
5211	Supplies - County Park	1,164	1,023	1,500	1,500	6,000	300.00%
5212	Supplies - After School Program	13,253	11,570	13,000	13,000	13,000	0.00%
5217	Flag Supplies	2,333	4,740	4,000	4,000	300	-92.50%
5218	Supplies - Summer Program	4,107	32,475	42,500	42,500	36,250	-14.71%
5219	Supplies - Special Programs	-	204	-	-	-	-
5220	Gasoline & Oil	85,788	73,240	73,000	72,450	78,800	8.76%

Continued on next page

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS BY TYPE
ALL DEPARTMENTS / ALL FUNDS

A/C #	ACCOUNT TITLE	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 ADOPTED	2007-08 REVISED	2008-09 ADOPTED	% CHANGE FYE '08 TO FYE '09
5230	Tools	7,521	7,625	11,300	11,300	9,650	-14.60%
5250	Other Medical Supplies	523	1,885	2,000	2,000	1,000	-50.00%
5270	Fuel Purchases - Resale	294,756	440,452	240,280	665,280	900,000	35.28%
5271	Store Purchases - Resale	49,260	56,535	40,000	40,000	45,000	12.50%
5272	Propane Purchases - Resale	10,977	9,344	12,000	12,000	12,000	0.00%
5420	Dues & Subscriptions	12,298	12,400	13,435	13,435	13,750	2.34%
5810	Cash Short (Over)	(209)	578	-	-	-	
5820	Discarded Inventory	160	59	-	-	-	
	Subtotal Operating	4,191,299	4,409,861	4,032,855	4,542,889	4,588,810	1.01%
	CAPITAL OUTLAY:						
6300	Capital Improvements	1,279,742	946,186	209,580	655,967	1,798,030	174.10%
6301	City Beautification	13,440	13,940	75,000	5,020	75,000	1394.02%
6303	Crystal Island Bridge	1,234,747	180,858	-	-	-	
6311	Archibald Park	-	-	-	-	200,000	
6312	Recreation Field Renovations	-	34,047	120,000	164,221	-	-100.00%
6313	Seawall Replacements	156,044	-	-	-	-	
6314	Groins	-	56,311	-	-	-	
6316	Dune Walkovers	-	28,820	-	-	25,000	
6317	Snack Shack Renovation	-	-	-	11,000	-	
6400	Capital Equipment	96,631	122,233	243,965	253,867	124,800	-50.84%
	Subtotal Capital Outlay	2,780,604	1,382,395	648,545	1,090,075	2,222,830	103.92%
	DEBT SERVICE:						
7100	Principal	-	-	116,250	284,930	-	-100.00%
7200	Interest	8,153	22,075	15,000	9,000	-	-100.00%
	Subtotal Debt Service	8,153	22,075	131,250	293,930	-	-100.00%
	DONATIONS:						
8201	Seniors Club	1,326	1,500	1,500	1,500	1,500	0.00%
8210	Volunteer Fire Department	6,000	-	-	-	-	
8221	S.P.C.A.	417	214	550	550	500	-9.09%
8222	Neighborly Care Network	5,330	5,500	3,550	3,550	5,500	54.93%
8340	Gulf Beaches Library	74,100	75,548	77,520	77,520	77,520	0.00%
	Subtotal Donations	87,173	82,762	83,120	83,120	85,020	2.29%
	OTHER:						
9100	Admin.Serv.Alloc.-7000	(164,580)	(243,800)	(255,585)	(255,585)	(231,585)	-9.39%
9110	Admin.Serv.Alloc.-8000	(173,470)	-	-	-	-	
9121	Admin.Serv.Alloc.-9200	(18,930)	(24,460)	(33,070)	(33,070)	(32,715)	-1.07%
9122	Admin.Serv.Alloc.-9300	(68,480)	(91,720)	(108,355)	(108,355)	(127,260)	17.45%
9123	Admin.Serv.Alloc.-9400	(45,440)	(20,160)	(18,540)	(18,540)	(29,090)	56.90%
9185	Transfer to John's Pass Fund	-	3,000	-	-	-	
9900	Contingency	-	-	993,735	626,130	787,345	25.75%
9920	Capital Improvement Plan	-	-	275,000	-	475,000	
9930	Transfer to Stormwater Fund	300,000	-	-	-	-	
9950	Transfer to General Fund	100,055	180,695	195,800	195,800	194,000	-0.92%
0405	Transfer to Marina Fund	-	300,000	-	-	-	
	Subtotal Other	(70,845)	103,555	1,048,985	406,380	1,035,695	154.86%
	TOTAL	10,482,151	9,629,073	9,646,055	10,140,564	11,630,955	14.70%

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS BY FUND
ALL DEPARTMENTS / ALL FUNDS

A/C #	ACCOUNT TITLE	GENERAL	SPECIAL PROJECTS	SANITATION	STORMWATER	MARINA	JOHN'S PASS VILLAGE	TOTAL
PERSONAL SERVICES:								
1100	Salaries-Commission	26,400	-	-	-	-	-	26,400
1200	Salaries & Wages	2,090,800	-	296,900	29,900	108,100	-	2,525,700
1400	Overtime	149,600	-	1,000	3,000	15,000	-	168,600
2100	Social Security	174,300	-	22,800	2,600	9,500	-	209,200
2201	Retirement - FRS Regular Class	46,100	-	13,600	-	-	-	59,700
2202	Retirement - FRS Special Risk	164,100	-	-	-	-	-	164,100
2203	Retirement - ICMA 401(a) Plan	82,100	-	14,500	3,000	8,100	-	107,700
2300	Group Insurance	236,100	-	47,400	5,300	10,600	-	299,400
2400	Worker's Compensation	87,300	-	43,000	1,300	6,200	-	137,800
	Subtotal Personal Services	3,056,800	-	439,200	45,100	157,500	-	3,698,600
OPERATING:								
3100	Professional Services	69,985	10,000	-	11,650	6,500	-	98,135
3101	City Attorney - Retainer	50,400	-	-	-	-	-	50,400
3102	City Attorney - Non-Retainer	40,000	-	-	-	-	-	40,000
3103	Other Legal Expenses	2,500	-	-	-	-	-	2,500
3105	Legal - Labor Attorney	10,000	-	-	-	-	-	10,000
3111	Armored Car Service - City	2,000	-	-	-	-	-	2,000
3112	Armored Car Service - County	300	-	-	-	-	-	300
3117	Umpires & Officials	31,520	-	-	-	-	-	31,520
3121	Software Support	21,250	-	-	-	-	-	21,250
3122	Computer Hardware Support	10,000	-	-	-	-	-	10,000
3125	Special Magistrate	47,000	-	-	-	-	-	47,000
3131	Law Enforcement Services	888,700	-	-	-	-	-	888,700
3135	Employee Physicals/Shots	9,300	-	-	-	-	-	9,300
3136	Criminal Records Check	1,000	-	-	-	-	-	1,000
3137	Legal Recording	1,500	-	-	-	-	-	1,500
3200	Audit Fee	26,970	-	-	-	-	-	26,970
3400	Other Contractual Services	12,400	-	-	-	4,000	10,000	26,400
3401	Scorekeepers	5,655	-	-	-	-	-	5,655
3405	Temporary Services	-	-	24,000	250	-	-	24,250
3407	Street Sweeping Contract	-	-	-	14,580	-	-	14,580
3410	County Services	57,000	-	-	-	-	-	57,000
3412	Contract Serv - Archibald Pk	7,000	-	-	-	-	-	7,000
3414	Contract Serv - Causeway Pk	7,000	-	-	-	-	-	7,000
3415	Contract Serv - South Beach	7,000	-	-	-	-	-	7,000
3420	Waste Disposal	-	-	264,000	-	-	-	264,000
3423	Recycling Material Disposal	-	-	39,500	-	-	-	39,500
3424	Disposal - Street Sweeping	-	-	-	6,000	-	-	6,000
3430	County Charges - County Park	7,500	-	-	-	-	-	7,500
3443	Maint - Phone System	3,000	-	-	-	-	-	3,000
3451	Lot Mowing/Clearing	5,500	-	-	-	-	-	5,500
3600	Administrative Services	-	-	231,585	32,715	127,260	29,090	420,650
4000	Travel and Training	32,200	-	500	3,500	1,300	-	37,500
4001	Auto Allowance	4,200	-	-	-	-	-	4,200
4010	Travel-Comm Dist #1	1,500	-	-	-	-	-	1,500
4020	Travel-Comm Dist #2	1,500	-	-	-	-	-	1,500
4030	Travel-Comm Dist #3	1,500	-	-	-	-	-	1,500
4040	Travel-Comm Dist #4	1,500	-	-	-	-	-	1,500
4050	Travel-Mayor	1,500	-	-	-	-	-	1,500
4100	Telephone	28,200	-	-	-	3,750	-	31,950
4110	Cellular Telephone	7,560	-	1,800	1,080	720	-	11,160
4200	Postage	11,730	-	-	-	700	-	12,430
4202	Postage - Utility Bills	-	-	3,750	3,750	-	-	7,500
4300	Utilities	5,100	-	-	-	15,000	-	20,100
4311	Water Service - Medians	2,200	-	-	-	-	-	2,200
4312	Water Service - Parks	7,600	-	-	-	-	-	7,600
4313	Water Service - Pump Stations	-	-	-	200	-	-	200
4314	Water Service - Buildings	2,200	-	-	-	-	4,800	7,000
4320	Utilities - County Park	3,400	-	-	-	-	-	3,400
4331	Electric - Buildings	50,300	-	-	-	8,500	2,600	61,400
4332	Electric - Sprinklers	3,400	-	-	-	-	-	3,400
4333	Electric - Ball Fields	13,700	-	-	-	-	-	13,700
4334	Electric - Pump Stations	-	-	-	600	-	-	600
4335	Electric - Docks	-	-	-	-	16,300	-	16,300
4336	Electric - Street Lights	93,600	-	-	-	-	12,800	106,400
4337	Electric - Traffic Signals	10,200	-	-	-	-	-	10,200

Continued on next page

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS BY FUND
ALL DEPARTMENTS / ALL FUNDS

A/C #	ACCOUNT TITLE	GENERAL	SPECIAL PROJECTS	SANITATION	STORMWATER	MARINA	JOHN'S PASS VILLAGE	TOTAL
4339	Electric - Park Restrooms	1,800	-	-	-	-	-	1,800
4340	Solid Waste Disposal-City Bldgs	63,365	-	-	-	-	27,600	90,965
4345	Solid Waste Disposal-County Pk	1,200	-	-	-	-	-	1,200
4400	Rentals and Leases	16,350	-	650	400	-	-	17,400
4402	Submerged Land Lease	-	-	-	-	2,500	-	2,500
4500	General Insurance	206,175	-	16,000	15,480	16,590	28,700	282,945
4515	AD & D - Firefighters	660	-	-	-	-	-	660
4600	Maint - Auto Equipment	27,250	-	25,000	800	500	-	53,550
4610	Maint - Buildings	39,000	-	-	-	2,000	7,500	48,500
4611	Maint - Building - County Park	1,000	-	-	-	-	-	1,000
4612	Maint - Buildings - Archibald Pk	2,500	-	-	-	-	-	2,500
4613	Maint - Building - South Beach	500	-	-	-	-	-	500
4620	Maint - Grounds/Parks	26,000	-	-	-	2,800	1,000	29,800
4621	Maint - Grounds - County Park	500	-	-	-	-	-	500
4622	Maint - Causeway Park	3,000	-	-	-	-	-	3,000
4630	Maint - South Beach Park	500	-	-	-	-	1,000	1,500
4640	Maint - Other Equipment	24,800	-	2,000	3,000	2,000	1,000	32,800
4641	Maint - Equip - County Park	500	-	-	-	-	-	500
4642	Maint - Copiers	250	-	-	-	-	-	250
4650	Maint - Streets	10,000	-	-	1,500	-	-	11,500
4660	Maint - Beach & Seawall	13,000	-	-	-	-	-	13,000
4661	Maint - Storm Drains	-	-	-	13,000	-	-	13,000
4670	Maint - Signs & Signals	34,800	-	-	-	-	-	34,800
4680	Maint - Tires	6,850	-	16,000	600	-	-	23,450
4691	Maint - Radio Equipment	6,000	-	-	-	-	-	6,000
4692	Maint - Marina	-	-	-	-	11,000	-	11,000
4700	Print & Reproduction	21,150	-	300	150	1,000	-	22,600
4800	Promotions & Pub Relations	16,605	-	-	-	9,700	-	26,305
4801	Christmas Decorations	22,000	-	-	-	-	-	22,000
4802	Board Appreciation Dinner	900	-	-	-	-	-	900
4803	Boat Parade	4,000	-	-	-	-	-	4,000
4804	Fireworks	10,000	-	-	-	-	-	10,000
4807	Citizens' Academy	500	-	-	-	-	-	500
4811	Veteran's Day Boat Parade	500	-	-	-	-	-	500
4900	Other Current Charges	10,000	-	-	-	-	-	10,000
4910	Election Expenses	5,000	-	-	-	-	-	5,000
4920	Licenses & Permits	4,360	-	-	1,980	605	-	6,945
4930	Bank Service Charges	-	-	-	-	13,700	-	13,700
5100	Office Supplies	24,000	-	-	100	750	-	24,850
5200	Uniforms	24,650	-	2,700	300	800	-	28,450
5210	Departmental Supplies	62,840	-	36,200	800	5,500	7,000	112,340
5211	Supplies - County Park	6,000	-	-	-	-	-	6,000
5212	Supplies - After School Program	13,000	-	-	-	-	-	13,000
5217	Flag Supplies	300	-	-	-	-	-	300
5218	Supplies - Summer Program	36,250	-	-	-	-	-	36,250
5220	Gasoline & Oil	32,100	-	42,000	4,000	700	-	78,800
5230	Tools	8,600	-	100	250	700	-	9,650
5250	Other Medical Supplies	1,000	-	-	-	-	-	1,000
5270	Fuel Purchases - Resale	-	-	-	-	900,000	-	900,000
5271	Store Purchases - Resale	-	-	-	-	45,000	-	45,000
5272	Propane Purchases - Resale	-	-	-	-	12,000	-	12,000
5420	Dues & Subscriptions	12,880	-	260	110	500	-	13,750
	Subtotal Operating	2,410,205	10,000	706,345	116,795	1,212,375	133,090	4,588,810
	CAPITAL OUTLAY:							
6300	Capital Improvements	165,000	-	-	-	1,633,030	-	1,798,030
6301	City Beautification	-	75,000	-	-	-	-	75,000
6311	Archibald Park	-	200,000	-	-	-	-	200,000
6316	Dune Walkovers	-	25,000	-	-	-	-	25,000
6400	Capital Equipment	105,300	-	19,500	-	-	-	124,800
	Subtotal Capital Outlay	270,300	300,000	19,500	-	1,633,030	-	2,222,830

Continued on next page

CITY OF MADEIRA BEACH, FLORIDA
APPROPRIATIONS BY FUND
ALL DEPARTMENTS / ALL FUNDS

A/C #	ACCOUNT TITLE	GENERAL	SPECIAL PROJECTS	SANITATION	STORMWATER	MARINA	JOHN'S PASS VILLAGE	TOTAL
DONATIONS:								
8201	Seniors Club	1,500	-	-	-	-	-	1,500
8221	S.P.C.A.	500	-	-	-	-	-	500
8222	Neighborly Care Network	5,500	-	-	-	-	-	5,500
8340	Gulf Beaches Library	77,520	-	-	-	-	-	77,520
	Subtotal Donations	85,020	-	-	-	-	-	85,020
9100	Admin.Serv.Alloc.-7000	(231,585)	-	-	-	-	-	(231,585)
9121	Admin.Serv.Alloc.-9200	(32,715)	-	-	-	-	-	(32,715)
9122	Admin.Serv.Alloc.-9300	(127,260)	-	-	-	-	-	(127,260)
9123	Admin.Serv.Alloc.-9400	(29,090)	-	-	-	-	-	(29,090)
9900	Contingency	264,675	20,000	48,455	213,105	20,000	221,110	787,345
9920	Capital Improvement Plan	-	475,000	-	-	-	-	475,000
9950	Transfer to General Fund	-	-	-	-	-	194,000	194,000
	Subtotal Other	(155,975)	495,000	48,455	213,105	20,000	415,110	1,035,695
	TOTAL	5,666,350	805,000	1,213,500	375,000	3,022,905	548,200	11,630,955

**CITY OF MADEIRA BEACH
SCHEDULE OF AUTHORIZED POSITIONS
ALL DEPARTMENTS / ALL FUNDS**

Pay Grade	Union	Dept	Position Title	Range	2007	Position Counts	
						2008	2009
1	N	9300	Marina Attendant (P/T)	\$8.39 - \$12.17	2	2	2
2	N	5000	Building Maintenance Worker (P/T)	\$9.22 - \$13.84	1	1	1
2	CWA-R	1400	Building Maintenance Worker	\$9.22 - \$13.84	1	1	1
2	CWA-R	9300	Building Maintenance Worker	\$9.22 - \$13.84	1	1	1
2	N	5000	Grounds Maintenance Worker (P/T)	\$9.22 - \$13.84	1	1	1
2	CWA-R	5000	Grounds Maintenance Worker	\$9.22 - \$13.84	1	1	1
2	N	4900	Grounds Maintenance Worker (PT/Seasonal)	\$9.22 - \$13.84	1	1	1
2	CWA-R	4900	Grounds Maintenance Worker	\$9.22 - \$13.84	6	6	6
2	N	4010	Parking Enforcement Officer I (P/T)	\$9.22 - \$13.84	3	3	3
1	N	5000	Recreation Aide (P/T)	\$8.39 - \$12.17	5	5	4
2	N		Recreation Leader (P/T)	\$9.22 - \$13.84			
1	N	5000	Recreation Aide (Temp/Seasonal)	\$8.39 - \$12.17	10	5	6
2	N		Recreation Leader (Temp/Seasonal)	\$9.22 - \$13.84			
2	CWA-R	7000	Sanitation Worker I	\$9.22 - \$13.84	5	5	5
3	CWA-R	9300	Marina Assistant	\$10.15 - \$15.23	1	1	1
3	CWA-R	3100	Public Works Technician I & II	\$10.15 - \$15.23	2	2	2
5	CWA-R			\$12.28 - \$18.43			
3	CWA-R	9200	Public Works Technician I & II	\$10.15 - \$15.23	1	1	1
5	CWA-R			\$12.28 - \$18.43			
4	CWA-S	4010	Parking Enforcement Officer II	\$11.17 - \$16.75	1	1	1
4	CWA-R	7000	Sanitation Driver II	\$11.17 - \$16.75	3	3	3
N/A	IAFF	4000	Firefighter / EMT	\$12.39 - \$17.15	9	9	9
N/A	IAFF		Firefighter / Paramedic	\$14.26 - \$19.74			
5	CWA-R	5000	Recreation Coordinator	\$12.28 - \$18.43	2	2	2
6	N	1100	Accounting Specialist	\$13.51 - \$20.27	1	1	1
6	CWA-R	1100	Administrative Assistant-Finance	\$13.51 - \$20.27	1	1	1
6	N	4000	Administrative Assistant-Fire Dept.	\$13.51 - \$20.27	1	1	1
6	CWA-R	1050	Administrative Assistant-Comm. Dev	\$13.51 - \$20.27	1	0	1
6	CWA-R	3000	Administrative Assistant-Public Works	\$13.51 - \$20.27	1	1	1
6	N	1000	Assistant to the City Manager	\$13.51 - \$20.27	1	1	1
7	CWA-R	1050	Code Compliance Officer	\$14.52 - \$22.29	1	1	1
7	CWA-R	1300	Deputy City Clerk	\$14.52 - \$22.29	1	1	0
7	CWA-R	3000	Mechanic	\$14.52 - \$22.29	1	1	1
N/A	IAFF	4000	Lieutenant / EMT	\$15.25 - \$19.90	3	3	3
N/A	IAFF		Lieutenant / Paramedic	\$16.92 - \$22.08			
8	CWA-R	4000	Fire Inspector Coordinator	\$16.35 - \$24.52	1	1	1
8	CWA-S	4900	Parks Supervisor	\$16.35 - \$24.52	1	1	1
8	CWA-S	3000	Public Works Supervisor	\$16.35 - \$24.52	0	1	1
8	CWA-S	3100	Public Works Supervisor	\$16.35 - \$24.52	0.8	0	0
8	CWA-S	9200	Public Works Supervisor	\$16.35 - \$24.52	0.2	0	0
8	CWA-S	5000	Recreation Supervisor	\$16.35 - \$24.52	1	1	1
8	CWA-S	9300	Marina Supervisor	\$16.35 - \$24.52	1	1	1
8	CWA-S	7000	Sanitation Supervisor	\$16.35 - \$24.52	1	1	1
9	N	1100	Accountant	\$14.82 - \$26.98	1	0	0
9	N	1100	Human Resources Manager	\$14.82 - \$26.98	1	1	1
10	N	1100	Finance Director	\$20.67 - \$39.74	1	1	1
10	N	1050	Community Development Director	\$20.67 - \$39.74	1	1	1
10	N	3000	Community Services Director	\$20.67 - \$39.74	1	1	1
10	N	4000	Fire Chief	\$20.67 - \$39.74	1	1	1
N/A	N	1000	City Manager	N/A	1	1	1
N/A	N	1300	City Clerk	N/A	1	1	1
N/A	N	1300	Mayor and Commissioners	N/A	5	5	5
TOTAL AUTHORIZED POSITIONS					87	80	80

Notes:

* The Building Maintenance Worker (Marina) and the Part-time Seasonal Grounds Maintenance Worker (Parks) are not funded for FY 2007-08, but remain authorized positions if funding permits in future years.

** The Administrative Assistant (Community Development) and the Accountant (Finance) were funded through the current employees' respective retirement dates in FY 2007-08, but were not intended to be authorized positions thereafter.

*** In FY 2008-09, the Part-time Seasonal Grounds Maintenance Worker (Parks) is funded, but only 5 of the 6 Full-time Grounds Maintenance Worker positions are funded.

**** The Deputy City Clerk position is not funded in FY 2008-09, but the Administrative Assistant position in Community Development is funded.

ORDINANCE 1136

AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, ESTABLISHING THE MILLAGE RATE FOR FISCAL YEAR 2008-2009; PROVIDING AND ANNOUNCING THE NAME OF THE TAXING AUTHORITY; THE ROLLED-BACK RATE; THE PERCENTAGE DECREASE; AND THE MILLAGE LEVY; BY PROVIDING FOR READING IN ITS ENTIRETY; AND BY PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statutes 200.065 requires the adoption of the millage rate be by separate vote and prior to the adoption of the budget; and

WHEREAS, Florida Statutes 200.065 (2)(d) states "For each taxing authority levying millage, the name of the taxing authority, the rolled-back rate, the percentage increase, and the millage rate to be levied shall be publicly announced prior to the adoption of the millage-levy resolution or ordinance."; and

WHEREAS, in no event may the millage rate adopted exceed the millage rate tentatively adopted.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS, CITY OF MADEIRA BEACH, FLORIDA as follows:

- Section 1.** That the name of the taxing authority is the City of Madeira Beach.
- Section 2.** That the rolled-back rate is 2.0000.
- Section 3.** That the proposed millage rate is 10.23% less than the current year rolled-back rate.
- Section 4:** That the millage rate to be levied for fiscal year 2008-2009 shall be 1.7954 mills which remains the same as the tentatively adopted millage rate.
- Section 5.** That this Ordinance shall become effective in the manner provided by law.

***PUBLISHED** the 7th days of September, A.D., 2008. per City Charter 7.3.b. and F.S.*

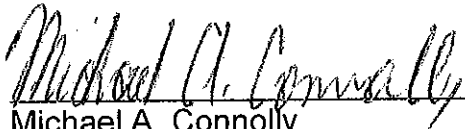
***PASSED ON FIRST READING AND FIRST PUBLIC HEARING** at a meeting of the Board of Commissioners of the City of Madeira Beach, Florida, held the 10th day of September, A.D., 2008.*

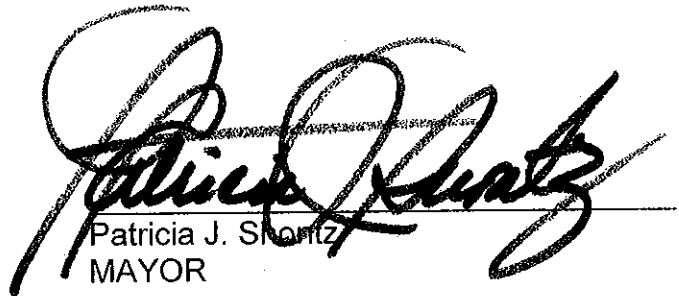
***PUBLISHED** the 21st day of September, A.D., 2008. per F.S.*

**PASSED ON SECOND AND FINAL READING AT THE
SECOND PUBLIC HEARING on the 23rd day of
September, A.D., 2008.**

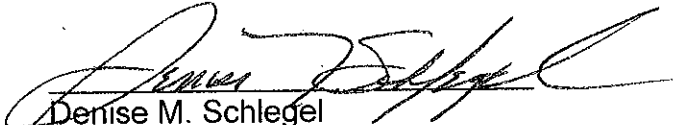
AYES: (4) Commissioners Kochick, Lister, Oakley, and Mayor Shontz
NAYS: (0)
ABSENT: (1) Commissioner Nichols
ABSTAIN: (0)

APPROVED AS TO FORM:


Michael A. Connolly
City Attorney


Patricia J. Shontz
MAYOR

ATTEST:


Denise M. Schlegel
CITY CLERK



ORDINANCE 1137

AN ORDINANCE OF THE CITY OF MADEIRA BEACH, FLORIDA, MAKING APPROPRIATIONS FOR THE OPERATING EXPENSES AND ADOPTING A BUDGET FOR THE CITY OF MADEIRA BEACH, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2008 AND ENDING SEPTEMBER 30, 2009, AND FURTHER PROVIDING FOR A MILL LEVY OF TAXES ON ALL OF THE REAL AND PERSONAL PROPERTY IN THE CITY OF MADEIRA BEACH, FLORIDA; EXCLUDING LEGALLY EXEMPT PROPERTY, FOR THE PURPOSE OF PROVIDING REVENUE FOR THE OPERATING EXPENSES BEGINNING OCTOBER 1, 2008 AND ENDING SEPTEMBER 30, 2009; PROVIDING FOR READING BY TITLE ONLY; AND BY PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF MADEIRA BEACH, FLORIDA, as follows:

Section 1. Eleven Million Six Hundred Thirty Thousand Nine Hundred Fifty Five Dollars (\$11,630,955) is hereby appropriated for expenditure by the City of Madeira Beach, Florida, for the fiscal year beginning October 1, 2008 and ending September 30, 2009.

Section 2. That said sum is necessarily appropriated for the purpose of fulfilling the requirements of the following budget hereby adopted by the Board of Commissioners of the City of Madeira Beach, Florida, to-wit:

GENERAL FUND REVENUE

Taxes	
Ad Valorem Tax (1.7954 Mills)	\$1,969,800
Local Gas Tax	58,000
Franchise Fees	509,500
Utility Service Taxes	595,000
Communication Service Tax	255,000
Licenses and Permits	91,100
General Government Revenue	239,010
State Shared Revenue	445,700
Pinellas County EMS	436,370
Culture and Recreation	291,000
Parking Meter Revenue	232,500
Fines and Forfeitures	122,500
Other Revenue	226,870
Total Revenue	<u>5,472,350</u>
Transfer from John's Pass Village Fund	<u>194,000</u>
Total - All Funding Sources	<u>\$5,666,350</u>

SPECIAL PROJECTS FUND REVENUE

7th Cent Sales Tax Revenue	\$415,000
Other Revenue	39,110
Total Revenue	<u>454,110</u>
Appropriated Fund Balance	<u>350,890</u>
Total - All Funding Sources	<u><u>\$805,000</u></u>

SANITATION FUND REVENUE

Sanitation Charges	\$1,200,000
Other Revenue	13,500
Total - All Funding Sources	<u><u>\$1,213,500</u></u>

STORMWATER FUND REVENUE

Stormwater Service Fees	\$370,000
Other Revenue	5,000
Total - All Funding Sources	<u><u>\$375,000</u></u>

MARINA FUND REVENUE

Loan Proceeds	\$1,200,000
Storage and Rental Fees	295,000
Retail Sales	1,077,500
Other Revenue	17,760
Total Revenue	<u>2,590,260</u>
Appropriated Reserves	<u>432,645</u>
Total - All Funding Sources	<u><u>\$3,022,905</u></u>

JOHN'S PASS VILLAGE FUND REVENUE

Parking Meter Revenue	\$450,000
Rental Income	92,700
Other Revenue	5,500
Total - All Funding Sources	<u><u>\$548,200</u></u>
TOTAL REVENUES – ALL FUNDS	<u><u>\$ 11,630,955</u></u>

GENERAL FUND APPROPRIATION

City Manager	\$ 126,615
Community Development	307,630
Finance	236,855
Commission / City Clerk	567,795
Non-Departmental	216,340
Public Works:	
Administration	274,820
Streets	502,625
Fire Department (Fire / EMS)	1,411,825
Law Enforcement / Parking	1,052,080
Parks Department	477,230
Recreation Department	492,535
Total General Fund	\$ 5,666,350

SPECIAL PROJECTS FUND APPROPRIATION

Operating Costs	\$10,000
Capital Outlay	300,000
Reserve for Capital Improvement Plan	475,000
Contingency Reserve	20,000
Total Special Projects Fund	\$805,000

SANITATION FUND APPROPRIATION

Personnel Costs	\$439,200
Operating Costs	706,345
Capital Outlay	19,500
Contingency Reserve	48,455
Total Sanitation Fund	\$1,213,500

STORMWATER FUND APPROPRIATION

Personnel Costs	\$45,100
Operating Costs	116,795
Contingency Reserve	213,105
Total Stormwater Fund	\$375,000

MARINA FUND APPROPRIATION

Personnel Costs	\$157,500
Operating Costs	1,212,375
Capital Outlay	1,633,030
Contingency Reserve	<u>20,000</u>
Total Marina Fund	<u>\$3,022,905</u>

JOHN'S PASS VILLAGE FUND APPROPRIATION

Operating Costs	\$133,090
Transfer to General Fund	194,000
Contingency Reserve	<u>221,110</u>
Total John's Pass Village Fund	<u>\$548,200</u>

TOTAL APPROPRIATIONS - ALL FUNDS

\$ 11,630,955

Section 3. That a tax rate of 1.7954 mills is hereby levied for the General Fund against all the real property, excluding any property that is legally exempt, liable for and subject to taxation by the City of Madeira Beach, Florida, said levy hereby being found as necessary to provide revenue in order to meet and pay the operating expenses of the City as approved by the Board of Commissioners in this Ordinance for the fiscal year beginning October 1, 2008 and ending September 30, 2009.

Section 4. That upon passage of this Ordinance the Board of Commissioners shall forthwith certify the Ad Valorem Tax Revenue herein levied and provided for to the Honorable James Smith, Property Appraiser, County of Pinellas, Florida, such Certificate to be signed by the Mayor and the Seal of the City placed thereon and attested to by the City Clerk, in order that the taxes to be raised by said levy may be properly and timely entered on the County's combined tax roll for both the County and the City.

Section 5. This Ordinance shall become effective on October 1, 2008.

***PUBLISHED** the 7th day of September, A.D., 2008. per City Charter 7.3.b. and F.S.*


***PASSED ON FIRST READING AND FIRST PUBLIC HEARING** at a meeting of the Board of Commissioners of the City of Madeira Beach, Florida, held the 10th day of September, A.D., 2008.*

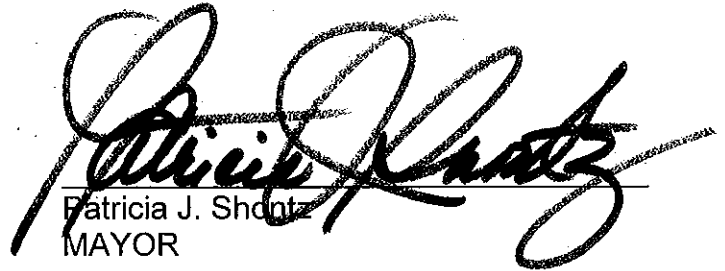
***PUBLISHED** the 21st day of September, A.D., 2008. per F.S.*

**PASSED ON SECOND AND FINAL READING AT THE
SECOND PUBLIC HEARING on the 23rd day of
September, A.D., 2008.**

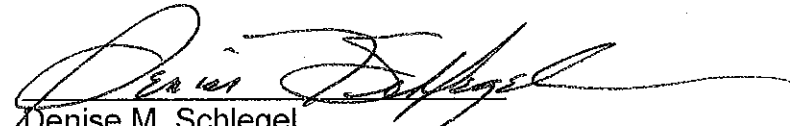
AYES: (3) Commissioners Kochick, Lister, and Mayor Shontz.
NAYS: (1) Commissioner Oakley
ABSENT: (1) Commissioner Nichols
ABSTAIN: (0)

APPROVED AS TO FORM:


Michael A. Connolly
City Attorney


Patricia J. Shontz
MAYOR

ATTEST:


Denise M. Schlegel
CITY CLERK



GLOSSARY OF TERMS

AD VALOREM TAX – A tax levied on the assessed value of real property. This tax is also known as property tax.

APPROPRIATION – An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose. An appropriation is usually limited in amount and as to the time when it may be expended.

BALANCED BUDGET – A budget in which planned funds available equal planned expenditures.

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

CAPITAL IMPROVEMENT PROGRAM (C.I.P.) – A comprehensive long-range schedule of approved capital improvements. The program covers a five-year period, the first year of which is adopted at in the budget.

CAPITAL OUTLAY – The purchase, acquisition or construction of any item having a unit cost of \$1,000 or more with a useful life of at least one year. Typical capital outlay includes vehicles, computers, equipment, etc.

DEPARTMENT – An organizational unit responsible for carrying out a major governmental function.

FISCAL YEAR – A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. For the City of Madeira Beach, the fiscal year is from October 1 through September 30.

FIXED ASSETS – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE – A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

FUND – A self-balancing set of accounts which are used to record revenues and expenditures associated with a specific purpose.

GAAP – Generally accepted accounting principles as propagated by the Governmental Accounting Standards Board.

GENERAL FUND – A fund containing revenues such as property taxes not designated by law for a special purpose. The major departments of the General Fund include Fire, Community Services, Finance and Community Development.

GRANTS – Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity or facility.

HOMESTEAD EXEMPTION – Pursuant to the Florida State Constitution, the first \$25,000 of assessed value of a home which the owner occupies as principal residence is exempt from property tax.

IMPACT FEE – A charge to a developer for infrastructure improvements that must be provided by the local government to serve the new development.

INTERFUND TRANSFER – Payment from one fund to another fund primarily for services provided.

INTERGOVERNMENTAL REVENUES – Revenues from other governments in the form of grants, entitlement, shared revenues or payments in lieu of taxes.

LINE ITEM – A specific item or group of similar items defined in a unique account in the financial records. Revenue and expenditures are anticipated and appropriated at this level. This is the lowest level of detail at which justification is reviewed and decisions are made.

MILLAGE – The tax rate on real property based on \$1 per \$1,000 of assessed property value. The millage rate for the City of Madeira Beach for Fiscal Year 2005-06 is 2.12 mills.

OPERATING BUDGET – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled. The use of an annual operating budget is usually required by law.

OPERATING COSTS – Expenses for such items as expendable supplies, contractual services, and utilities.

ORDINANCE – A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a

lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution.

PROPERTY TAX – A tax levied on the assessed value of real property. This tax is also known as ad valorem tax.

RESERVE – (1) An account used to earmark a portion of fund balance to indicate that it is not appropriated for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

ROLLED-BACK RATE – Under Florida law, as property values are increased each year by the property appraiser due to inflation, the City property tax rate is automatically reduced proportionately so that the City does not automatically derive additional revenue. All property tax increases and decreases are calculated using the rolled-back rate as the base.

SPECIAL REVENUE FUND – A type of fund used to account for the proceeds of a specific revenue source that are legally restricted to expenditures for specified purposes.

TAXABLE VALUE – The assessed value of property minus the homestead exemption and any other exemptions which may be applicable.

TRIM – Truth in millage.

THE CITY OF MADEIRA BEACH

DATE INCORPORATED:	1947
FORM OF GOVERNMENT:	Council/Manager
AREA:	445 Acres
GOVERNING BODY:	City Commission 4 Commissioners run by single districts, elected at-large to 2 year overlapping terms and Mayor-Commissioner in at-large election for a three year term.
ADMINISTRATION:	City Manager, City Clerk and City Attorney Appointed by the City Commission.
Services:	A full service city, including police, fire, Sanitation and recreation services. Police protection is contracted through the Pinellas County Sheriff's Department. Water and sewer services are provided by Pinellas County Utilities.
LOCATION:	On the West coast of Florida, the City of Madeira Beach is located on the island of Sand Key and is surrounded on the east by the Boca Ciega Bay and the west by the Gulf of Mexico.

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